

August 21, 2025	Approved by Academic Senate March 6, 2013
-----------------	--

Financial Implication Form (DEMO)

Illinois State University Request for New Program Approval

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Division *	College/Unit *	Department/School	
Vice President & Provost	Dean of Education	Special Education	

Department/School (if not listed above)

Primary Contact ULID *	Primary Contact First Name	Primary Contact Last Name	Primary Contact Email Address
Only lowercase letters should be used when entering the ULID. amkroes	Allison M	Kroesch	amkroes@ilstu.edu
Secondary Contact ULID	Secondary Contact First Name	Secondary Contact Last Name	Secondary Contact Email Address
Only lowercase letters should be used when entering the ULID. ycuenca	Yojanna	Cuenca-Carlino	ycuenca@ilstu.edu

Proposed New Program *

If the proposed program is a sequence, please indicate the full degree it is housed within, for example *Generic Basket Weaving Sequence in Home Décor, BA*

Master of Science in Education (MS Ed) – Deaf and Hard of Hearing Sequence Online

Brief Description of the Proposed Program *

This online Master of Education in Deaf and Hard of Hearing Sequence program provides licensed teachers (Special educators and general educators) with specialized training in educating students who are deaf or hard of hearing. In addition, the program is designed to meet the coursework required by the Illinois State Board of Education for the endorsement as a Teacher of the Deaf and Hard of Hearing. Accordingly, only licensed teachers will be accepted into this Master of Science in Education program. The 32-hour program includes eight already established courses and three new courses developed by content experts/tenure DHH faculty. Cohorts will complete classes within six semesters, beginning in the fall of 2026.

Is this a Teacher Education program? *	Is this a graduate program? *
Yes	Yes

Enrollments

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Student Enrollment and Degree Projections for the Proposed Program

Fall Headcount of Program Majors/Minors (1st year) *	25	Fall Headcount of Program Majors/Minors (5th year or when fully implemented) *	25
Annual FTE Program Majors/Minors (1st year) *	0	Annual FTE Program Majors/Minors (5th year or when fully implemented) *	0
Annual Degrees Awarded (1st year) *	0	Annual Degrees Awarded (5th year or when fully implemented) *	50

Relevant Notes for Enrollment *

(Students are to be enrolled in a cohort; all students will be enrolled part-time, etc.)

We plan to run this program biennially using a cohort model. Students will be enrolled part-time as these are working professionals. Due to possible student demand, we might have enough students to run yearly cohorts if we have the capacity.

Budget Rationale

Estimated Costs of the Proposed Program - **For all sections below, only NEW resources not currently available to the program.**

Operating Expenses

Including but not limited to: Contractual, Commodities, Equipment, etc.

Personnel

What impact will the new program have on faculty assignments in the department? *

We currently have two tenure-track faculty members with expertise in DHH education, which allows us to serve one cohort of 20–25 students biannually. With minor adjustments to faculty teaching loads, this model can be supported under current personnel structures. Additionally, we have two non-tenure-track faculty members with expertise in DHH who are available for part-time instructional support.

Will current faculty be adequate to provide instruction for the new program? *

Yes

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? *

No

Will current staff be adequate to implement and maintain the new program? *

Yes

Please explain. *

Responses like "NA" or "None" are acceptable.

We have enough faculty needs to fill this program biennially. However, we anticipate a strong and sustained interest in the program. To meet this growing demand and maintain program quality, we may require an expansion of faculty capacity. This will be addressed through the annual faculty request process. If granted a new faculty hire, we look to expand this program from biennially to annually.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? *

Yes

Will additional staff be hired? *

No

Please elaborate. *

Responses like "NA" or "None" are acceptable.

Additional staff (e.g., NTTs and advisement) is not anticipated. The existing graduate coordinator will advise students in the program. No additional hires are needed.

Faculty FTE (1st year) *

0

Faculty FTE (5th year or when fully implemented) *

0

Faculty Salary Dollar(s) (1st year) *

\$0.00

Faculty Salary Dollar(s) (5th year or when fully implemented) *

\$0.00

Other Personnel Costs (1st year) *

\$0.00

Other Personnel Costs (5th year or when fully implemented) *

\$0.00

Facilities

Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented? *

Yes

Will there need to be facility renovation or new construction to house the program? *

No. This is a fully online program.

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program. *

The program will be fully online. Current facilities are adequate to run the program.

Are library resources adequate to support the program when fully implemented? Please elaborate. *

Library resources are adequate for this program. Any course-related required books within this certificate will be communicated with Milner Library.

Facilities Costs (1st year) *

\$0.00

Facilities Costs (5th year or when fully implemented) *

\$0.00

Other Costs

Are there any additional costs not addressed above? *

No

Please explain. *

Responses like "NA" or "None" are acceptable.

N/A

Are any sources of funding temporary (e.g., grant funding)? *

No

How will the program be sustained once these funds are exhausted? *

N/A

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from. *

No graduate assistantships will be needed.

Itemized Costs

Description	Cost (1st year)	Cost (5th year or when fully implemented)
	\$0.00	\$0.00

Total Costs

Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year) *

\$0.00

Total Cost (5th year or when fully implemented) *

\$0.00

Notes

Other Attachment/Documentation

No file attached

Approval Signatures

Department Chairperson/School Director

DCSD Signature *

Yojanna Cuenca-Carlino

College Dean

CD Signature *

Bryan S. Zugelder

Provost

Provost Signature *

Ani Yazedjian

Chairs and Deans - Routing Steps

To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

Dept/School Chair ULID *	First Name	Last Name	Email Address
ycuenca	Yojanna	Cuenca-Carlino	ycuenca@ilstu.edu
College/Dean ULID *	First Name	Last Name	Email Address
bszugel	Bryan	Zugelder	bszugel@ilstu.edu

For Workflow Purposes Only

The following data will be used to route the submitted form to the proper individuals in the workflow.
If you see issues with the names in the route steps displaying below, contact the Technology Support Center [438-HELP (4357) or supportcenter@ilstu.edu] for assistance.

App Name

Financial Implications Form (DEMO)

Primary Contact ULID (HCM Link) *

amkroes

Secondary Contact ULID (HCM Link)

ycuenca

D/S Chair ULID (HCM Link)

ycuenca

D/S Chair Name (Kuali Link)

Yojanna Cuenca-Carlino

College/Dean ULID (HCM Link)

bszugel

College/Dean Name (Kuali Link)

Zugelder, Bryan



In Progress
Generating PDF
(12.0.5 College Dean)

☐ Notification
Bryan Zugelder

YOU ARE HERE



Aug 26, 2025 - 8:42am CDT
Email Sent
(12.0.4 D/S Chair)

☒ Notified - Aug 26, 2025 - 8:42am CDT
Yojanna Cuenca-Carlino



Aug 26, 2025 - 8:42am CDT
Email Sent
(12.0.3 Secondary Contact)

☒ Notified - Aug 26, 2025 - 8:42am CDT
ycuenca@ilstu.edu



Aug 26, 2025 - 8:42am CDT
Email Sent
(12.0.2 Primary Contact)

☒ Notified - Aug 26, 2025 - 8:42am CDT
amkroes@ilstu.edu



Aug 26, 2025 - 8:41am CDT
Email Sent
(12.0.1 Submitter)

☒ Notified - Aug 26, 2025 - 8:41am CDT
Allison Kroesch

Aug 26, 2025 - 8:41am CDT



Approved

(6.0 Provost (Approve))



Signed - Aug 26, 2025 - 8:40am CDT

Ani Hensleigh (ayazedj@ilstu.edu)

VPAA - FIF - Approvers



Christie Wissmiller



Approved - Aug 26, 2025 - 8:41am CDT

Ani Hensleigh

Approved based on clarifying information provided from Dr. Cuenca-Carlino on Aug 26



Aug 21, 2025 - 5:22pm CDT

Email Sent

(5.5.N Registrar)

Registrar Office - FIF - Notifications



Notified - Aug 21, 2025 - 5:22pm CDT

Curriculum - Registrar Office



Aug 21, 2025 - 5:21pm CDT

Approved

(5.0 College Dean)



Signed - Aug 21, 2025 - 5:21pm CDT

Zugelder, Bryan (bszugel@ilstu.edu)



Approved - Aug 21, 2025 - 5:21pm CDT

Zugelder, Bryan



Aug 21, 2025 - 3:46pm CDT

Approved

(4.0 D/S Chair)



Signed - Aug 21, 2025 - 3:45pm CDT

Yojanna Cuenca-Carlino (ycuenca@ilstu.edu)



Approved - Aug 21, 2025 - 3:46pm CDT

Yojanna Cuenca-Carlino



Aug 21, 2025 - 3:43pm CDT

Approved

(2.0 Provost (Update))

VPAA - FIF - Updates



Approved - Aug 21, 2025 - 3:43pm CDT

John Cutting



Aug 21, 2025 - 3:13pm CDT

Email Sent

(1.0 Submitter)



Notified - Aug 21, 2025 - 3:13pm CDT

Kroesch, Allison M



Aug 21, 2025 - 3:13pm CDT

Submitted for Approval

Submitted - Aug 21, 2025 - 3:13pm CDT

