**Academic Affairs Committee**

Approved Meeting Minutes #9

Date: February 21st, 2018

Location: 3rd Floor East Lounge, Bone Student Center   
6:00 pm

1. CALL TO ORDER:
2. ROLL: Committee members: Lucey, Haugo, **Lonbom,** **Nichols,** **Grzanich**, Pancrazio, Stripeik, **Chirayath**, Porter, Smith, ***Jawahar*,** UCC Liaison *Geoffrey Duce* (Note: quorum is 6 voting members; bold and underline=absent; italic=ex-officio)
3. **CONSENT AGENDA:** 
   1. **APPROVAL OF MINUTES: #8, February 7th, 2018**

Edit was made to mark Senator Haugo absent in previous meeting

**-**Minutes passed

* 1. **Videotaping Class Statement for Syllabus**
  2. **Permission to Record Classes**

1. **STANDARD ORDER OF BUSINESS:** 
   1. **Follow up regarding discussion with Exec Committee regarding graduation requirement.**
   * The consensus of the Exec Committee was that the Senate was not the appropriate place to discuss the Global Learning Outcomes:
   * Exec Committee also noted that the period of the International Strategic Plan is coming to a close; it will be up for revision under a new Provost, two members of the Exec Comm expressed reservations about the ISP; the AMALI outcomes were also mentioned.
   * Pancrazio indicated that the UCC recommendation included the Global Learning Outcomes. As a result, the AAC is in a holding pattern. Haugo commented that action can happen but this is not the right time.
   * Pancrazio moved to postpone the question indefinitely.
   * AAC will hold formal vote in the following meeting.

* **General statement on rules and procedures for External Committees and Content for Annual Reports: narrative that discusses routine activities, and detailed narrative that covers issues that are new; discussion of the processes of shared governance and Open Meetings compliance.**
* A few small edits were made
  + Second paragraph edit- 2 different ideas
  + 3rd paragraph first sentence- the sentence doesn’t end
  + 4th paragraph first sentence add phrase
  1. **Annual Report from Textbook Affordability Committee**
* The committee met for over two years and had no minutes, the work that was done are now lost because the surveys and information have been stored in computer accounts and members no longer had access to the results.
* Michaelene Cox is the new chair of the committee and has reconstructed the structure of the committee
  + Executive summary, activities, goals- all in the annual report
  + Two surveys were conducted (student and faculty)
    - Student results: indicated that there was a concern among students (spectacle about the sample)
      * Find out how many students are not going to class because they can not afford to buy books
    - Faculty results: Select survey sent to 35 department chairs and only 9 had responded to the survey
* Committee accepted the annual report as it is

1. **Good of the Order:**
2. **OLD BUSINESS**
3. **ANNOUCEMENTS:**
4. **PROGRAM:**
5. **ADJOURN**

**Addendum**

**Zipped file includes markup copies, annual reports, and unapproved minutes.**