

Subject: Re: FIFs for FCS graduate programs
Date: Friday, June 26, 2020 at 2:18:15 PM Central Daylight Time
From: Murphy, Jan
To: Dargatz, Jean Ann

Approved!!!

Sent from my iPhone

On Jun 26, 2020, at 2:09 PM, Dargatz, Jean Ann <jadarga@ilstu.edu> wrote:

BTW there is a typo...

From: Murphy, Jan <jshane@ilstu.edu>
Sent: Friday, June 26, 2020 2:08 PM
To: Dargatz, Jean Ann <jadarga@ilstu.edu>
Subject: Automatic reply: FIFs for FCS graduate programs

After 34 wonderful years I have retired from this great university! Although I will still be checking emails, please contact Jean Ann Dargatz at 309-438-7018 or jadarga@ilstu.edu if you need assistance. Thank you!

Subject: FIFs for FCS graduate programs
Date: Tuesday, June 23, 2020 at 8:53:11 AM Central Daylight Time
From: McLoda, Todd
To: Yazedjian, Ani, Cutting, John
CC: Rabe-Hemp, Cara, Greskiwcz, Cindy
Attachments: New Program Form FCS MS new sequences.pdf, New Program form FCS MS Nutrition.pdf

Ani and Cooper,

The attached FIFs for FCS graduate programs have my approval.

Todd

ILLINOIS STATE UNIVERSITY REQUEST
FOR NEW PROGRAM APPROVAL
Financial Implication Form

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Family and Consumer Sciences

Contact person: Marla Reese-Weber, Interim Chair

Date: May 27, 2020

Proposed new program: Master of Science in Family and Consumer Sciences (4 new sequences): (1) Human Development and Family Sciences, (2) Fashion Design and Merchandising, (3) Interior Design, and (4) Child Life

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

A Master's of Science in Family and Consumer Sciences currently exists with a concentration in Child Life. This application proposes four new sequences: (1) Human Development and Family Science, (2) Fashion Design and Merchandising, (3) Interior Design, and (4) Child Life. The new sequences will include a 2 course core of FCS 445 Statistics in Applied Science and Technology and FCS 497 Introduction to Research Methodology. The remaining hours will be split between FCS electives focused on the specialization area within the sequence with potential for electives outside of the department, depending on student interest and goals. All sequences will have a thesis and non-thesis option.

The rationale for these new sequences is to provide distinction for students studying specialized areas within the discipline of Family and Consumer Science. Currently, we are unable to market the specialized department because there are no sequences. A sequence for each area will be more appealing to students interested in a Master's degree for a specific area and make graduates more competitive for jobs in their respective subfields within Family and Consumer Sciences.

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE
1:**

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category: Human Development and Family Science	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	3	6
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	3	6
Annual Number of Degrees Awarded	1	3

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category: Fashion Design and Merchandising	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	3	6
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	3	6
Annual Number of Degrees Awarded	1	3

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category: Interior Design	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	3	6
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	3	6
Annual Number of Degrees Awarded	1	3

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category: Child Life	Year One	5 th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	12	12
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	12	12
Annual Number of Degrees Awarded	6	6

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Currently the MS in Family and Consumer Sciences enrolls 6 Child Life students each fall for a total of 12 students. This enrollment is not expected to change. There are also approximately 2-3 students enrolled in each of the other three areas each year (6-9 students plus 12 child life = approximately 20 students). We expect this enrollment to increase to 5-6 students per sequence over the next few years. This will result in approximately 18 students total for each of those three sequences. Combined the total enrollment is expected to be 30 students (18 students plus 12 child life) with growth expected only in three sequences, approximately 10 additional students over the next five years.

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? [Table 2 – Section 1]

Because the enrollment of students is expected to only slightly increase, the current operating budget is adequate. Course enrollment will only increase by 2-3 students per class (each sequence has specific courses related to their area) so no additional sections of courses will be needed, hence no additional faculty will be needed.

- b. What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty.

[Table 2 – Section 2]

Current faculty will be adequate.

- c. Will current staff be adequate to implement and maintain the new program? If “yes”, please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

Current staff will be adequate.

- d. Are the unit’s current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **[Table 2 – Section 3]**
- e. Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes. Because enrollment is only expected to increase slightly, no additional resources from the library will be needed.

- f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.
[Table 2 – Section 4]

No.

- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

No.

- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

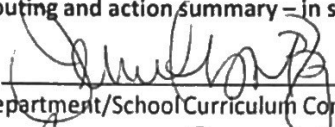

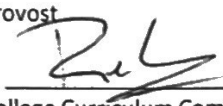
Graduate assistantships will be provided to the first-year students on a competitive basis. This is consistent with the current use of graduate assistantships in the department using our current department GA budget.

Table 2: RESOURCES REQUIREMENTS

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5 th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$ 0	\$0	\$0
Section 2: Personnel			
Faculty	FTE	#	#
Faculty	\$ 0	\$0	\$0
Other Personnel Costs – All Staff excluding Faculty	\$ 0	\$0	\$0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$ 0	\$0	\$0
Section 4: Other Costs (itemized)			
•	\$ 0	\$0	\$0
•	\$ 0	\$0	\$0
•	\$ 0	\$0	\$0
•	\$ 0	\$0	\$0
•	\$ 0	\$0	\$0
Total	\$ 0	\$0	\$0

Routing and action summary – in sequential order:

- | | | |
|----|---|---------------|
| 1. |  | 6-15-20 |
| | Department/School Curriculum Committee Chair | Date Approved |
| 2. |  | 6/15/20 |
| | Department Chairperson/School Director | Date Approved |
| 3. | _____ | _____ |
| | College Dean | Date Approved |
| 4. | _____ | _____ |
| | Provost | Date Approved |
| 5. |  | 9-11-2020 |
| | College Curriculum Committee Chairperson | Date Approved |
| 6. | _____ | _____ |
| | Teacher Education Council Chair | Date Approved |
| 7. | _____ | _____ |
| | University Curriculum Committee Chairperson | Date Approved |

Once approved, include this form with the curricular proposal for the new program.