**Administrative Affairs and Budget Committee Meeting Minutes**

**Wednesday, April 7, 2021**

**6:00 P.M.**

***Meeting held on Zoom due to the Governor’s order regarding meetings during the pandemic.***

***Call to Order at 6:05***

Present: Deb Garrahy, Hannah Hogue, David Marx, Julie Murphy, Kee-Yoon Nahm, Patrick Walsh, Sandy Cavi

Absent: Djimon Lewis, Vishal Midha

***Discussion:***

Senator Marx discussed arranging some separate times to meet virtually in a closed session and on campus in person to review the Presidential Survey results for the AABC’s report. This is necessary because the survey results are confidential and may not be shared electronically. The committee decided to schedule this via email.

The committee discussed the rest of the AIF report draft. The committee members sent feedback to Senator Marx over the past two weeks to speed up the discussion. There was feedback concerning the “Key Committee Findings and Recommendations” section. Senator Marx proposed writing a recommendation in the report that “an *ad hoc* committee be formed to examine the ratio issue in detail and work to establish a desired ratio.” There was general support for this idea. However, Sandi Cavi and Senator Garrahy questioned whether the report should state that this issue has not been addressed since the original 2007 ratio recommendation of 75%, since the evidence is not included here. In response, Senator Marx changed the wording so that the *ad hoc* committee is urged to review the 2017 – 2019 *ad hoc* committee reports on the AIF, without indicating what the findings of those reports were. Senator Garrahy also suggested that language be added explaining that the *ad hoc* committee would gather data on department/school requests for faculty since 2007.

There were several other minor changes made to the draft based on the feedback of committee members. Senator Murphy moved to approve the revised draft of the AIF report, seconded by Senator Nahm. The motion passed unanimously.

Senator Nahm suggested that the committee enter executive session to review the Presidential Survey results as a group, before the members would meet Senator Marx individually to divide up the work. The committee entered executive session at 6:44 p.m.

***Adjourned at 7:00***