**Academic Affairs Committee**

**Minutes for Meeting No.5**

**Wednesday, November 8, 2023**

**6:00 P.M.**

**Founders Suite (conference side), Bone Student Center**

**Call to Order**

**Roll Call**: Holland Absent, Nikolaou, Pancrazio, Seifert, Werner-Powell, Blair, Gonzalez, Monk, Smith, Faculty Senator (TBD), Student Senator (TBD), *Hurd (AVP for Undergraduate Education)*. (Note: quorum is 6 voting members; *ex-officio*).

**Public Comment None**

**Order of Business:** The changes to the Code of Student Conduct will be proposed as an Information Item for today’s Academic Senate meeting

1. Approval of *Minutes#4AAC10.25.23 Approved*

Policy 4.1.5 Final Examinations: The assembly will create a clean-up copy and vote to next meeting.

Cobi: proposes a change from “in advance, in the case of religious reasons” to “making it in advance in all cases”.

Nikolaou: highlights the importance of the word advance, so it's clear to students they need to notify their professors before the exam.

Werner-Powell: said that how it reads now, it kind of mixes religious reasons and emergency.

Nikolaou: Agrees and said we should make them separate sentences.

Werner-Powell: under the success week section she was concerned about the first sentence saying prepare adequately instead adequately prepare.

Pancrazio: feels like the during welcome week section is fine.

Cobi: agrees.

The whole committee believes we should delete the 4th and 5th paragraphs under the welcome week because it's not a policy.

Nikolaou: for the last paragraph for Success Week, any complaints should not go to SGA.

Monk: agrees.

1. Policy 4.1.12 Sale of Instructional Materials Pushed back for next meeting
   * *16 – Policy 4.1.13 Sale of Instructional Materials\_Mark Up*
2. Policy 4.1.18 Credit Earned Through Transfer, Examination, and Prior Learning
   * *22 – Policy 4.1.18* *Credit Earned through Transfer, Examination, and Prior Learning\_Mark Up*
3. 2022-2023 Reinstatement Committee Report Pushed back for next meeting
   * *2022-2023 Reinstatement Committee Memo*
   * *2022-2023 Reinstatement Committee Report*

**Adjourn**