**Academic Affairs Committee**

Date: January 25, 2017   
Time: 6:30 pm

Location: Faculty Commons

**Minutes**

1. **CALL TO ORDER:**
2. **ROLL:** Beau Grzanich, Ann Haugo, Kathleen Lonbom, Michael Gizzi, James Pancrazio (Chair), Wade Nichols, Kyle Walsh, Jim Jawahar, Zeng Lin, Lauren Porter, Jesús Magaña, Joe Trefzger (UCC liaison)

**Underlined indicates absent**

1. **APPROVAL OF MINUTES: #4** October 26, 2016 and #5December 7, 2016, motion to approve, seconded, and approved unanimously
2. **CONSENT CALENDAR**

a.       Policy 4.1.16 Non-Traditional Constituents Policy (revised), motion to approve, seconded, and approved unanimously

b.       Policy 7.7.4 Federal Perkins Loan (revised and discussed, see markup comments), motion to approve, seconded, and approved unanimously

c.       Policy 2.2.1 Student Records Policy (No recommendations for change; typos corrected), motion to approve, seconded, and approved unanimously

d.       Policy 2.1.9 Baccalaureate Degree (proposal for changes has been withdrawn), motion to approve, seconded, and approved unanimously

e.       Policy 4.1.18 Transfer of credit from Other Institutions and Credit by Examination (AAC has already discussed the proposed changes, but referred the question over the State Certificate of Biliteracy to the Department of Languages, Literatures and Cultures for review.  After consideration, the department recommended not making any additional changes to the transfer credit for the Certificate because of the assessment measures used to assign the certificate did not share a single set of assessment criteria.), motion to approve, seconded, and approved unanimously

f. Annual Report from the UCC, committee report accepted

1. **STANDARD ORDER OF BUSINESS** 
   1. Welcome new members: Zeng Lin, replacing Jennifer Howell, Jim Jawahar replacing Jon Rosenthal, (Provost Designee), and Lauren Porter (Student Senator) and Jesús Magaña (Student Senator) replacing Heylin and Falson, respectively.
2. **GOOD OF THE ORDER**
3. **ANNOUNCEMENTS**
4. **PROGRAM:** 
   1. **Proposal to revise Policy 7.7.2 Financial Aid Distribution,** motion to approve, seconded, and approved unanimously
   2. **Proposal to revise Policy 4.1.2 Course Proposals for Undergraduate and Graduate Courses** (mark up copy was sent out via email on Jan 20), motion to approve, seconded and approved.
5. **ADJOURN 6:50 pm**

**Submitted by Lauren Porter**