**Administrative Affairs and Budget Committee**

**Agenda Meeting No.1**

**Wednesday, September 14, 2022**

**6:00 P.M.**

**Founders Suite (lounge side), Bone Student Center**

**Call to Order**

**Present**: G. Blanco Lobo, D. Garrahy, D. Nikolaou, J. Webber, M. Fulton, A. Wielgosz., J. Wollard, Graduate Student Senator (TBD), *S. Cavi (VP for Planning and Finance designee)*. (Note: quorum is 5 voting members; *ex-officio*)

**Absent:** V. Midha

**Order of Business:**

1. **Introductions**
2. **Issues Pending List**
* We will meet on other side for remaining meetings
* Presentations next two meetings
* Evaluations revisions.... revisions due by 10/27 to academic senate office.
* 6.1.3 needs to be completed, comments needed before January; presentation of facilities report by M. Gebeke.
1. **Evaluation Surveys:**
	* *Dean of College of Education Evaluation Form 2017-2018*
		1. Currently a new COE Dean in his first semester.
		2. Dimitrios wondered if an additional category of “prefer not to respond.”
		3. He also had a question regarding students not participating in Dean’s Evaluation.
		4. German’s Questions about faculty # of years/ range of years/ demographics (Dimitrios will ask General Counsel)

**Motion to Approve to Send to Exec. Committee: Blanco / Wielgosz – second**

* + *Dean of Mennonite College of Nursing Evaluation Form*
		- Possibly including demographics questions as with Dean of COE
		- Item 18: DEI for faculty, students, and staff
		- Dividing into Faculty, Students, and Staff
		- Asking students how often they interacted with their Dean
			* + Frequency?
				+ Range of exposure
* Do you feel qualified to assess this individual?
* Sandi’s recommendations: # 15 – re-wording question to “manages the budget strategically/ effectively.”
* Dimitrios will email College Council with our recommendation
	+ *Evaluation Survey - VP for Academic Affairs and Provost*
	+ *Evaluation Survey - VP for Finance & Planning*
	+ *Evaluation Survey - VP for Student Affairs*
	+ *Evaluation Survey - VP for University Advancement*
	+ *Evaluation Survey (Students) - President*

**Adding the info. below to the AVP/ President’s survey:**

* Adding questions on DEI
* Adding range and “prefer not to answer.”
* Interactions with VP/ Do you feel Qualified to provide feedback on VPs and President
* Possibly using a QR Code for survey submissions

Provost:

* Open-endeded question regarding concerns/ highlights
* Question 2 (German)
	+ Should we have two instruments
	+ Evaluation Survey (Faculty/Staff) - President
1. **Fall Break and Mental Health**
	* previous student senators proposed Mental Health Days
	* Perhaps a sub-group looking at the fall break
	* Subgroup: Deb, Alex, Sandi, Justin, Dimitrios

**Spring break: conversations**

* + Past AABC discussions regarding district timeline (2 years +)
	+ Had subcommittee discuss a few years ago.
	+ Perhaps a subgroup looking at spring break
		- Subgroup: Megan, Julie, German, Dimitrios

**Adjourned @ 6:54: Motion: Garrahy/ Fulton Seconded**