

Financial Implication Form

Illinois State University Request for New Program Approval

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Division	College/Unit	Department/School
Vice President & Provost	Dean of Applied Science and Technology	Health Sciences

Department/School (if not listed above)

Primary Contact ULID	Primary Contact First Name	Primary Contact Last Name	Primary Contact Email Address
cnstath	Christy	Bazan	cnstath@ilstu.edu
Secondary Contact ULID	Secondary Contact First Name	Secondary Contact Last Name	Secondary Contact Email Address
dcgries	Chris	Grieshaber	dcgries@ilstu.edu

Proposed New Program

Minor in School Health Education

Brief Description of the Proposed Program

This minor is taking the School Health Education teacher endorsement requirements and organizing the courses as a minor leading to an endorsement. It will be an an 18-hour school health minor program for non-health education majors. The content in the minor will help students prepare for the ISBE Content Test in health as well as provide the skills and knowledge required of successful teachers. Our dedication to high-quality education remains unwavering for students seeking this minor leading to endorsement.

The minor is designed for teacher education majors interested in gaining more expertise working with students in their classrooms on health-related content and skills.The primary audience for this minor will be PETE students and some FCS students.

Enrollments

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Student Enrollment and Degree Projections for the Proposed Program	
Fall Headcount of Program Majors/Minors (1st year)	Fall Headcount of Program Majors/Minors (5th year or when fully implemented)
40	40
Annual FTE Program Majors/Minors (1st year)	Annual FTE Program Majors/Minors (5th year or when fully implemented)
40	40
Annual Degrees Awarded (1st year)	Annual Degrees Awarded (5th year or when fully implemented)
15	15

Relevant Notes for Enrollment

PETE students are already taking endorsement courses in the department. Formalizing those requirements as a minor leading to endorsement will help students and advisors track, plan, and help students succeed in meeting the requirements without distracting them from progress in the major requirements for their PEL

Budget Rationale

Estimated Costs of the Proposed Program - **For all sections below, only NEW resources not currently available to the program.**

Operating Expenses

Including but not limited to: Contractual, Commodities, Equipment, etc.

Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented?

Yes

Please explain.

This proposal is to formally organize courses and teaching assignments that are already in place. No new courses are being proposed.

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds?

N/A

Operating Expenses (1st year)

\$0.00

Operating Expenses (5th year or when fully implemented)

\$0.00

Personnel

What impact will the new program have on faculty assignments in the department?

None. This proposal is to formally organize courses and teaching assignments that are already in place. No new courses or teaching assignments are being proposed.

Will current faculty be adequate to provide instruction for the new program?

Yes

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught?

No

Will current staff be adequate to implement and maintain the new program?

Yes

Please explain.

This proposal is to formally organize courses and teaching assignments that are already in place. No new staff needs or advising loads are being proposed.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies?

Yes

Will additional staff be hired?

No

Please elaborate.

This proposal is to formally organize courses and teaching assignments that are already in place. No new staff needs or advising loads are being proposed.

Faculty FTE (1st year)

0

Faculty FTE (5th year or when fully implemented)

0

Faculty Salary Dollar(s) (1st year)

\$0.00

Faculty Salary Dollar(s) (5th year or when fully implemented)

\$0.00

Other Personnel Costs (1st year)

\$0.00

Other Personnel Costs (5th year or when fully implemented)

\$0.00

Facilities

Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented?

Yes

Will there need to be facility renovation or new construction to house the program?

No

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program.

Classroom renovations have taken place in two health education classrooms in the last three years (FSA 222, 325). Upgrades have successfully brought those spaces up to state of the technology. We are very grateful for that support. Office space and departmental administrative spaces are adequate at this time.

Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes. This proposal is to formally organize courses and teaching assignments that are already in place. No new resources are needed to support the minor.

Facilities Costs (1st year)

\$0.00

Facilities Costs (5th year or when fully implemented)

\$0.00

Other Costs

Are there any additional costs not addressed above?

No

Please explain.

This proposal is to formally organize courses and teaching assignments that are already in place. No new resources are being proposed or needed.

Are any sources of funding temporary (e.g., grant funding)?

No

How will the program be sustained once these funds are exhausted?

N/A

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

N/A

Itemized Costs

1. Description	1. Cost (1st year)	1. Cost (5th year or when fully implemented)
N/A	\$0.00	\$0.00

Total Costs

Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year)	Total Cost (5th year or when fully implemented)
\$0.00	\$0.00

Notes

Projections are based on current enrollments in PETE, which have been increasing in recent years. If growth continues, there could come a point at which single sections of courses cannot accommodate. We do not expect that to happen in the immediate short term as a result of any of these changes. If it were to happen, everything in this FIF would remain adequate, with the exception of possibly needing IC to cover multiple sections. The department is actively reviewing curriculum and developing curriculum proposals to mitigate this risk by further streamlining major curricula in the department to accommodate some of the increased costs of growth.

Other Attachment/Documentation

No Response

Approval Signatures

Department/School Curriculum Committee Chair

DSCCC Signature

Electronically Signed by Van Draska, Meridee (mrust@ilstu.edu) - March 14, 2025 at 9:53 AM
(America/Chicago)

Department Chairperson/School Director

DCSD Signature

Electronically Signed by Chris Grieshaber (dcgries@ilstu.edu) - March 14, 2025 at 11:17 AM
(America/Chicago)

College Dean

CD Signature

Electronically Signed by McEvoy, Chad (cdmcevo@ilstu.edu) - March 18, 2025 at 10:02 AM
(America/Chicago)

Provost

Provost Signature

Electronically Signed by Yazedjian, Ani (ayazedj@ilstu.edu) - April 7, 2025 at 7:08 PM
(America/Chicago)

College Curriculum Committee Chairperson

CCCC Signature

Electronically Signed by Rowley, Micheal (mprowl1@ilstu.edu) - April 8, 2025 at 11:42 AM
(America/Chicago)

Teacher Education Council Chair

TECC Signature

Electronically Signed by Bazan, Christy (cnstath@ilstu.edu) - April 8, 2025 at 11:59 AM
(America/Chicago)

University Curriculum Committee Chairperson

UCCC Signature

Chairs and Deans - Routing Steps
To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

Dept/School Curriculum Committee Chair ULID	First Name	Last Name	Email Address
mrust	Meridee	Van Draska	mrust@ilstu.edu
Dept/School Chair ULID	First Name	Last Name	Email Address
dcgries	Chris	Grieshaber	dcgries@ilstu.edu
College/Dean ULID	First Name	Last Name	Email Address
cdjcev9	No Response	No Response	No Response
College Curriculum Committee Chair ULID	First Name	Last Name	Email Address
mprowl1	Micheal	Rowley	mprowl1@ilstu.edu
Teacher Education Council Chair ULID	First Name	Last Name	Email Address
cnstath	Christy	Bazan	cnstath@ilstu.edu
University Curriculum Committee Chair ULID	First Name	Last Name	Email Address
jcnewpo	Joshua	Newport	jcnewpo@ilstu.edu

For Workflow Purposes Only
The following data will be used to route the submitted form to the proper individuals in the workflow.
If you see issues with the names in the route steps displaying below, contact the Technology Support
Center [438-HELP (4357) or supportcenter@ilstu.edu] for assistance.

Primary Contact ULID (HCM Link)		Secondary Contact ULID (HCM Link)	
cnstath		dcgries	
D/S Curr-Comm Chair ULID (HCM Link)	D/S Curr-Comm Chair Name (Kuali Link)	D/S Chair ULID (HCM Link)	D/S Chair Name (Kuali Link)

mrust	Meridee Van Draska	dcgries	Chris Grieshaber
College/Dean ULID (HCM Link)	College/Dean Name (Kuali Link)	College Curr-Comm Chair ULID (HCM Link)	College Curr-Comm Chair Name (Kuali Link)
		mprowl1	Micheal Rowley
Teacher Ed Council Chair ULID (HCM Link)	Teacher Ed Council Chair Name (Kuali Link)	University Curr-Comm Chair ULID (HCM Link)	University Curr-Comm Name (Kuali Link)
cnstath	Christy Bazan	jcnewpo	Joshua Newport

Form Submission - Proposer

Submitted for Approval | Proposer

Grieshaber, Chris - January 15, 2025 at 3:06 PM (America/Chicago)

Submission Notification

Notification Sent

Grieshaber, Chris - January 15, 2025 at 3:06 PM (America/Chicago)

Provost (Update)

Approved

J Cooper Cutting - March 13, 2025 at 7:55 AM (America/Chicago)

D/S Curr-Comm Chair

Approved

Meridee Van Draska - March 14, 2025 at 9:54 AM (America/Chicago)

D/S Chair

Approved

Chris Grieshaber - March 14, 2025 at 11:18 AM (America/Chicago)

College Dean

Approval Error

The workflow failed at this step:
No valid user specified in form field (College/Dean Name (Kuali Link) - User)

Tracy Rosenberger - March 17, 2025 at 6:00 AM (America/Chicago)

Re-assigning to correct routing, per ticket 811669

College Dean

Approved

Chad McEvoy - March 18, 2025 at 10:03 AM (America/Chicago)

Status Update Email

Notification Sent

Curriculum - Registrar Office - March 18, 2025 at 10:03 AM (America/Chicago)

Provost (Approve)

Approved

Christie Wissmiller
Yazedjian, Ani - April 7, 2025 at 7:09 PM (America/Chicago)

Approval Email

Notification Sent

Chris Grieshaber - April 7, 2025 at 7:09 PM (America/Chicago)

Approval Email

Notification Sent

Meridee Van Draska - April 7, 2025 at 7:09 PM (America/Chicago)

Approval Email

Notification Sent

Chris Grieshaber - April 7, 2025 at 7:10 PM (America/Chicago)

Approval Email - Skipped

Notification Error

The workflow failed at this step:
No valid user specified in form field (College/Dean Name (Kuali Link) - User)

Tracy Rosenberger - April 8, 2025 at 7:55 AM (America/Chicago)

Skipping step to move along in workflow. Email sent to JCC as update.

Approval Email

Notification Sent

J Cooper Cutting - April 8, 2025 at 7:55 AM (America/Chicago)

Coll Curr-Comm Chair

Approved

Micheal Rowley - April 8, 2025 at 11:43 AM (America/Chicago)

Teacher Ed Council Chair

Approved

Christy Bazan - April 8, 2025 at 11:59 AM (America/Chicago)

Univ Curr-Comm Chair

Approved

Joshua Newport - April 8, 2025 at 12:31 PM (America/Chicago)

Status Update Email

Notification Sent

Curriculum - Registrar Office - April 8, 2025 at 12:32 PM (America/Chicago)

Approval Email

Notification Sent

Chris Grieshaber - April 8, 2025 at 12:32 PM (America/Chicago)

Approval Email

Generating PDF

cnstath@ilstu.edu

Approval Email

Notification

dcgries@ilstu.edu

Approval Email

Notification

J Cooper Cutting

Approval Email

