**Planning and Finance Committee Meeting Minutes**

**Wednesday, October 6th, 2021**

**6:00 P.M.**

**Minutes**

* **Meeting called to order:** 6:01pm
* **Role**
	+ Present: Becky Beucher, Scott Seeman, Angela Bonnell, Martha Horst, Rick Valentin, Laura Vogel. Sarah DeNeve, Hannah Hogue, Grant Chassy. Livi Sweich, Hannah Rademaker. Amelia Noel-Elkins, Stuart Palmer, Amanda Hendrix, Wendy Bates, Dan Elkins
	+ Absent: David Marx
	+ Guest: Janice Bonneville
* Approved minutes from September 8 and 22 (friendly amendment to correct misspelling of Stewart Palmer)
* For next meeting discussion, the Exec Committee suggests removing item 5 from IP list. Further Information to come.
* Reviewed 3.1.11 to be assigned to sub-committee one
	+ Sent to sub-committee
* Adjourned for sub-committees
* Sub Committee one:
	+ 3.1.13:
		- Point of question: sick leave, FMLA, bereavement are not open to domestic partners, but are covered under other policies, do these need to be covered?
		- Question: Some benefits extend to children, should the title change to reflect these?
		- Clarification: faculty’s child or spouse’s child?
		- Question: definition of domestic partner be more inclusive? Currently stands at “…domestic partner may be of the same sez or of the opposite sex.”
		- ‘A’ part will disappear due to same sex marriage and civil marriage laws
	+ 3.4.7: Will need substantial revisions, did not discuss today
* Sub Committee two:
	+ 3.7.1
		- AVP Bonneville suggested corresponding with Noelle Selkow, Interim Director of the Graduate School, to determine if the graduate assistant handbook should be mentioned in the policy.
		- The subcommittee approved forwarding this policy to the Planning and Finance committee once this issue was resolved.
	+ 3.1.29
		- A draft of proposed revisions was received from the University Review Committee several years ago. AVP Bonneville discussed the Personnel Records Review Act that govern this policy.
		- Because the policy mentions that "academic employees also shall have access to additional related files at the Department, College, and University levels", AVP Bonneville felt that this pointed to separate personnel files governed by the ASPT language; 3.1.29 refers to "official HR files" that are required because of statute.
		- After discussion, the subcommittee proposed that the Faculty Caucus should work on editing the ASPT language regarding personnel files separately.
		- The subcommittee approved forwarding 3.1.29 with the editorial remarks discussed to the larger group.
	+ 3.1.11
		- Discussed with AVP Bonneville
		- Discussion will continue during meeting on 10/20
* **Meeting Adjourned: 6:52 pm**

Respectfully Submitted