**Academic Affairs Committee**

**Minutes**

**Wednesday, October 7, 2020**

**6:00 P.M.**

**VIRTUAL MEETING per state law and Governor Pritzker’s Executive Order**

**Call to Order** 6:01

**Roll Call**:

* Blum Present
* Cline Present
* Lahiri Present
* Mainieri Present
* Nikolaou Present
* Peterson Present
* Harris Present
* Phillips Present
* Robinson Present
* Toth Present
* Hurd (Provost’s designee) Present
* Paolucci (UCC liaison) Present

**Order of Business:**

1. Approval of committee minutes
	* Documents provided to committee members in advance of the meeting: Minutes#3AAC10.07.20
	* Changes: One typo on second page – specific to specify
	* Motion to approve with that amendment: Cline
	* Second: Peterson
	* Motion to approve with changes
		1. Motion: Cline
		2. Second: Peterson
		3. Roll call vote:
			1. Blum Absent for vote
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Harris Aye
			8. Phillips Absent for vote
			9. Robinson Aye
			10. Toth Aye
2. Religious Accommodations:
	* Documents provided to committee members in advance of the meeting:
		1. 24a - 09.16.20.01 Email Policy 1.6 Religious Accommodations
		2. 24b - 09.16.20. 03 Policy 1.6 Religious Accommodations Current Copy
		3. 24c - 09.16.20.04 Policy 1.6 Religious Accommodations Mark Up
		4. 24d - 09.16.20.05 Policy 1.6 Religious Accommodations Clean Copy
	* Discussion about policy
		1. Nikolaou shared update from legal and question from Executive Committee
		2. Question: Can prospective students adhere to the 10 business day requirement?
		3. Concerns regarding ‘prospective student’ – who qualifies as prospective students? Should it be ‘applicant’ instead?
		4. SAAS website with the form says 30 days (policy hasn’t been implemented)
		5. Question: Should there be a separate form for applicants on admission page rather than SAAS?
		6. Question: Is there a timeline for the SAAS review period?
		7. Question: Since applicants are now included, should we remove or add to ‘student’ in the name of the policy section or name of the form?
		8. ~~Suggestion: Change start of third paragraph to ‘Instructors, faculty, and staff,’~~
		9. ~~Suggestion: Replace ‘missed exams, quizzes, and other required work’ with ‘Missed assessments, events, and other required work’~~
		10. Suggestion: Remove whole third paragraph
		11. Suggestion: Fourth paragraph eliminate ‘A student may’ – start the sentence with “Appeals for a religious accommodation decision can be made to the…”
		12. Suggestion: Change ‘any student or prospective student’ to ‘any current or prospective student’
		13. Update last sentence of first paragraph to ‘faculty, staff, current students, and prospective students…’
	* Motion to approve with changes
		1. Motion: Blum
		2. Second: Cline
		3. Roll call vote
			1. Blum Aye
			2. Cline Aye
			3. Lahiri Aye
			4. Mainieri Aye
			5. Nikolaou Aye
			6. Peterson Aye
			7. Harris Aye
			8. Phillips Aye
			9. Robinson Aye
			10. Toth Aye
3. IDEAS Graduation Requirement Proposal
	* Documents provided to committee member in advance of the meeting:
		1. 05.01.19.03 UCC\_IDEAS\_Executive Summary
		2. 05.01.19.04 ProvostCharge\_AdHoc\_Report-Jan2018
		3. 05.01.19.05 UCC\_Subcommittee\_Report- Nov2018
		4. 05.01.19.06 45 PAGES- Summary\_UCC\_Campus-wide\_Survey\_2018
		5. Diversity Course Review\_AAC
	* Follow up on questions from last meeting’s discussion – done by Chair since last meeting
		1. Intention of committee to address all learning objectives? Response: The committee thought it should be 100%, but when they looked at existing courses, there were not any courses that would 100% match
		2. Similar to AMALI for 75%? Response: Did not think it would parallel AMALI because IDEAS was more conceptual so it would be difficult to quantify
		3. Are there definitions of the terms? Response: Doris Houston’s team will be working on operationalizing those definitions
	* Discussions regarding…
		1. We can move forward as a committee while waiting for the above definitions
		2. Concerns specifically about the ‘A’ of ideas – that seems to be the letter that’s least defined and addressed in the proposal or learning outcomes
4. Motion to adjourn: Toth Second: Lahiri

**Adjourn 6:57**