Financial Implication Form

**Illinois State University Request for New Program Approval**

**Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.**

**Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.**

**Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.**

| Division | College/Unit | Department/School |
|---|---|---|
| Vice President & Provost | Dean of Arts & Sciences | Languages, Literatures and Cultures |

Department/School (if not listed above)

| Primary Contact ULID | Primary Contact First Name | Primary Contact Last Name | Primary Contact Email Address |
|---|---|---|---|
| Lcedwar | Laura | Edwards | lcedwar@ilstu.edu |

| Secondary Contact ULID | Secondary Contact First Name | Secondary Contact Last Name | Secondary Contact Email Address |
|---|---|---|---|
| | No Response | No Response | No Response |

Proposed New Program

French and Francophone Studies General Sequence

Brief Description of the Proposed Program

This new program is the as the same current French and Francophone Studies major, but we wish to add the sequence "general".

| Is this a Teacher Education program? | Is this a graduate program? |
|---|---|
| No | No |

Enrollments

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

## Student Enrollment and Degree Projections for the Proposed Program

| Fall Headcount of Program Majors/Minors (1st year) | Fall Headcount of Program Majors/Minors (5th year or when fully implemented) |
|---|---|
| 42 | 42 |

| Annual FTE Program Majors/Minors (1st year) | Annual FTE Program Majors/Minors (5th year or when fully implemented) |
|---|---|
| 42 | 42 |

| Annual Degrees Awarded (1st year) | Annual Degrees Awarded (5th year or when fully implemented) |
|---|---|
| 3 | 3 |

**Relevant Notes for Enrollment**

Students need to be enrolled full time.

## Budget Rationale
Estimated Costs of the Proposed Program - For all sections below, only NEW resources not currently available to the program.

### Operating Expenses
Including but not limited to: Contractual, Commodities, Equipment, etc.

Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented?

Yes

Please explain.

The French and Francophone Studies BA is currently operational. No additional budget is needed for this sequence.

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds?

No new resources are needed.

| Operating Expenses (1st year) | Operating Expenses (5th year or when fully implemented) |
|---|---|
| $0.00 | |

$0.00

## Personnel

What impact will the new program have on faculty assignments in the department?

None

Will current faculty be adequate to provide instruction for the new program?

Yes

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught?

No

Will current staff be adequate to implement and maintain the new program?

Yes

Please explain.

The French and Francophone Studies BA is currently operational with the current faculty. No new hires are needed since no new courses or requirements are implemented.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies?

Yes

Will additional staff be hired?

No

Please elaborate.

We already have an academic advisor for the BA who advises students.

| Faculty FTE (1st year) | Faculty FTE (5th year or when fully implemented) |
|---|---|
| 0 | 0 |

| Faculty Salary Dollar(s) (1st year) | Faculty Salary Dollar(s) (5th year or when fully implemented) |
|---|---|
| $0.00 | $0.00 |

| Other Personnel Costs (1st year) | Other Personnel Costs (5th year or when fully implemented) |
|---|---|
| $0.00 | $0.00 |

## Facilities
Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented?

Yes

Will there need to be facility renovation or new construction to house the program?

No.

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program.

NA

Are library resources adequate to support the program when fully implemented?  Please elaborate.

Yes. The current BA already has the library resources it needs and no new resources are needed for the sequence.

| Facilities Costs (1st year) | Facilities Costs (5th year or when fully implemented) |
| --- | --- |
| $0.00 | $0.00 |

## Other Costs

Are there any additional costs not addressed above?

No

Please explain.

NA

Are any sources of funding temporary (e.g., grant funding)?

No

How will the program be sustained once these funds are exhausted?

NA

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

NA

Itemized Costs

| 1. Description | 1. Cost (1st year) | 1. Cost (5th year or when fully implemented) |
|---|---|---|
| | $0.00 | $0.00 |

## Total Costs
Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year)

$0.00

Total Cost (5th year or when fully implemented)

$0.00

Notes

Other Attachment/Documentation

No Response

## Approval Signatures

### Department/School Curriculum Committee Chair

DSCCC Signature

Electronically Signed by Shively, Rachel (rshivel@ilstu.edu) - November 15, 2024 at 10:42 AM (America/Chicago)

### Department Chairperson/School Director

DCSD Signature

Electronically Signed by Lynd, Juliet (jlynd@ilstu.edu) - November 15, 2024 at 11:48 AM (America/Chicago)

### College Dean

CD Signature

Electronically Signed by Heather Dillaway (hedilla@ilstu.edu) - November 15, 2024 at 11:50 AM (America/Chicago)

### Provost

## Provost Signature

Electronically Signed by Ani Yazedjian (ayazedj@ilstu.edu) - November 15, 2024 at 4:31 PM (America/Chicago)

## College Curriculum Committee Chairperson

### CCCC Signature

No Response

## University Curriculum Committee Chairperson

### UCCC Signature

No Response

Chairs and Deans - Routing Steps
To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

| Dept/School Curriculum Committee Chair ULID | First Name | Last Name | Email Address |
|---|---|---|---|
| rshivel | Rachel | Shively | rshivel@ilstu.edu |

| Dept/School Chair ULID | First Name | Last Name | Email Address |
|---|---|---|---|
| jlynd | Juliet | Lynd | jlynd@ilstu.edu |

| College/Dean ULID | First Name | Last Name | Email Address |
|---|---|---|---|
| hedilla | Heather | Dillaway | hedilla@ilstu.edu |

| College Curriculum Committee Chair ULID | First Name | Last Name | Email Address |
|---|---|---|---|
| tstewar | Todd | Stewart | tstewar@ilstu.edu |

| University Curriculum Committee Chair ULID | First Name | Last Name | Email Address |
|---|---|---|---|
| jcnewpo | Joshua | Newport | jcnewpo@ilstu.edu |

| Primary Contact ULID (HCM Link) | | Secondary Contact ULID (HCM Link) | |
|---|---|---|---|
| lcedwar | | | |

| D/S Curr-Comm Chair ULID (HCM Link) | D/S Curr-Comm Chair Name (Kuali Link) | D/S Chair ULID (HCM Link) | D/S Chair Name (Kuali Link) |
|---|---|---|---|
| rshivel | Rachel Shively | jlynd | Juliet Lynd |

| College/Dean ULID (HCM Link) | College/Dean Name (Kuali Link) | College Curr-Comm Chair ULID (HCM Link) | College Curr-Comm Chair Name (Kuali Link) |
|---|---|---|---|
| hedilla | Heather Dillaway | tstewar | Todd Stewart |

| University Curr-Comm Chair ULID (HCM Link) | University Curr-Comm Name (Kuali Link) |
|---|---|
| jcnewpo | Joshua Newport |

## Form Submission - Proposer

Submitted for Approval | Proposer

Edwards, Laura - September 27, 2024 at 11:22 AM (America/Chicago)

## Submission Notification

Notification Sent

Edwards, Laura - September 27, 2024 at 11:22 AM (America/Chicago)

## Provost (Update)

Approved

J Cooper Cutting - November 1, 2024 at 7:18 AM (America/Chicago)

Ani Yazedjian

## D/S Curr-Comm Chair

Approved

Rachel Shively - November 15, 2024 at 10:42 AM (America/Chicago)

## D/S Chair

Approved

Juliet Lynd - November 15, 2024 at 11:48 AM (America/Chicago)

Just reiterating that this is not a new program; only creating a "general" sequence so that all FFS majors have a sequence (general or teacher ed).

## College Dean

Approved

Heather Dillaway - November 15, 2024 at 11:50 AM (America/Chicago)

## Status Update Email

Notification Sent

Curriculum - Registrar Office - November 15, 2024 at 11:50 AM (America/Chicago)

## Provost (Approve)

Approved

Christie Wissmiller

Ani Yazedjian - November 15, 2024 at 4:31 PM (America/Chicago)

## Approval Email

Notification Sent

Laura Edwards - November 15, 2024 at 4:31 PM (America/Chicago)

## Approval Email

Notification Sent

Shively, Rachel - November 15, 2024 at 4:31 PM (America/Chicago)

## Approval Email

Notification Sent

Lynd, Juliet - November 15, 2024 at 4:32 PM (America/Chicago)

## Approval Email

Notification Sent

Heather Dillaway - November 15, 2024 at 4:32 PM (America/Chicago)

## Approval Email

Generating PDF

Cutting, J Cooper

Ani Yazedjian

## Coll Curr-Comm Chair

Approval

Todd Stewart

## Univ Curr-Comm Chair

Approval

Joshua Newport

## Status Update Email

Notification

Curriculum - Registrar Office

## Approval Email

Notification

Laura Edwards

## Approval Email

Notification

lcedwar@ilstu.edu

## Approval Email

Notification

Cutting, J Cooper

Ani Yazedjian

## Approval Email

Notification

Curriculum - Registrar Office