**Planning and Finance Committee Meeting Minutes**

**Wednesday, February 8, 2023**

**6:00 P.M.**

**Spotlight Room**

**Call to Order (6:00pm)**

**Roll Call**

Present: Jason Wollard, Martha Horst, Chloe Miller, Jimmy Holmes, Jeff Helms, Steven Peters, Wendy Bates, Rick Valentin, Mike Torry

Absent: Dan Elkins, Amanda Hendrix, Stuart Palmer

Guests: David Marple, Adam McCrary, Beth Porter (Representing CS Council)

**Public Comment**

None

**Approval of Committee Minutes**

Motion to approve by Chair Valentin, approved by committee

**Chairperson’s Remarks**

Senator Tammy Harpel has moved over to the Faculty Affairs Committee

**Order of Business:**

1. Election for new Secretary of the Planning and Finance Committee
   * Senator Wollard elected as new Secretary as confirmed by the committee
2. Issues Pending
   * *5.1.21 Advertisement or Sponsorship of Activities, Events, or Programs Involving Alcohol and/or Hemp-Based CBD*
     + Discussion of recommendations from legal. Structural revisions to be drafted and reviewed.
   * *Policy 3.2.21 Employment for Teaching Purposes of Administrative Professional and Civil Service Personnel*
     + Chair Valentin: Change to make first sentence words “one course” to four credit hours. Typographical error in second paragraph, “resources” needs to be capitalized. Third paragraph, last sentence, eliminate the word “the.”
     + Chair Valentin motioned to approve these changes, approved by the committee.
   * *Policy 4.1.14 Laboratory Schools*
     + Chair Valentin: Revision on the date stated within the policy. Italics in the second paragraph must also be changed.
     + Chair Valentin motioned to approve these changes, approved by the committee.
3. Priority Brief Study: “Campus Pedestrian and Vehicular Safety and Transportation Planning”
   * Guest: David Marple, Director, Risk Management, Illinois State University  
     Guest: Adam McCrary, Director, Environmental Health and Safety, ISU
     + Information provided by Guest Marple:
       1. ISU is a bike-friendly campus, ISU also recognizes the importance of sustainable modes of transportation, and there is concern that recreation and transportation devices on campus are presenting an increased risk to pedestrians and riders.
       2. There is an urge for change due to the fatality of Dr. Peck that took place in Fall 2022.
          1. IL OSHA communicated that e-bikes and scooters used in pedestrian areas on campus are considered a hazard.

A proposal brought forth is dismount zones, which target high pedestrian target areas. “Walk your wheels.” These do not apply to mobility assistance devices or other ADA accommodations.

Areas of high volume of pedestrians or low visibility are at high priority.

* + - 1. Senator Helms: Wondered whether they are currently looking into other areas for these dismount zones?
         1. Not currently looking at areas outside of these target zones, they want to tackle these areas first.
      2. Dismount zones can be adopted into our campus culture and hopefully it will be self-enforced.
         1. Campus police can help
      3. UCLA, Colorado state, Santa Monica, and Texas A&M all use dismount zones and have seen positive results.
      4. Planned Proposal
         1. Roll-Out, which means to starting the campus out with first identified areas for these zones
         2. Awareness Campaign: includes periodic email communication, signage at each entrance, media announcements, periodic police presence.
      5. Senator Miller: Will there be a punishment for those who do not follow the rules in these zones?
         1. Still in discussion, it can be code of student conducts business and campus police’s issue.
      6. Senator Holmes: Has there been any thought on putting bike racks in or near these zones?
         1. Yes, there has been discussion, they are looking at the number of bike racks to purchase.
      7. Senator Torry: Thoughts on permits for these bikes?
         1. Other campuses have had success with these zones, the plan is for our campus to do the same. Not currently looking at permits.
      8. Potential areas identified were the entire quad, the eastern walk area of Williams, CVA, and Old Union, the area by the bridge headed towards the library, the tunnel that heads from campus to Hancock Stadium/Tri Towers.
      9. Exemptions for these Dismount Zones
         1. Police Bicycle Patrol
         2. Emergency Medical Services
         3. University Vehicles for Authorized University Purposes
         4. ADA mobility assistance
      10. Senator Holmes: Why should students follow these rules for the dismount zones, but allow police to go through it on their bikes? Is that contradictory of the message these zones should be sending?
          1. We want to allow police to cross these zones as quickly as possible in cases of emergency, but they will walk through these zones if there is no emergency.

**Adjourned at 6:50pm**