**Faculty Affairs Committee**

**Meeting Minutes**

**Wednesday, November 20, 2024, 6:00 p.m.**

**Dobski Conference Room, Bone Student Center**

*Call to Order, 6:00 pm*

*Roll Call*: Nathan Kapoor (chair), Kevin Edwards, Sheryl Henry, Steven Peters, Benjamin Stiers, Craig McLauchlan (nonvoting)

--Minutes of October 23, 2024 were approved unanimously.

-- Discussed revision to Policy 4.1.9 Disestablishment of Academic Units. Charge to committee: The Disestablishment, Establishment, and Revision procedures should be brought into alignment with each other under this policy.

Discussed features of the policy that need to be changed to add the other processes, what research needs to be done, what would be asked of the Provost representative if they were to appear at FAC. We considered the rationale for the 2015 Senate-proposed changes to eliminate a requirement of Board of Trustees approval for Disestablishment.

We noted that the Trustees policy states "Program deletions, consolidations, title changes, structural modification of research or public service units, and other such administrative changes which do not require Board of Trustee approval should be provided as information items to the Board in an annual report of units of instruction, research and public services that are added or deleted", implying no requirement for Trustees approval but not ruling it out.

Considered the scope of the policy. It includes this definition: "An academic unit is defined as one of the following: college, department, school or program. A program is defined as a major, minor, sequence or certificate." Should the same guidelines apply to Establishment/Disestablishment of a Sequence vs. a Department?

We noted that "The Undergraduate Curriculum Committee (UCC) is a standing external subcommittee of the Academic Senate charged with overall coordination of the Illinois State University undergraduate curriculum", thus Curriculum processes are also Senate oversight processes.

For VII.2.: considered to add the language about bargaining units.

Considered to complement or revise policy 4.1.7 Organizational Change, which is "All pending significant organizational changes at the University will be communicated to the Academic Senate Executive Committee, which will determine if Senate participation is appropriate." … since it could be argued Senate participation is always appropriate for additional or removal of programs.

--considered final touches on 7.4.1 Grants and Contracts and 7.4.2 Flow and Review of Grant and Contract Proposals.

Adjourned 7:23pm