

Financial Implication Form

Illinois State University Request for New Program Approval

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Division	College/Unit	Department/School
Vice President & Provost	Dean of Applied Science and Technology	Criminal Justice Sciences

Department/School (if not listed above)

Primary Contact ULID	Primary Contact First Name	Primary Contact Last Name	Primary Contact Email Address
dlselma	Donna	Selman	dlselma@ilstu.edu
Secondary Contact ULID	Secondary Contact First Name	Secondary Contact Last Name	Secondary Contact Email Address
	No Response	No Response	No Response

Proposed New Program

Forensic Investigations Sequence in Criminal Justice Sciences BS

Brief Description of the Proposed Program

The Forensic Science Investigations Sequence will be housed within the Criminal Justice Sciences undergraduate degree program. The curriculum consists of 51 total credits, shares the common core of courses with the CJS major (30 credits). The remaining 21 credits consist of courses designed to provide students with a sequence focused on applied laboratory experiences and investigative skills ranging from crime scene processing, evidence collection and preservation and laboratory techniques to ethical decision making, digital forensics and constitutional law and procedure regarding evidence presentation in courts. This degree will provide our CJS majors with specialized preparation for a variety of career paths including Crime Scene Investigations, Evidence Laboratory Technician, and valuable skills to aide in careers in law enforcement, corrections, and courts. Utilizing ISU's state of the art research and training facility (604 N. Adelaide) and the combined skills of our faculty and staff it is our

intention to graduate skilled, ethical, criminal justice professionals who will enter the career field with the advantage of advanced training and skills. According to the Bureau of Labor Statistics the demand for forensic science technicians is expected to grow by 15% between 2024 and 2034 (much faster than for all occupations 4%). Moreover, entry level positions that require this bachelor’s degree enjoy a median starting salary of \$65,000. (BLS Occupational Outlook Handbook, August 29, 2024)

Is this a Teacher Education program?	Is this a graduate program?
No	No

Enrollments

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Student Enrollment and Degree Projections for the Proposed Program	
Fall Headcount of Program Majors/Minors (1st year)	Fall Headcount of Program Majors/Minors (5th year or when fully implemented)
18	80
Annual FTE Program Majors/Minors (1st year)	Annual FTE Program Majors/Minors (5th year or when fully implemented)
18	65
Annual Degrees Awarded (1st year)	Annual Degrees Awarded (5th year or when fully implemented)
0	20

Relevant Notes for Enrollment

In 2023 and 2024 we have seen steady interest in this sequence as evidenced by increased attendance at Redbird Days, direct inquiries during the academic sessions and increased attendance of our tours of the Research and Training Center (crime lab and scenes) as well as an increase in waitlist numbers on the courses directly associated with the sequence. Our current lab seats 18 and we expect that in year one we can accommodate 18 new students in addition to our current CJS majors. Our current enrollment is 559, we have room to grow in our major and can offer additional seats/sections.

Budget Rationale

Estimated Costs of the Proposed Program - **For all sections below, only NEW resources not currently available to the program.**

Operating Expenses
Including but not limited to: Contractual, Commodities, Equipment, etc.

Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented?

Yes
Please explain.

Yes, our current operating budget will suffice. In addition, we have plans for fundraising events and sponsorship to support special events in the program as needed.

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds?

NA	
Operating Expenses (1st year)	Operating Expenses (5th year or when fully implemented)
\$0.00	\$0.00

Personnel

What impact will the new program have on faculty assignments in the department?

Faculty assignments will not be impacted. This sequence will take advantage of the expertise of our current faculty. For example, the “new courses” will capitalize on already existing expertise: crime scene processing (Dr. Lally), digital forensics (Dr. Brewer) and drug analysis (Dr. Stout). The remainder of the sequence utilizes courses that are already developed and offered by our current faculty. This will not increase our IC needs as we are able to vary and rotate the required courses and electives offered in our program, thus providing students with the full menu.

Will current faculty be adequate to provide instruction for the new program?

Yes
Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught?

No
Will current staff be adequate to implement and maintain the new program?

Yes
Please explain.

Will will not need to hire faculty immediately. We expect that once we have increased the number of CJS majors by 100 (to 669) we will request a NTT or TT line through the normal request process.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies?

Yes

Will additional staff be hired?

No

Please elaborate.

Yes, current staffing will suffice. In FA24 CJS had 559 majors served by two academic advisors, we have room for more.

Faculty FTE (1st year)

0

Faculty FTE (5th year or when fully implemented)

0

Faculty Salary Dollar(s) (1st year)

\$0.00

Faculty Salary Dollar(s) (5th year or when fully implemented)

\$0.00

Other Personnel Costs (1st year)

\$0.00

Other Personnel Costs (5th year or when fully implemented)

\$0.00

Facilities

Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented?

Yes

Will there need to be facility renovation or new construction to house the program?

The current construction plan for 604 N. Adelaide will be adequate to support the sequence. We will be adding materials fees to all new courses utilizing the lab and scenes to maintain already purchased equipment and replenish supplies as needed.

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program.

NA

Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes

Facilities Costs (1st year)	Facilities Costs (5th year or when fully implemented)
\$0.00	\$0.00

Other Costs

Are there any additional costs not addressed above?

No

Please explain.

NA

Are any sources of funding temporary (e.g., grant funding)?

No

How will the program be sustained once these funds are exhausted?

NA

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

NA

Itemized Costs

1. Description	1. Cost (1st year)	1. Cost (5th year or when fully implemented)
0	\$0.00	\$0.00

Total Costs
Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year)	Total Cost (5th year or when fully implemented)
\$0.00	\$0.00

Notes

Other Attachment/Documentation

No Response

Approval Signatures

Department/School Curriculum Committee Chair

DSCCC Signature

Electronically Signed by Niembazaa, Jazmyn (jnthoma6@ilstu.edu) - March 14, 2025 at 8:59 AM (America/Chicago)

Department Chairperson/School Director

DCSD Signature

Electronically Signed by Donna Selman (dlselma@ilstu.edu) - March 14, 2025 at 9:02 AM (America/Chicago)

College Dean

CD Signature

Electronically Signed by Chad McEvoy (cdmcevo@ilstu.edu) - March 17, 2025 at 12:07 PM (America/Chicago)

Provost

Provost Signature

Electronically Signed by Yazedjian, Ani (ayazedj@ilstu.edu) - April 7, 2025 at 7:10 PM (America/Chicago)

College Curriculum Committee Chairperson

CCCC Signature

Electronically Signed by Rowley, Micheal (mprowl1@ilstu.edu) - April 8, 2025 at 11:44 AM (America/Chicago)

University Curriculum Committee Chairperson

Electronically Signed by Joshua Newport (jcnewpo@ilstu.edu) - April 8, 2025 at 12:30 PM
(America/Chicago)

Chairs and Deans - Routing Steps
To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

Dept/School Curriculum Committee Chair ULID	First Name	Last Name	Email Address
jnthoma6	Jazmyn	Niembazaa	jnthoma6@ilstu.edu
Dept/School Chair ULID	First Name	Last Name	Email Address
dlselma	Donna	Selman	dlselma@ilstu.edu
College/Dean ULID	First Name	Last Name	Email Address
cdmcevo	Chad	McEvoy	cdmcevo@ilstu.edu
College Curriculum Committee Chair ULID	First Name	Last Name	Email Address
mprowl1	Micheal	Rowley	mprowl1@ilstu.edu
University Curriculum Committee Chair ULID	First Name	Last Name	Email Address
jcnewpo	Joshua	Newport	jcnewpo@ilstu.edu

For Workflow Purposes Only
The following data will be used to route the submitted form to the proper individuals in the workflow.
If you see issues with the names in the route steps displaying below, contact the Technology Support Center [438-HELP (4357) or supportcenter@ilstu.edu] for assistance.

Primary Contact ULID (HCM Link)		Secondary Contact ULID (HCM Link)	
dlselma			
D/S Curr-Comm Chair ULID (HCM Link)	D/S Curr-Comm Chair Name (Kuali Link)	D/S Chair ULID (HCM Link)	D/S Chair Name (Kuali Link)
jnthoma6	Jazmyn Niembazaa	dlselma	Selman, Donna

College/Dean ULID (HCM Link)	College/Dean Name (Kuali Link)	College Curr-Comm Chair ULID (HCM Link)	College Curr-Comm Chair Name (Kuali Link)
cdmcevo	Chad McEvoy	mprowl1	Micheal Rowley
University Curr-Comm Chair ULID (HCM Link)		University Curr-Comm Name (Kuali Link)	
jcnewpo		Joshua Newport	

Form Submission - Proposer

Submitted for Approval | Proposer

Selman, Donna - March 11, 2025 at 8:47 AM (America/Chicago)

Submission Notification

Notification Sent

Selman, Donna - March 11, 2025 at 8:47 AM (America/Chicago)

Provost (Update)

Approved

J Cooper Cutting - March 11, 2025 at 8:53 AM (America/Chicago)

D/S Curr-Comm Chair

Approved

Jazmyn Niembazaa - March 14, 2025 at 8:59 AM (America/Chicago)

D/S Chair

Approved

Donna Selman - March 14, 2025 at 9:02 AM (America/Chicago)

College Dean

Approved

Chad McEvoy - March 17, 2025 at 12:07 PM (America/Chicago)

Status Update Email

Notification Sent

Curriculum - Registrar Office - March 17, 2025 at 12:08 PM (America/Chicago)

Provost (Approve)

Approved

Christie Wissmiller

Yazedjian, Ani - April 7, 2025 at 7:11 PM (America/Chicago)

Approval Email

Notification Sent

Donna Selman - April 7, 2025 at 7:11 PM (America/Chicago)

Approval Email

Notification Sent

Jazmyn Niembazaa - April 7, 2025 at 7:11 PM (America/Chicago)

Approval Email

Notification Sent

Donna Selman - April 7, 2025 at 7:11 PM (America/Chicago)

Approval Email

Notification Sent

Chad McEvoy - April 7, 2025 at 7:11 PM (America/Chicago)

Approval Email

Notification Sent

Cutting, J Cooper - April 7, 2025 at 7:11 PM (America/Chicago)

Coll Curr-Comm Chair

Approved

Micheal Rowley - April 8, 2025 at 11:45 AM (America/Chicago)

Univ Curr-Comm Chair

Approved

Joshua Newport - April 8, 2025 at 12:30 PM (America/Chicago)

Status Update Email

Notification Sent

Curriculum - Registrar Office - April 8, 2025 at 12:30 PM (America/Chicago)

Approval Email

Notification Sent

Donna Selman - April 8, 2025 at 12:30 PM (America/Chicago)

Approval Email

Notification Sent

dlselma@ilstu.edu - April 8, 2025 at 12:30 PM (America/Chicago)

Approval Email

Notification Sent

J Cooper Cutting - April 8, 2025 at 12:31 PM (America/Chicago)

Approval Email

Generating PDF

Curriculum - Registrar Office
