**Planning and Finance Committee Meeting Minutes**

**Wednesday, December 7, 2022**

**6:00 P.M.**

**Spotlight Room**

**Call to Order**

**Roll Call**

**Present:** Jason Wollard, Jeff Helms, Steven Peters, Jimmy Holmes, Michael Torry, Martha Horst, Rhiannon Graham, Rick Valentin, Tammy Harpel, Stuart Palmer

**Guests:** Ryan Otto, Director of Public Works & Engineering, Town of Normal; Mike Gebeke Associate Vice President, Facilities Management, Planning, and Operations, Illinois State University

**Absent:** Dan Elkins, Amanda Hendrix, Chloe Miller, Wendy Bates

**Public Comment**

None

**Approval of Committee Minutes**

Steven Peters – motion to approve, Martha Horst – 2nd motion; approved unanimously

**Chairperson’s Remarks**

**Order of Business:**

1. Reviewed *Policy 3.4.7/3.6.27 Employment for Teaching Purposes of Administrative Professional and Civil Service Personnel*
	1. Is last line in with ISU contract for NTT faculty (those intending to retire & those with status)? AP & CS exempt employees hired on overload are hired as NTTs; therefore, no inconsistent language between the policy and contract.
	2. Initially proposed to create separate policy from this policy with 3.6.27 to cover CS category in the policy. Janice Bonneville suggested revising number to 3.2.21 to avoid creating two identical policies under AP and CS. This would require a policy change - would have to note number change on 3.4.7.
	3. Senator Horst motioned to forward proposed change to Executive Committee, 2nd by Senator Holmes; approved unanimously to move to Executive Committee
2. Reviewed *Policy 4.1.14 Laboratory Schools*
3. Chair Valentin sent to Dean of College of Education: removed elementary from name of Thomas Metcalf School; added language “training of pre-students, interns, student teachers, and other educational personal”; changed contact to Director of Laboratory Schools in contact information
4. Senator Jeff Helms motioned to forward to Executive Committee, 2nd by Senator Horst; approved unanimously to move to Executive Committee
5. Status updates on remaining policies on Issues Pending List
	1. Alcohol policy
	2. Policy 4.4.16
	3. Drone (Craig McLaughlin)
6. Priority Brief Study: “Campus Pedestrian and Vehicular Safety and Transportation Planning”

Ryan Otto, Director of Public Works & Engineering, Town of Normal; Mike

* 1. IDOT working on Phase 1 of study/plan from College Street (City Hall) to Cottage Street and Main St.; began one year ago and will run through Fall 2023.
	2. IDOT District 5 based in Paris, IL (two hours away) so not familiar with our concerns/needs; Town of Normal & ISU working to get concerns (pedestrian traffic, new housing, etc.) into the plan.
	3. Construction will likely take 10 years and includes: (1) curb, median, pavement repairs, (2) addition of buffered bike lanes, (3) widening of sidewalks and curb ramps, (4) adding speed tables (longer, tapered hump) to call attention to pedestrian crossing, (5) narrowing lanes to control speed, and (6) adding pedestrian accommodations.
	4. There will be opportunities for public comment on IDOT Main St. study/plan in spring 2023.
	5. Starting Constitution Trail extension on Gregory Street
	6. Working to get sidewalk to alleviate pedestrian issues in area from Beaufort Street to Hovey.
	7. College Ave: heavily traveled (high volume), four-lane roads with two-lane traffic in each direction, no center median for refuge; need the four lanes to keep traffic from gridlocking. Considering reducing lane size to slow traffic speed.
	8. Cannot reroute College Ave. Considering other options: (1) closing off parts of University Ave, (2) creating roundabout at College & Mulberry (would involve giving up property at Hewett-Manchester)
	9. Changes are expensive – Town of Normal must apply for grants; study findings will be used to create grant proposals; Try to tie them into other projects (I.e., water main repair)
	10. Constitution Trail – discussed mutual uncertainty about who is going to go (driver, pedestrians); traffic signals can make it more dangerous when drivers become used to the green light
	11. How do hotspots get prioritized? Town of Normal works with Normal PD to track incidents & review annually; Not a lot of crashes at College, Mulberry, & School; however, you can observe situations. Crashes and fatalities get attention from IDOT. When applying for federal funds, data about crashes, etc. gets priority for funding.
	12. Prefer that specific areas of sidewalks be pedestrian only (dismount bike & walk it)
	13. Senator Holmes voiced concern about the pedestrian signal on College, Mulberry, & School not working at particular times; Inquired if plans may include having all lights red at Mulberry, College, & School when pedestrians can cross (as UIUC does); Have considered this at College & University, but, it won’t work due to the amount of traffic.
	14. Committee could assist at the funding request stage (i.e., write letters, etc.)

**Adjourned @ 6:51 pm**