**Academic Affairs Committee**

**Minutes for Meeting No.1**

**Wednesday, September 11, 2019**

**6:00 P.M.**

**Circus Room, Bone Student Center**

**Members Present:** Aduonum, Blum, Evans-Winters, Horst, Midha, Nikolaou, Campbell, Phillips, Solebo, Hurd, Howell.

**Members Absent:** Aguilar, McClellan.

Called to order at 6:02 p.m.

1. **Introductions**
2. **Selection of representative to the Academic Planning Committee**

* Senator Evans-Winters has time conflicts with the scheduled APC meetings.
* Senator Nikolaou has partial time conflicts with some meetings but will send comments ahead of time. He volunteered to represent APC.
* Unanimous vote in support of the representation.

1. **Issues Pending List**

* Repeat policy is the biggest concern to Amy Hurd, currently.
* Senator Horst recommended that the University Catalog should take priority.
* There will be quite a few changes considering that the Catalog is a PDF which is not accessible.
* We will start with an informational meeting on the Catalog and then see if it necessitates further meetings.

1. **Leave of Absence**

* The Dean of Students will be the committee chair & will facilitate a lot of this.
* The committee will change and be flexible.
* There will be a U College retention specialist, a registrar rep, someone from either student health services and/or student counseling services, and more.
* Senator Horst asked if we could only have 4 members and then some ex-officio members and asked to clarify what kind of faculty role they wanted.
* Senator Nikolaou asked to clarify which meetings were truly necessary to the process.
* Senator Nikolaou had some minor grammatical changes.
* Academic Affairs might need to change this policy to clarify that this policy is for students’ leave of absence.
* Academic Affairs will need to see another copy and ask who brought this policy forward.
* Will most likely see this again next week to ensure that it is ready to be brought to the floor.
* It was asked by ex-officio Howell why the leave of absence only falls within the first 10 days of the semester.

1. **Repeat Policy**

* ISU doesn’t allow repeat courses to be taken outside of ISU, Academic Affairs will look at whether or not we should change this.
* Discussion on repeat policy will continue in the next meeting.

The Committee will meet again on September 25, 2019.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Senator Alex Campbell