

Financial Implication Form

Illinois State University Request for New Program Approval

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Division	College/Unit	Department/School
Vice President & Provost	Dean of Fine Arts	School of Creative Technologies
Department/School (if not listed above)		

Primary Contact ULID	Primary Contact First Name	Primary Contact Last Name	Primary Contact Email Address
bcjenn1	Colby	Jennings	bcjenn1@ilstu.edu
Secondary Contact ULID	Secondary Contact First Name	Secondary Contact Last Name	Secondary Contact Email Address
Decremer	Jody	Decremer	decremer@ilstu.edu

Proposed New Program

Animation and Entertainment Arts Sequence in the Creative Technologies BA, BS

Brief Description of the Proposed Program

This sequence provides concentrated study in entertainment arts such as animation, storyboarding, visual storytelling, illustration, theory and business, DIY and entrepreneurship practices, along with opportunity for elective experiences across the Creative Technologies Program (CTK) range of creative/technical fields including video, sound, gaming, motion graphics, interactivity, AR/VR, UI/UX, mobile, web, and computer programming concepts.

Is this a Teacher Education program?	Is this a graduate program?
No	No

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Student Enrollment and Degree Projections for the Proposed Program	
Fall Headcount of Program Majors/Minors (1st year)	Fall Headcount of Program Majors/Minors (5th year or when fully implemented)
5	40
Annual FTE Program Majors/Minors (1st year)	Annual FTE Program Majors/Minors (5th year or when fully implemented)
8	40
Annual Degrees Awarded (1st year)	Annual Degrees Awarded (5th year or when fully implemented)
0	8

Relevant Notes for Enrollment

This sequence is designed in part as a retention strategy for students who begin in Game Design but discover a stronger interest in animation. By providing a clear pathway in Animation and Entertainment Arts, the program enables these students to remain in the School of Creative Technologies rather than leaving the major or the university.

Budget Rationale

Estimated Costs of the Proposed Program - **For all sections below, only NEW resources not currently available to the program.**

Operating Expenses

Including but not limited to: Contractual, Commodities, Equipment, etc.

Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented?

Yes

Please explain.

The unit’s current operating budget is adequate to support the program when fully implemented. The courses required for the sequence are already part of the School’s regular offerings and are covered by existing faculty resources. Instruction is provided by a full-time non-tenure track faculty member with a 5/4 teaching load, as well as a joint appointment tenure-track faculty member whose teaching assignment includes one course each semester in the School of Art. Because the sequence reorganizes existing courses rather than adding new ones, no additional

operating funds are required. If the program proves to draw students at a faster pace than anticipated, additional resources from the College may be needed to expand non-tenure track instructional capacity.

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds?

No new resources are being requested to implement the program. The unit would seek additional resources from the College if the sequence exceeds enrollment expectations.

Operating Expenses (1st year)	Operating Expenses (5th year or when fully implemented)
\$0.00	\$0.00

Personnel

What impact will the new program have on faculty assignments in the department?

The new program will have minimal impact on faculty assignments because it is composed of courses already offered within the School of Creative Technologies. Instruction will continue to be provided by existing faculty, including a full-time non-tenure track faculty member and a joint appointment tenure-track faculty member with responsibilities in both CTK and the School of Art. A faculty member will be designated as Sequence Coordinator as part of their regular departmental service load. If enrollment grows beyond current projections, the School may request additional non-tenure track instructional support from the College to ensure adequate faculty coverage.

Will current faculty be adequate to provide instruction for the new program?

Yes

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught?

No

Will current staff be adequate to implement and maintain the new program?

Yes

Please explain.

Current staff are adequate to implement and maintain the new program. Advising and administrative support will be provided through existing CTK staff structures, including the Assistant Director. No additional hires are anticipated, as the sequence primarily reorganizes existing courses rather than adding new offerings.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies?

Yes

Will additional staff be hired?

No

Please elaborate.

No additional staff are anticipated.

Faculty FTE (1st year)

0

Faculty FTE (5th year or when fully implemented)

0

Faculty Salary Dollar(s) (1st year)

\$0.00

Faculty Salary Dollar(s) (5th year or when fully implemented)

\$0.00

Other Personnel Costs (1st year)

\$0.00

Other Personnel Costs (5th year or when fully implemented)

\$0.00

Facilities

Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented?

Yes

Will there need to be facility renovation or new construction to house the program?

No facility renovation or new construction is required to house the program. Existing Creative Technologies and Center for the Visual Arts facilities provide the necessary classrooms, labs, and studio spaces to support required coursework. Current CTK computer labs are equipped with robust hardware and industry-standard software capable of handling rendering and animation workflows.

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program.

This is a new sequence, not a new degree program.

Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes, library resources are adequate to support the program when fully implemented. Milner Library currently provides access to collections, databases, and digital resources relevant to visual communication and media production. These holdings align with the needs of students pursuing animation, visual storytelling, and related fields. As the sequence relies on existing courses already supported by the library, no additional acquisitions are required at this time.

Facilities Costs (1st year)	Facilities Costs (5th year or when fully implemented)
\$0.00	\$0.00

Other Costs

Are there any additional costs not addressed above?

No

Please explain.

N/A

Are any sources of funding temporary (e.g., grant funding)?

No

How will the program be sustained once these funds are exhausted?

N/A

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

This is not a graduate program.

Itemized Costs

1. Description	1. Cost (1st year)	1. Cost (5th year or when fully implemented)
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Total Costs

Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year)	Total Cost (5th year or when fully implemented)
\$0.00	\$0.00

Notes

No new costs are anticipated for the implementation of this sequence. All courses are currently offered and supported by existing faculty, staff, facilities, and software resources. The sequence represents a reorganization of existing curriculum designed to improve retention and provide clearer pathways for students, rather than the creation of new courses. Should enrollment grow beyond projections, the School may seek additional instructional resources from the College, but no new costs are required to launch or sustain the sequence as proposed.

Other Attachment/Documentation

No Response

Approval Signatures

Department Chairperson/School Director

DCSD Signature

Electronically Signed by Bryan Jennings (bcjenn1@ilstu.edu) - September 19, 2025 at 11:14 AM (America/Chicago)

College Dean

CD Signature

Electronically Signed by Scott Irelan (sirela@ilstu.edu) - September 20, 2025 at 7:12 AM (America/Chicago)

Provost

Provost Signature

Electronically Signed by Ani Hensleigh (ayazedj@ilstu.edu) - September 21, 2025 at 9:54 AM (America/Chicago)

Chairs and Deans - Routing Steps
To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

Dept/School Chair ULID	First Name	Last Name	Email Address
bcjenn1	Colby	Jennings	bcjenn1@ilstu.edu
College/Dean ULID	First Name	Last Name	Email Address
sirela	Scott	Irelan	sirela@ilstu.edu

For Workflow Purposes Only
The following data will be used to route the submitted form to the proper individuals in the workflow. If you see issues with the names in the route steps displaying below, contact the Technology Support Center [438-HELP (4357) or supportcenter@ilstu.edu] for assistance.

Primary Contact ULID (HCM Link)	Secondary Contact ULID (HCM Link)
bcjenn1	decremer
D/S Chair ULID (HCM Link)	D/S Chair Name (Kuali Link)
bcjenn1	Bryan Jennings
College/Dean ULID (HCM Link)	College/Dean Name (Kuali Link)
srirela	Scott Irelan

Form Submission - Proposer

Submitted for Approval | Proposer

Jennings, Colby - September 16, 2025 at 8:28 PM (America/Chicago)

1.0 Submitted

Notification Sent

Jennings, Colby - September 16, 2025 at 8:28 PM (America/Chicago)

2.0 Provost (Update)

Approved

John Cutting - September 19, 2025 at 10:49 AM (America/Chicago)

4.0 D/S Chair

Approved

Bryan Jennings - September 19, 2025 at 11:14 AM (America/Chicago)

5.0 College Dean

Approved

Scott Irelan - September 20, 2025 at 7:12 AM (America/Chicago)

5.5.N Registrar

Notification Sent

Curriculum - Registrar Office - September 20, 2025 at 7:12 AM (America/Chicago)

6.0 Provost (Approve)

Approved

Christie Wissmiller

Ani Hensleigh - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.1 Submitter

Notification Sent

Bryan Jennings - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.2 Primary Contact

Notification Sent

bcjenn1@ilstu.edu - September 21, 2025 at 9:54 AM (America/Chicago)

Approval Email

Notification Sent

decremer@ilstu.edu - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.4 D/S Chair

Notification Sent

Bryan Jennings - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.5 College Dean

Notification Sent

Scott Irelan - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.6 Assoc Prov

Notification Sent

Todd McLoda - September 21, 2025 at 9:54 AM (America/Chicago)

12.0.7 VPAA

Generating PDF

John Cutting

12.0.8 Registrar

Notification

Curriculum - Registrar Office
