**Faculty Affairs Committee**

**Meeting Minutes**

**Wednesday, October 25, 2023**, **6:00 p.m.**

**Dobski Conference Room, Bone Student Center**

***Call to Order***

***Roll Call***: Tom Lucey (chair), Martha Horst, Mary Hollywood, Steven Peters, Kevin Edwards, Craig McLauchlan – Craig Gotto attended to discuss 3.3.2

***Public Comment (guest sign in with the FAC chair; not more than two [2] minutes each)***

***Approval of Minutes from October 11, 2023***

***Discussion:***

1. Policy 3.3.2 Faculty Hiring Procedure
   1. (Discussion with Craig Gatto)
   2. 3 types of faculty appointments.
   3. Faculty hiring procedures?
   4. Faculty appointments?
   5. AFEGC – terminal faculty can file grievances? Possibly in 2018? Policy 3.3.8
   6. Terminal faculty are defined as TT faculty appointed for a short-term appointment of one year and are not part of the ASPT.
   7. ASPT – dismissals only apply to NTT.
   8. Page 2 – deleted in 3.1.1 academic credit for teaching overseas? Should we delete it in this policy?
   9. Why do we have this policy? We could fold it onto 3.1.1 (Categories of University Employees). The above line is Craig Gotto’s recommendation.
   10. Carry over the titles and language.
   11. We can strip down 3.3.2 to a single sentence – the Sample appointment letter paragraph - and refer to 3.1.1 for the rest.
   12. Do we need to change the names of the hiring procedures to be consistent?
   13. **All of these policies were written before the background check requirements were established. We need to contact Janice Bonneville about this. Craig Gotto will be meeting with her.**
2. Ombuds policy – we need to define “reasonable amount of time” in an open ended fashion.
3. Policy 4.1.1. Honorary Degree Policy (Senate info item)
   1. Move the sentence about the liaison committee member up in the policy and clarify they are non-voting.
4. Policy 7.4.2 Flow and Review of Grant and Contract Proposals
   1. Craig’s department is analyzing this whole suite of policies. Research and sponsor programs.
   2. They have a meeting about it in early November.
5. Policy 7.1.1. Significant Financial Interested Disclosure Policy and Policy 3.7.7. Secondary Outside Employment (Craig)
   1. In the Provost’s office.
6. Policy 4.1.13. Classified research. (Craig)
   1. Shared with RSP due to past issues brought up in previous senates.
7. Policy 4.1.11. Export control (Craig)
   1. Not yet addressed, so no change yet. Will be complicated.
   2. Caught up in federal oversight.
8. Policy 4.1.10.  Intellectual Property (Craig)
   1. With the Provost’s office

***Adjourn*** – Motion by Chairperson Horst and seconded by Tom