

**ILLINOIS STATE UNIVERSITY REQUEST
FOR NEW PROGRAM APPROVAL
*Financial Implication Form***

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Mennonite College of Nursing
Contact person: Jessica Sullivan
Date: 4/3/2020
Proposed new program: Psychiatric Mental Health Nurse Practitioner Post-Master's Certificate

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

The post-Master's Psychiatric Mental Health Nurse Practitioner (PMHNP) certificate will be a 24 credit hour/540 clinical hour program for certified family nurse practitioners who wish to obtain an additional PMHNP certification. There will be six students in the initial cohort, with a plan to increase admission to 12 or more when fully implemented. The certificate program will be offered fully online. Graduates of the certificate program will be eligible to take the certification exam for Psychiatric Mental Health Nurse Practitioners offered through the American Nurses Credentialing Center (ANCC).

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE
1**

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	6	12
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	12	24
Annual Number of Degrees Awarded	6	12

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**
- b. What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty.
[Table 2 – Section 2]

- c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

- d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). ***[Table 2 – Section 3]***
- e. Are library resources adequate to support the program when fully implemented? Please elaborate.
- f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.
[Table 2 – Section 4]
- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?
- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

Table 2: RESOURCES REQUIREMENTS

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	0 \$	0 \$
Section 2: Personnel			
Faculty	FTE	# 1	# 1.21
Faculty	\$	\$ 0	\$ 94,478
Other Personnel Costs – All Staff excluding Faculty	\$	\$ 0	\$ 0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$	\$ 0	\$ 0
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$	\$

Financial Implication Form Supplemental Information

Table 1- Students will be enrolled in a cohort, with each new cohort starting the program in May. All students will be enrolled in the certificate program full-time. Enrollment for two cohorts will overlap during the summer semester, at which time one cohort will be completing the program, while the subsequent cohort will be beginning the program.

Budget Rationale

a. For the first two years of the certificate program (May 2021 through June 30, 2023), faculty costs will be covered by the Advanced Nursing Education Workforce (ANEW) Grant. Before grant funding ends, the program director will apply for Full Cost Recovery to cover the program once it is fully implemented.

b. Current faculty assignments will not be impacted by the new certificate program. A full-time, non-tenure track faculty person will be hired to teach the new courses. This new faculty person will be paid by the ANEW Grant until the grant ends on 6/30/2023.

c. Current staff will be adequate to implement and maintain the new program. Minimal staff support will be needed because the program is exclusively online and does not add a large number of students to the workload for current advising staff and administrative personnel. The current Family Nurse Practitioner Sequence Leader will provide support for students for clinical placement for this certificate program.

d. The certificate program will be fully online, so no facility support will be needed.

e. Yes, library resources are adequate to support the certificate program. If needed, the librarian could be embedded into the courses via the online learning platform.

f. There are no additional costs not addressed in items a. – d.

g. Yes, the ANEW Grant will support the program until 6/30/2023. Once the ANEW Grant funds are exhausted, the plan is to apply for Full Cost Recovery for the program. We will also request a new Tenure Track faculty line.

h. The ANEW Grant includes funds for two 10-hour graduate assistantship positions, which will continue until 6/30/2023. After the grant ends, the need for GA positions will be re-evaluated based on the needs of the certificate program.

Table 2- For the 5th Year of the program, total FTE is estimated to be 1-1.8 FTE for a full-time faculty. This includes up to 8WLU in the summer to teach NUR 420 and NUR 424 (Full-time faculty: 8WLU x 1/10= 0.8 FTE; Part-time faculty: 8WLU x 1/12= 0.67 FTE).

Faculty salary breakdown is as follows: \$88,327 base salary for FT faculty (12 WLU for Fall and Spring each; assuming 2% increase yearly on base salary of \$80,000 upon hire in August 2020). Summer instruction will be covered as additional pay per workload, as needed (\$2,163/WLU for FT faculty and \$1,994/WLU for PT faculty).

PMHNP Post-Master's Certificate Plan of Study

Summer Semester		
NUR 420	Psychopharmacology	3 hours
Fall Semester		
NUR 421	Psychotherapeutics for Advanced Psychiatric Mental Health Nursing	3 hours
NUR 422	Advanced Psychiatric Mental Health Nursing Practice I (180 clinical hours)	7 hours (4 didactic, 3 practicum)
Spring Semester		
NUR 423	Advanced Psychiatric Mental Health Nursing Practice II (180 clinical hours)	7 hours (4 didactic, 3 practicum)
Summer Semester		
NUR 424	Advanced Psychiatric Mental Health Nursing Practice III (180 clinical hours)	4 hours (1 didactic, 3 practicum)
	Total clinical hours: 540	24 hours

Faculty Workload by Course

	COURSE	Workload Unit (WLU) 6 students	Workload Unit (WLU) 12 students
SU	NUR 420	3	3
FA	NUR 421	3	3
	NUR 422		
	Didactic	4	4
	Practicum (per clinical group of 6 students)	2	4
SP	NUR 423		
	Didactic	4	4
	Practicum (per clinical group of 6 students)	2	4
SU	NUR 424		
	Didactic	1	1
	Practicum (per clinical group of 6 students)	2	4
TOTAL WLU		21	27

Catalog Description
Psychiatric Mental Health Nurse Practitioner Post-Master's Certificate

The Psychiatric Mental Health Nurse Practitioner (PMHNP) post-Master's certificate program consists of 24 credit hours of specialty coursework and 540 clinical hours. Specialty PMHNP courses are fully online. Program applicants must hold an unencumbered advanced practice registered nurse license and be nationally certified as a family nurse practitioner.

Coursework for the PMHNP post-Master's certificate is determined for each student following an assessment of the applicant's previously completed graduate nursing courses. Candidates for the PMHNP post-Master's certificate are required to complete all 24 credits of the PMHNP specialty courses at Mennonite College of Nursing at Illinois State University.

Mennonite College of Nursing requires that any student receiving a grade of C or below in graduate coursework must repeat the course. Students may repeat a maximum of 3 semester hours. A 3.0 GPA or above is required to graduate with this certificate. Graduates of the program will be eligible to take the certification exam for Psychiatric Mental Health Nurse Practitioners offered through the American Nurses Credentialing Center (ANCC).

The PMHNP post-Master's certificate includes the following requirements:

- 24 hours of specialty courses: NUR ***, ***, ***, ***, ***
- A minimum of 540 clinical hours upon completion

Routing and action summary – in sequential order:

1. <u>Brenda P. Johnson</u>	<u>4/3/2020</u>
Department/School Curriculum Committee Chair	Date Approved
2. <u>Seonfoon Chung</u>	<u>4/3/2020</u>
Department Chairperson/School Director	Date Approved
3. <u>Judy Neulander</u>	<u>4/21/2020</u>
College Dean	Date Approved
4. <u>[Signature]</u>	<u>9/9/2020</u>
Provost	Date Approved
5. <u>Cherrill Stockmann</u>	<u>9-9-2020</u>
College Curriculum Committee Chairperson	Date Approved
6. _____	_____
Teacher Education Council Chair	Date Approved
7. _____	_____
University Curriculum Committee Chairperson	Date Approved

Once approved, include this form with the curricular proposal for the new program.