**Academic Affairs Committee**

**Minutes for Meeting No.4**

**Wednesday, October 25, 2023**

**6:00 P.M.**

**Founders Suite (conference side), Bone Student Center**

**Call to Order**

**Roll Call**:

Present: Holland, Nikolaou, Pancrazio, Blair, Gonzalez, Monk, Smith, Hurd

Absent: Seifert absent, Werner-Powell absent

**Public Comment** none

**Order of Business:**

1. Approval of *Minutes#3AAC10.11.23* ***approved unanimously***
2. Policy 2.1.23 Transcripts **AAC approved the revised policy to be sent to the executive committee.**

Pancrazio: said the federal government worked on a law to address blocks on transcripts during periods when the student does not have any outstanding balances. Pancrazio wondered whether this applies to administrative holds too.

Nikolaou: contacted Legal about this policy. Legal instructed proceeding with any changes to abide by state law, and if federal changes come into effect in July, the Academic Senate can address changes next academic year.

1. Policy 4.1.15 Solicitation of Academic Assignments **AAC approved the revised policy to be sent to the executive committee.**
	* *17a – Policy 4.1.15 Solicitation of Academic Assignments\_Current Copy*
	* *17b – Policy 4.1.15 Solicitation of Academic Assignments\_Mark Up*
	* *17c – Policy 4.1.15 Solicitation of Academic Assignments\_Clean Copy*
2. Code of Student Conduct and Definition of Plagiarism (pages 4 and 8): **AAC approved the revised policy to be sent to the executive committee.**

With concerns from the academic senate, we chose not to put it on the October 25, 2023, meeting.

Cobi: with so many concerns with our changes related to AI, maybe we should have a separate item from plagiarism.

Nikolaou: Clarified that AI did have its own sentence related to generative AI, in addition to the new definition added to the Code of Student Conduct.

Monk: said he thinks the changes cover all the bases.

Pancrazio: agrees with Monk

1. Policy 4.1.6 Grading Practice **AAC approved the revised policy to be sent to the executive committee.**

Pancrazio: highlights the importance that the catalog doesn’t cover anything other than the Letter Grade system, it doesn’t go into the grading policy of individual classrooms. But also notes that there really is no point in looking into this because it has everything it needs.

Hurd: said the importance is if the university wanted to make any real change to grading, this is the policy that deals with it.

Nikolaou: questioned why there would be an exception to the grading system (second sentence). It was clarified that the sentence prevents cases when an instructor might choose to eliminate some letter grades altogether.

Blair: said the policy I small and sweet.

1. Policy 4.1.5 Final Examinations

Pancrazio: was curious about the issue of professors not having a proper final deadline and professors not reporting the use of classrooms for their final exams.

Hurd: responded that these are issues because there is a space issue, so reporting you don’t need a room is important.

Pancrazio: claimed that it seems that this is not a major issue, and it should come up to the registrar when it comes to this issue.

The committee decided not to include a statement mandating faculty members reporting to the Registrar not using a classroom for the final exam.

**Adjourn**