

**Date & Time:** October 8, 2025

**Chair:** Aaron Paolucci

#### Attendance

| Present                                     | Absent                                            |
|---------------------------------------------|---------------------------------------------------|
| Senator Blanco-Lobo (CAS Faculty)           | Dr.Cutting (Provost Designee)(non-voting)         |
| Senator Bonnell (MIL Faculty, Senate Chair) | VP Nelson (VPFP)(non-voting)                      |
| Senator Figueroa Fragoso (Student Senator)  | Senator Paolucci (WKCFA Faculty)(Committee Chair) |
| Senator Marshack (WKCFA Faculty)            |                                                   |
| Senator Torry (CAST Faculty)                |                                                   |
| Senator Porter (CS Representative)          |                                                   |
| AVP Polifka (VP Student Affairs Designee)   |                                                   |
| Senator Stoner (Student Senator)            |                                                   |
| Senator Pettit (Student Senator)            |                                                   |
| Senator Blum (Student Senator)              |                                                   |
|                                             |                                                   |

**Guest:** Chief Information Security Officer (CISO): Dan Taube

## 1. Opening Business

- Meeting called to order at **6:00 PM**.
- **Roll call** completed; quorum established.
- **No public comment** recorded.
- **Approval of previous minutes:**

- *September 10th meeting minutes* approval (First by Senator Figueroa and Second by Senator Stoner). Approved unanimously.
- *September 24th joint meeting minutes* approved with correction noting **Senator Stoner's absence**.

## 2. Information Items

### a. 2024–2025 Priority Report

- Committee will continue the previous year's focus on **GE Road facilities and cultural engineering**.
- Outstanding issue: **block scheduling** and its impact on students taking GE Road classes.
- The Provost's office is conducting a **schedule analysis**, delayed due to data complexity.

### b. Academic Facilities Report

- Process for unit facility reporting has changed; a revised report format is forthcoming from **AVP Dan Elkin**.

### c. Policy 1.7 (Use of Equipment for Surveillance)

- Still under revision; overlaps with emerging **policy on classroom recordings** (academic affairs committee).
- Discussion noted **Illinois' two-party consent law** for recordings.
- The new recording policy aims to clarify instructor consent, student accommodations, and privacy compliance.

## 3. Discussion Item: Policy 9.2 – Acceptable Use of IT Resources

### Purpose:

First working session to review draft revisions using the **red/yellow/green framework** to identify major (red), moderate (yellow), and minor (green) issues.

### Key Updates:

- Policy 9.2 is a major **rewrite** focusing on *acceptable use* of university IT resources.
- Policy must align with **FERPA**, **Gramm-Leach-Bliley**, and other privacy laws.
- **Definitions** moved to the front of the document for clarity.
- Added structure with new subsections (Core Principles, Legal Compliance, etc.).

## **Main Discussion Points:**

### **1. Scope:**

- Applies to all users with official university affiliation (employees, students, contractors, vendors).
- Does **not** apply to general website visitors.
- University retains right to restrict access for malicious activity.

### **2. Terminology:**

- Clarify terms like *responsible, ethical, and unethical communication*.
- Add Illinois-specific legal definitions where possible.

### **3. Privacy Statement (“Endeavor to protect user privacy”):**

- Members agreed “*endeavor*” sounds weak; wording should better reflect institutional commitment while maintaining legal caution.

### **4. Civil Liberties Clause:**

- Discussion on defining “civil liberties” and limiting surveillance use of university data systems (e.g., security cameras).

### **5. Overlap with Policy 1.7:**

- 9.2 covers general IT use; 1.7 will provide specific surveillance guidelines.
- Both must align to prevent data misuse or overreach.

### **6. Artificial Intelligence (AI):**

- AI language added; members agreed it should remain flexible due to rapid evolution.
- Possible reference to a separate **Responsible AI Use** policy under development.

#### 7. **Training Requirements:**

- Policy includes mandatory IT awareness training for users and vendors.
- Some external partners already meet this via contract compliance.

#### 8. **Incident Reporting:**

- Clarify difference between reporting **security incidents** (data exposure) and **policy violations**.
- Suggest adding examples for clarity.

#### 9. **Personal Use and Commercial Activity:**

- Discussion on permissible personal activities on campus networks (e.g., side businesses, streaming).
- University discourages commercial use of institutional resources but recognizes blurred boundaries (e.g., dorm use).

#### 10. **Language and Tone:**

- Goal: keep policy **legally sound yet user-friendly** and **effective**, not overly bureaucratic.

### 4. **Next Steps**

- CISO to address **yellow-flag issues** (clarifications, wording, examples) before the next meeting.
- AI references and training requirements to be refined.
- Continue red/yellow/green framework review at **next session**.

### 5. **Adjournment**

- Motion to adjourn by **Senator Marshack**; seconded by Senator Porter and approved unanimously.
- Meeting adjourned at approximately **6:47 PM**.
- Chair thanked **CISO Dan** for contributions and collaboration.