**Academic Affairs Committee**

#1 Approved Minutes

Date: September 13, 2017
3rd Floor East Lounge

1. CALL TO ORDER: Pancrazio called the meeting to order at 6:00 pm
2. ROLL: Committee members: Lucey, Haugo, Lonbom, Nichols, Grzanich, Stripeik, Chirayath, Porter, Smith, Jawahar, CC Liaison Geoffrey Duce (quorum is 6 voting members)
3. Presentation of invited Guests: Dr. Amy Hurd, Director of the Graduate School; and Joh Rosenthal, Associate Provost.
	1. Dr. Hurd discussed the importance of amending Policy 2.1.17 Residency Status. Proposed changes to treat international and out of state graduate assistants as in-state residents. Otherwise, out of state graduate students are taxed on tuition waivers. The tax comes out of the last two paychecks of the semester and is substantial
		1. Because this issue involved graduate student stipends, the Chair entertained a motion to suspend the rules and consider this issue an action item. Motion was seconded and passed 9 in favor, none opposed. Lucey arrived late to the meeting. Likewise, motion passed 9 in favor, none opposed.
	2. Rosenthal discussed the proposed changes to 2.1.21: minor title change, updates in contact information (EMAS to U-College), one paragraph deletion where it states that a student that has been dismissed must remain away from school for one academic year. Now readmission process has two different pathways, whichever is better for the student. Item will come up for a vote in the next meeting.
4. APPROVAL OF MINUTES: April 12, 2017: minutes approved with correction of typos.
	1. Review of previous discussion regarding increase in freshman being dismissed from the university; committee member noted that there was a 159 percent increase in the Spring (206-328 for freshman alone). Discussion about Success 101- recommended to certain students and taught by U college; requests for more data on dismissal rates regarding students who have taken Success 101; discussion of declining writing skills that handicap students across the board; request for data on dismissals from each college- see if it is a college issue; questions about distribution of ACT scores. Decision to invite Amy Rosen to the meeting to discuss this issue more.
5. STANDARD ORDER OF BUSINESS
	1. Representative for Academic Planning Committee: Ann Haugo volunteered to continue on the APC.
	2. Review of Course management software analysis (ReggieNet)
		* CTLT collected new information, which confirmed that Reggie net is much more stable and satisfaction rates are much higher; There will be a liaison committee being made between AT and the students to build that communication
	3. Review of Annual Report from Honors Council
		1. Deferred to September 27th meeting
		2. Need for some discussion about what should the annual reports contain.
	4. Review of Annual Report from University Curriculum Committee.
		1. Committee runs very well; AAC constantly receives updates, agendas, and minutes.
	5. Review of Annual Report from the University Library Board
		1. IRMA: refers to infrequently used materials. Strategies to manage infrequently used materials, continued discussion about the role of the library, discussion of and concern over the reduction of tenure lines at Milner; updates from Senator Lonbom about plans for remodeling, canopy, and hope to re issue a new bid this fall for renovation of the library basement in Spring of 2018
6. ADJOURN