**Planning and Finance Committee Meeting Minutes**

**Wednesday, March 26, 2025, 6:00 pm**

***Spotlight Room***

**Call to Order 6:00 pm**

**Roll Call**

**Committee:**

[x]  Senator Blanco-Lobo, CAS Faculty

[x]  Senator Bonnell, MIL Faculty, PFC Chair

[x]  Senator Cottingham, Student Senator, Secretary

[x]  Dr. Cutting, Provost Designee (non-voting)

[x]  Senator Godwyll, COE Faculty

[ ]  AVP Hendrix, VPFP Designee (non-voting)

[x]  Senator Horst, WKCFA Faculty, Senate Chair

[x]  Senator Lawson, CS Rep

[x]  Senator Leone, Student Senator

[ ]  AVP Polifka, VP Student Affairs Designee (non-voting)

[x]  Senator Sankara, COB Faculty

**Guests:** none

**Public Comment:** none

1. **Approval of Minutes**

Motion by Senator Horst and seconded by Senator Godwyll to approve minutes. There was one correction. The motion carried.

1. **2024–2025 Priorities Report, College of Engineering Building on G.E. Road**
* Review revised report, recommendations, sources consulted.

Bonnell reviewed the changes since the previous meeting and thanked all for their careful reading and suggestions. She shared that Pickett uploaded all supplementary documents linked in the brief through the Senate site, rather than the Committee’s Teams folder. Horst recommended that Bonnell confirm with Pickett that the links are accessible to those outside PFC. [Bonnell contacted Pickett and confirmed all links are accessible.] There are several typos and pagination issues that Bonnell will address. The Committee reviewed questions in the draft document in Teams and suggested several helpful edits.

* + In *Key Insights and Information,* correct the date for the Master Plan:
		- “The long-term implications for this off-campus purchase cannot be overstated as its acquisition falls outside of strategic directions from the University’s Master Plan written in 2011.”
	+ In the sections *1709* and *1711*, describe COUNTRY Financial’s use of the space after the purchase by the University:
		- “The space will be available to the University after April 30, 2025 pursuant to a lease-back arrangement to allow the opportunity to transition operations and decommissioning the building.”
		- “The owners will maintain ownership after the first closing until December 31, 2026, with $3,000,000 put in escrow until the closing on the building is complete.”
	+ In *Expenditures*, clarify language:
		- “College of Engineering planning documents in 2018 did provide detailed costs for the maintenance of new College of Engineering facilities. Similar numbers are not yet available for the G.E. Road Complex and should be.”
	+ In *Requested Administrative Action*, include deadlines and add a conclusion:
		- “The Planning and Finance Committee requests an update from the administration on progress towards the above recommendations to the Academic Senate no later than September 1, 2025.”
		- “We appreciate the administration’s engagement with the Planning and Finance Committee during the 2024–2025 academic year. In order for the Academic Senate to fully participate in the “formulation of long-range plans for campus buildings and physical facilities” we must be offered the continuing opportunity to actively participate in top-level discussions regarding the formulations of plans for the use of these facilities. The Committee is excited about the long-range possibilities of this new Illinois State University property and look forward to continuing conversations with the administration regarding its utilization.”
	+ Senator Sankara questioned if the brief needed to be reviewed outside of the committee. Senator Horst suggested that Hendrix (as the PFC designee for Financing and Planning) could consult within her area. Bonnell shared that Hendrix had emailed stating that Hendrix believed the brief to be very thorough and comprehensive and she had no further edits. [Mike Gebeke, Associate Vice President for Facilities Services, will attend the April 9 Academic Senate.]
	+ Motion by Senator Horst and seconded by Senator Blanco-Lobo to approve the priority brief with pending edits. The motion carried.
	+ Bonnell will make those edits, send to Executive Committee by 3/27 at noon, and forward to committee members.
1. **Update Policy 9.2 Appropriate Use**
* Bonnell shared an update on her work with Chief Information Security Officer, Dan Taube, and their plans to meet to and prepare for Taube’s attendance at the PFC April 9 meeting.
1. **Adjourn**

Motion by Senator Horst seconded by Senator Sankara. The motion carried.

Adjourned at 6:30 pm