**Attendance:**

Hockenberry [X] Horst [X] Jones [] Mangruem [X] Nichols [X]

Smith [X] Stewart [] Villalobos [X] Kramer [X] Topdar [ ]

Catanzaro [X]

**Absences:** 1

Meeting called at 6:00pm

After introductions, the committee reviewed the description of the committee located in appendix 2 of the Academic Senate Bylaws.

Minutes for August 26, 2020 were approved by committee by a unanimous vote.

Next, Senator Horst shared the Rules Issues Pending list. Senator Horst suggested that the committee review the item on electronic voting at a later time. Senator Horst reviewed the proposed blue book revisions and other remaining items on the Issues Pending list.

Senator Stewart elaborated on the Milner Bylaws changes discussed last year. Senator Catanzaro suggested that the group look at those bylaws in meetings to come.

Senator Horst suggested that policy 1.10 should be considered for revision. She also noted that policy 9 items were given to CTO Charles Edamala and the technology department for review; they should be coming to the committee soon.

Senator Horst proposed that the committee begin the semester by reviewing the Milner bylaws and then move to the CAS bylaws.

Senator Hockenberry questioned why electronic voting wasn’t a priority. Senator Horst explained that due to the recent Open Meetings Act changes from COVID, all votes must be conducted verbally. There were no objections from committee to starting committee work on the Milner Bylaws.

The committee began to review the proposed changes to the Library Committee blue book page. Senator Mangruem will confer will SGA leadership about the language. The committee agreed to keep language regarding secretaries.

Senator Horst suggested that the committee consult with SGA leadership regarding student membership; she will also consult with Noelle Selkow regarding graduate student membership.

Senator Horst asked for any final suggestions, and the meeting reached hard stop time.