

Financial Implication Form

Illinois State University Request for New Program Approval

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Division	College/Unit	Department/School
VP and Provost	College of Applied Science and Technology	Health Sciences

Department/School (if not listed above)

Primary Contact ULID	Primary Contact First Name	Primary Contact Last Name	Primary Contact Email Address
jtbroad	Jim	Broadbear	jtbroad@ilstu.edu
Secondary Contact ULID	Secondary Contact First Name	Secondary Contact Last Name	Secondary Contact Email Address
dcgries	Chris	Grieshaber	dcgries@ilstu.edu

Proposed New Program

Graduate Certificate in Health & Wellness Coaching

Brief Description of the Proposed Program

The certificate will include three courses, 9 credit hours - HSC 477: Health & Wellness Coaching, HSC 496: Health Behavior, and HSC 498: Practicum in Health Promotion & Education - Health & Wellness Coaching. HSC 498 would be taken after HSC 477 & 496. The graduate certificate will prepare students to become a National Board Certified-Health & Wellness Coach. Board-certified coaches are in demand as their services are increasingly eligible for health insurance coverage. The certificate is a good option for non-degree seeking students and a useful companion to a variety of existing programs including public health, exercise science, nutrition, psychology and others concerned with health.

Is this a Teacher Education program?	Is this a graduate program?
No	Yes

Enrollments

Summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Student Enrollment and Degree Projections for the Proposed Program

<u>Fall Headcount of Program Majors/Minors (1st year)</u>	<u>Fall Headcount of Program Majors/Minors (5th year or when fully implemented)</u>
5	15
<u>Annual FTE Program Majors/Minors (1st year)</u>	<u>Annual FTE Program Majors/Minors (5th year or when fully implemented)</u>
0	0
<u>Annual Degrees Awarded (1st year)</u>	<u>Annual Degrees Awarded (5th year or when fully implemented)</u>
0	5

Relevant Notes for Enrollment

If enrolled for the certificate only, students would be part-time. Students adding the certificate to a graduate degree could be full or part time. This is why the Annual FTE is listed as 0.

Budget Rationale

Estimated Costs of the Proposed Program - **For all sections below, only NEW resources not currently available to the program.**

Operating Expenses

Including but not limited to: Contractual, Commodities, Equipment, etc.

Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented?

Yes

Please explain.

As the Department of Health Sciences implements the Master of Public Health, HSC 496 will be a regular offering. HSC 477 is currently offered. HSC 498 will also regularly be offered as part of the MPH and could be combined with the existing faculty assignments for HSC 298 or 398.

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds?

The operating expenses listed below are the program approval fees for the National Board for Health & Wellness Coaching. HSC will apply for program approval in the 1st year and pay an annual fee to maintain it. This approval is necessary for students to be eligible to sit for the national board certification exam.

Operating Expenses (1st year)

\$1,799.00

Operating Expenses (5th year or when fully im-
plemented)

\$700.00

Personnel

What impact will the new program have on faculty assignments in the department?

The impact will be simply in providing sufficient seats in courses currently or soon to be offered. The implementation of the new MPH means HSC 496 and 498 will be offered. HSC 477 is currently being taught every fall semester.

Will current faculty be adequate to provide instruction for the new program?

Yes

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught?

No

Will current staff be adequate to implement and maintain the new program?

Yes

Please explain.

Current staff includes a national board-certified health & wellness coach (Broadbear) which is required for program approval.

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies?

Yes

Will additional staff be hired?

No

Please elaborate.

Faculty assignments for the proposed graduate certificate co-exist with assignments for the MPH. Therefore, there are no specifically new expenses or FTE for the graduate certificate.

Faculty FTE (1st year)

0

Faculty FTE (5th year or when fully implement-
ed)

0

Faculty Salary Dollar(s) (1st year)

\$0.00

Faculty Salary Dollar(s) (5th year or when fully implemented)

\$0.00

Other Personnel Costs (1st year)

\$0.00

Other Personnel Costs (5th year or when fully implemented)

\$0.00

Facilities

Including but not limited to rental, maintenance, etc.

Are the unit's current facilities adequate to support the program when fully implemented?

Yes

Will there need to be facility renovation or new construction to house the program?

No. All courses in the graduate certificate will be offered fully online.

For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program.

Infrastructure to support high quality online education are needed for this graduate certificate.

Are library resources adequate to support the program when fully implemented? Please elaborate.

No additional library resources are needed.

Facilities Costs (1st year)

\$0.00

Facilities Costs (5th year or when fully implemented)

\$0.00

Other Costs

Are there any additional costs not addressed above?

No

Please explain.

NA

Are any sources of funding temporary (e.g., grant funding)?

No

How will the program be sustained once these funds are exhausted?

The program will be sustained within the structure of the MPH.

If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

There are no assistantships planned for this graduate certificate.

Itemized Costs

1. Description	1. Cost (1st year)
Program approval application and annual fees	\$1,799.00
1. Cost (5th year or when fully implemented)	
\$700.00	

Total Costs

Please subtotal the Operating, Personnel, Facilities, and Other Costs.

Total Cost (1st Year)

\$1,799.00

Total Cost (5th year or when fully implemented)

\$700.00

Notes

Other Attachment/Documentation

No Response

Approval Signatures

Department/School Curriculum Committee Chair

DSCCC Signature

Electronically Signed by Meridee Van Draska (mrust@ilstu.edu) - June 7, 2023 at 2:11 PM (America/Chicago)

Department Chairperson/School Director

DCSD Signature

Electronically Signed by Chris Grieshaber (dcgries@ilstu.edu) - June 8, 2023 at 11:17 AM (America/Chicago)

College Dean

CD Signature

Electronically Signed by Todd McLoda (tamclod@ilstu.edu) - June 8, 2023 at 4:15 PM (America/Chicago)

Provost

Provost Signature

Electronically Signed by Ani Yazedjian (ayazedj@ilstu.edu) - June 9, 2023 at 7:52 AM (America/Chicago)

College Curriculum Committee Chairperson

CCCC Signature

Electronically Signed by Liz Sattler (easattl@ilstu.edu) - June 13, 2023 at 9:30 AM (America/Chicago)

Graduate Curriculum Committee Chair

GCCC Chair

Electronically Signed by Selkow, Noelle (nselkow@ilstu.edu) - November 21, 2023 at 11:00 AM (America/Chicago)

University Curriculum Committee Chairperson

UCCC Signature

No Response

Chairs and Deans - Routing Steps

To be completed by the Provost's Office.

The ULID is the part of your Illinois State University email address before the @ symbol.

Dept/School Curriculum Committee Chair ULID	First Name	Last Name	Email Address
	Meridee	Van Draska	mrust@ilstu.edu

mrust

Dept/School Chair ULID	First Name	Last Name	Email Address
dcgries	Chris	Grieshaber	dcgries@ilstu.edu

College/Dean ULID	First Name	Last Name	Email Address
tamclod	Todd	McLoda	tamclod@ilstu.edu

College Curriculum Committee Chair ULID	First Name	Last Name	Email Address
easattl	Liz	Sattler	easattl@ilstu.edu

Graduate Curriculum Committee Chair ULID	First Name	Last Name	Email Address
mecalif	Mary Elaine	Califf	mecalif@ilstu.edu

For Workflow Purposes Only

The following data will be used to route the submitted form to the proper individuals in the workflow. If you see issues with the names in the route steps below, contact the Workflow Support Team (workflowsupport@ilstu.edu) for assistance.

Primary Contact ULID (HCM Link)		Secondary Contact ULID (HCM Link)	
jtbroad		dcgries	
D/S Curr-Comm Chair ULID (HCM Link)	D/S Curr-Comm Chair Name (Kuali Link)	D/S Chair ULID (HCM Link)	D/S Chair Name (Kuali Link)
mrust	Meridee Van Draska	dcgries	Chris Grieshaber
College/Dean ULID (HCM Link)	College/Dean Name (Kuali Link)	College Curr-Comm Chair ULID (HCM Link)	College Curr-Comm Chair Name (Kuali Link)
tamclod	Todd McLoda	easattl	Liz Sattler
Graduate Curr-Comm Chair ULID (HCM Link)		Graduate Curr-Comm Name (Kuali Link)	
mecalif		Mary Elaine Califf	

Form Submission - Proposer

Submitted for Approval | Proposer

Jim Broadbear - May 16, 2023 at 2:43 PM (America/Chicago)

Submission Notification

Notification Sent

Jim Broadbear - May 16, 2023 at 2:43 PM (America/Chicago)

Provost (Update)

Approved

J Cooper Cutting - June 7, 2023 at 12:54 PM (America/Chicago)

Ani Yazedjian

D/S Curr-Comm Chair

Approved

Meridee Van Draska - June 7, 2023 at 2:11 PM (America/Chicago)

D/S Chair

Approved

Chris Grieshaber - June 8, 2023 at 11:17 AM (America/Chicago)

College Dean

Approved

Todd McLoda - June 8, 2023 at 4:15 PM (America/Chicago)

Status Update Email

Notification Sent

Curriculum Forms - Registrar Office - June 8, 2023 at 4:15 PM (America/Chicago)

Provost (Approve)

Approved

Jean Ann Dargatz

Ani Yazedjian - June 9, 2023 at 7:52 AM (America/Chicago)

Approval Email

Notification Sent

Jim Broadbear - June 9, 2023 at 7:52 AM (America/Chicago)

Approval Email

Notification Sent

Meridee Van Draska - June 9, 2023 at 7:52 AM (America/Chicago)

Approval Email

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Chris Grieshaber - June 9, 2023 at 7:53 AM (America/Chicago)

Approval Email

Notification Sent

Todd McLoda - June 9, 2023 at 7:53 AM (America/Chicago)

Approval Email

Notification Sent

J Cooper Cutting - June 9, 2023 at 7:53 AM (America/Chicago)

Ani Yazedjian - June 9, 2023 at 7:53 AM (America/Chicago)

Coll Curr-Comm Chair

Approved

Liz Sattler - June 13, 2023 at 9:30 AM (America/Chicago)

Graduate Curriculum Committee Chair

Reassigned

Rosenberger, Tracy - October 6, 2023 at 11:02 AM (America/Chicago)

Reassigning per Cherwell request.

Mary Elaine Califf

Graduate Curriculum Committee Chair

Approved

Noelle Selkow - November 21, 2023 at 11:00 AM (America/Chicago)

Approval Email

Notification Sent

Jim Broadbear - November 21, 2023 at 11:00 AM (America/Chicago)

Approval Email

Notification Sent

jtbbroad@ilstu.edu - November 21, 2023 at 11:00 AM (America/Chicago)

Approval Email

Notification Sent

dcgries@ilstu.edu - November 21, 2023 at 11:00 AM (America/Chicago)

Approval Email

Notification Sent

J Cooper Cutting - November 21, 2023 at 11:00 AM (America/Chicago)

Ani Yazedjian - November 21, 2023 at 11:00 AM (America/Chicago)

Approval Email

Generating PDF

Curriculum Forms - Registrar Office
