

**ILLINOIS STATE UNIVERSITY REQUEST
FOR NEW PROGRAM APPROVAL
Financial Implication Form**

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Mennonite College of Nursing

Contact person: Denise Wilson, Associate Dean for Academics

Date: October 26, 2018

Proposed new program: School Nurse Certificate program ^{Graduate} *Bur & BCH*
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(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

The School Nurse Certificate program is a fully online 10 credit hour certificate that meets the Illinois State Board of Education certified Professional Educator License (PEL) and certified school nurses requirements. The certificate will be a full-cost recovery, post baccalaureate program open to school nurses with an unencumbered Illinois Registered Nurse license and 2 years of relevant nursing experience. Two theory courses (for a total of 7 credit hours) will be offered in the summer session followed by a 3 credit hour clinical practicum during the fall semester.

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE
1**

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	8	10
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	See attached notes	See attached notes
Annual Number of Degrees Awarded	8 certificates	10 certificates

Table 2: RESOURCES REQUIREMENTS

As this is an online certificate option, the only costs are for faculty, as indicated in Table 2. Budget rationale is included as attachment.

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5 th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$0	\$0
Section 2: Personnel			
Faculty	FTE	0.75 FTE	0.75 FTE
Faculty	\$	\$16,845	\$18,235
Other Personnel Costs – All Staff excluding Faculty	\$	\$0	\$0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$	\$0	\$0
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$16,845	\$18,235

Routing and action summary – in sequential order:

1. Bernice P. Johnson 10/9/2018
Department/School Curriculum Committee Chair Date Approved
2. Bernice P. Johnson 11/16/18
Department Chairperson/School Director Date Approved
3. Judy Neuhander 11/16/18
College Dean Date Approved
4. Jan Murphy 11.19.18
Provost Date Approved
5. Bernice P. Johnson 11/19/18
College Curriculum Committee Chairperson Date Approved
6. S.A.
Teacher Education Council Chair Date Approved
7. R. J. O. 1/14/19
University Curriculum Committee Chairperson Date Approved
Graduate

Once approved, include this form with the curricular proposal for the new program.