

Academic Senate Minutes-Revised
Wednesday, November 9, 2005
(Approved)

Call to Order

Senate Chairperson Lane Crothers called the meeting to order at 7:00 p.m.

Roll Call

Senator Fowles called the roll and declared a quorum.

Attendance and Motions***Approval of Minutes of October 12, 2005***

Motion XXXVII-25: By Senator Schnepfer, seconded by Senator Borg, to approve the Senate Minutes of October 12, 2005. The minutes were unanimously approved.

Chairperson's Remarks

Senator Crothers: The Council of Illinois University Senates met last week. This is the body made up of other state university Senate chairs. We had eight of the 12 universities represented. We had an extensive conversation that lasted from 9:00 a.m. until 4:00 p.m. last Wednesday on the vast array of issues and common concerns before us. I want to thank, in particular, Phil Adams who made a presentation to the council about the situation for higher education in the State of Illinois. Also, Provost Presley came and shared an hour of his time with us and I would like to thank him as well. I think that the Provost will agree that there is a certain amount of jealousy statewide about how well shared governance works at ISU. We do seem to have built a remarkable pattern of cooperation and consultation that is not common around the rest of the state and it is something that we should be very proud of.

Student Government Association President's Remarks

Senator Garrison: The Student Government constitution came up for referendum on Monday and Tuesday and it passed by a large percentage. I just came from a meeting about Campus Dining and the proposed changes that will occur for the 2006-07 school year. The Association of Residence Halls (ARH), SGA and Campus Dining are working on presentations and information sessions to get that information out there. Please contact me with any concerns or inquires that you may have. SGA last Wednesday passed a resolution asking our legislative representatives to not cut financial aid anymore than it already has. That was distributed yesterday to our various representatives.

Administrators' Remarks

President Al Bowman - Absent

Provost John Presley

Provost Presley: Freshmen applications are now more than 400 ahead of this time last year. We continue to increase at virtually every number and the academic profile is holding steady as well. We have remarkable percentage gains in minority student applications, but, frankly, a 130% increase in American Indian applications doesn't really reflect that much. There are 23 when there were 10 this time last year. **At this time of year, the "n" is low enough to make percentage comparisons misleading.** We continue to receive more applications from very highly-quality applicants. The Commission on Collegiate Nursing Education has just let our nursing programs know that the Continuous Improvement Progress Report that they submitted keeps their baccalaureate/masters' degree programs accredited. The next onsite evaluation is not until spring of 2007.

Please consider attending the upcoming lecture tomorrow night by Stanley Fish; his subject is "Three on a Match: Intelligent Design, Holocaust Denial and Post-Modernism". Many people have invested a great deal of time in upgrading the speaker series that we have on campus. The College of Applied Sciences and Technology has released some information about the Science and Technology Week. On April 19, Sylvia Nassar, author of *A Beautiful Mind*, will be speaking here and they have arranged for a showing of that movie the night before at the Normal Theatre. The Illinois State Teaching and Learning Symposium will occur on the Wednesday, January 11, 2006, before spring semester classes start.

The American Democracy Project Task Force has just completed an electronic and a print version of a faculty resource guide for teaching faculty who want to increase the civic engagement of their students. They will be meeting soon to talk about the distribution of that; but if you would like a copy, please contact my office. Danielle Lindsey has worked very hard on this and I think that you will be impressed by the specific nature of it and the ease with which all the information can be accessed. That follows up a similar resource guide for the "first-year experience" for faculty.

The Dalkey Archives and the Center for Book Culture have profited from Flan O'Brien's novel, *The Third Policeman*, being noted

on the television show, *Lost*. That has suddenly become one of their **enormous largest** sellers. *Time Magazine* has named Flan O'Brien's *At Swim Two Birds* as one of the top 100 novels of all time. The Dalkey Archives are the only source for that book as well.

Vice President of Student Affairs Helen Mamarchev - Absent

Vice President of Finance and Planning Stephen Bragg

Vice President Bragg: The veto session ended in Springfield. We got out relatively unscathed. There had been some rather serious legislation introduced regarding ethics and some provisions that we were watching very closely. The bills were introduced, but they were not passed out of the Senate. The Governor's Pension Commission issued its report. The focus of the report was on the need for revenue generation rather than benefit cuts; that reflects the rather heavy representation of labor on that committee. So, there is nothing there that is of serious concern to us, although this issue will not go away and will come up again next year. The next significant event in Springfield will be the Board of Higher Education's budget recommendations, which will occur early next year, followed by the Governor's budget address in February.

Committee Reports

Academic Affairs Committee

Senator Borg: At our meeting tonight, we considered cyclical policy reviews, one of them having to do with the policy on the Equitable Treatment of Students Participating in University Sponsored Events. We will be forwarding that to the Executive Committee tomorrow. We considered the combination of the Administrative Withdrawal Policy with the Involuntary Withdrawal Policy and will continue our discussions at the next meeting. We have received editorial revisions to the Baccalaureate Degree Document, which we will consider at our next meeting and we have an information item on the agenda tonight.

Administrative Affairs and Budget Committee

Senator Smith: There are two information items on the agenda this evening as a result of our committee meeting when the last Senate meeting was cancelled. You should have also noticed among your e-mails a request for commentary on the President. If you have not replied to that, I would encourage you to do so. I would especially encourage the student members to publicize that and request that students actually give some input on the President's performance this year. As part of our yearly business, we are required to make a report to the Senate on the annual budget. Vice President Bragg will report on that issue.

Senator Bragg: I am passing out a two-page summary of ISU's request for state general funds that was approved by the Board of Trustees at its last meeting and which has been submitted to the Illinois Board of Higher Education. The process, to remind you again, is that the IBHE makes recommendations for all of Illinois higher education. It forwards those to both the governor and the General Assembly. The Governor will make his recommendations in February; those will go to the General Assembly. Then we will go into the appropriations process. The calendar has been accelerated this year; the scheduled end of the General Assembly is the end of April in 2006, so we should know the results of our request and the appropriations process before the end of the school year.

Table 1 of the document distributed is the summary of the request for operating authority. These are the appropriations that essentially run our day-to-day-operations at the institution. This year's revenue appropriation base is \$80,452,000. We are asking them to increase that by 9.6%. It seems like a large number, but when you consider that our appropriations have been cut between 16 and 17% over the last four years, this does not even get us back to where we were in 2002. Specifically, the bulk of the request is for salary increases. *Educating Illinois* has as its number one priority, improving the faculty and staff salaries at ISU. We are asking for monies that would allow us to increase personal services by 4%. There are some associated social security and Medicare costs.

We are asking for a 10% increase for utility costs. Traditionally, the IBHE and the State has funded the maintenance costs of a new building that was funded with state funds. They have not done that for the College of Business building. We have reallocated out of university funds to operate and maintain that building, so we are again asking them to honor their traditional commitment. We have complied several of the initiatives in *Educating Illinois* into one single request to the IBHE. They are very familiar with the plan and the initiatives. We are asking for \$2 million to move those initiatives forward. All in all, we are asking for an increase of about \$7.7 million if it is fully funded.

The appropriations for capital, buildings, is a separate process. The monies are actually appropriated to the Capital Development Board and earmarked for certain projects. We have three projects that we are asking the IBHE to consider. The first is essentially the complete rebuilding of the Fine Arts Complex. It is not cost-feasible to renovate the current facilities. We would be better off just demolishing those and starting anew. Williams Hall, the former home of the College of Business, represents a valuable asset to the institution and we would like to renovate that, in particular, the old reading room of the first Milner Library. It is intact; the furniture is still on campus and we can restore that to the grandeur that it once was. The expansion and elaboration of the information commons at Milner Library is the third of the three major projects. There is a smaller series of capital projects that is commonly referred to as capital renewal. It is listed here as critical infrastructure and repairs. We are asking for \$1.5 million for those. They are invaluable in addressing some of the smaller, but still very expensive projects, things like roof

repairs/replacements, asbestos abatement, etc.

Senator Faron: When did you say that the vote on this would be?

Senator Bragg: The appropriations process will take place in March and April of next year. The scheduled adjournment, and therefore the completion of all appropriations bills, is at the end of April.

Senator Fowles: You said something at the last meeting about capital budgets—that they are not likely to get funded.

Senator Bragg: Illinois has not had a capital appropriation in some time. In fact, Illinois State University was the last public university to receive any capital appropriations two years ago when we received the money for the Stevenson-Turner project. To be honest, with the borrowing that the State has done to fund current appropriations and the debt load that it is carrying, it would seem unlikely that they would pass a significant capital appropriations bill this year, but you just never know.

Senator Preston: Does the library project include enhanced electronic subscriptions and access to electronic resources, because that is becoming extremely important.

Senator Bragg: I don't know the answer to that. If it is included as capital infrastructure and/or equipment, it would be. If it is considered operating, it would not.

Senator Fazel: Have we decided what we are going to do with Williams Hall?

Senator Bragg: In the short-term, Williams Hall is going to be used as surge space, that is, where we can house faculty, staff and others while we are renovating other buildings. After than that, no decisions have been made about what to use that building for.

Faculty Affairs Committee

Senator DeSantis: The committee met for a final discussion, hopefully, before the distribution of our survey on faculty recruitment and retention at ISU. The survey will be accessible on a website, probably in the next week or two and the committee will be sending out a letter to all faculty explaining the point of the survey. The point is to help to discern factors that faculty find most desirable and necessary for their sense of satisfaction and well-being in their careers at ISU. We will be using the data from the survey to support initiatives to improve faculty retention at ISU and we are calling on all senators to encourage your constituents to take this survey.

Planning and Finance Committee:

Senator Burk: We had a report tonight from a small delegation of our committee who talked to Provost Presley about priorities in his division. We will be talking to the other three vice presidents within the next few weeks about the same subjects. We also started to talk about the form of this year's Priorities Report and the Salaries Report as well. We formed a subcommittee to begin working on those reports.

Rules Committee

Senator Holland: We have three things coming up for information items that I am not anticipating any serious discussion on. We are continuing our discussion of ethics documents. If anybody has anything that they find particularly ethical or unethical, please let us know; we will see if we can include it (in the Faculty Code of Ethics).

Information Items:

10.13.05.01 CAS Bylaws – Revision 1 (Rules Committee)

11.03.05.01 CAS Bylaws – Revision 2 (Rules Committee)

Senator Crothers: My first question to Senator Holland is, do you wish to consider the two documents together, as one seems to relate to the other.

Senator Holland: I am perfectly willing to take them together; they are two separate changes.

Senator Crothers: Except that the second document includes the *old* version of what the first document revises.

Senator Holland: We can do them one at a time. In the first set of revisions, essentially, all that is being changed here is actually specifying in detail exactly who will be on the chair selection committees and, "Thus, the size of the committee would be seven."

Senator Crothers: I would hope that the committee might be willing to strike that sentence.

Senator Holland: They put that in because we had some questions originally about "the committee shall be composed of at least"

Senator Crothers: Then is not the "at least" appropriate"?

Senator Holland: No, because they gave no indication at that point as to who would select the people who were in addition to the seven members.

Senator Crothers: The ‘Thus, the size of the committee shall be seven’ language bothers me; I can add to seven.

Senator Holland: I am assuming this is for people who are not quite so clever as you.

Senator Crothers: I would encourage the committee to think about striking that sentence before it comes up for vote next time.

Senator Borg: In the preparatory sentence, who is “T”.

Senator Holland: That would be person who presented the document.

Senator Crothers: Any preparatory material should not be a part of the policy.

Senator Borg: In a cursory reading of the section to which the chair just referred, after having talked about a chairperson who is from a different department, a secretary who is from an administrative position in the college, I would suggest that perhaps the phrase “from the department” might come a little sooner in that list.

Senator Crothers: I would ask that when this comes back to the Senate that the committee only present the specific material that we will vote on. It also may be useful to merge the documents.

Senator Holland: We can do that.

Senator Crothers: We now move to revision 2.

Senator Holland: Revision 2, in the spirit of inclusiveness, characteristic of shared governance at ISU, it has been requested that the CAS College Council allow for representation from AP, civil service and NTT faculty. That revision is in Article III.A, Membership. To go along with that, in Article I., in the sentence, “The name of the body representing the faculty and students...”, “staff” has been added. Then we needed it to talk about how long they would serve, which is in Article III., Section F, and such things as how they are going to be elected, or eligibility for membership, which is in Article IV, Section B. And finally, how do they actually get elected, which is in Article V, Section B. It looks like we need a 1, 2 and 3, rather than a 1, 2 and 2 there.

Senator Crothers: So, is Section III of the smaller document (revision 1 document) the revised section of Appendix C of the larger document (revision 2 document)?

Senator Holland: That would be correct. I shall request that they put it all together as one document.

Senator Crothers: On page 4, under B, Election of Staff and Non-Tenure Track Representations, it reads, “Each constituency shall elect its own representative.” Is that intended to mean within the college? I ask that because, for example, there is an AP Council that is university wide.

Senator Holland: I assuming that that would be those in the college.

Senator Crothers: It might be helpful to specify that.

Senator Mackey: Is there supposed to be an Appendix E, because it goes from D to F.

Senator Holland: There is no Appendix E.

Senator Crothers: It might be helpful to check if they wanted to renumber the appendices or if there is a missing appendix.

The revised bylaws will come before the Senate as an action item at its next meeting.

10.31.05.01 **COB Bylaws – Revised (Rules Committee)**

Senator Holland: The biggest change is the removal of the internal chair search process. Formerly, if 70 or 75% of the people wanted an internal candidate, then that person would be given the job without a search. That has now been removed from the bylaws. Then there were some questions about who could serve as chair of the various teams. That has been clarified as being one of the elected faculty members.

Senator Crothers: There appears to be one other change. It broadens potential representation. On page 1, in the bottom deletion

box (in the right margin), it reads, "The Coordinating Team leader will participate in the Dean's administrative advisor group." Is it that now anyone on the team can serve, rather than only the chair? Is that the notion, Dean Mills?

Senator Mills: No, no one does from the faculty. It is our Leadership Team, so it is group of chairs and other administrative leaders in the college.

Motion XXXVII-26: By Senator Holland, seconded by Senator Fazel, to move the COB Bylaws to action. There was no debate and the motion was unanimously approved.

Motion XXXVII-27: By Senator Holland to approve the COB Bylaws as presented. The bylaws were unanimously approved.

10.27.05.01 124-Hour Limitation for Undergraduate Degree Programs – Revisions to Baccalaureate Degree Document (Academic Affairs Committee)

Senator Borg: In response to a request from the University Curriculum Committee for guidance in dealing with requests for exemptions to the 124-hour undergraduate degree program limit, the Academic Affairs Committee has developed a policy statement on exemptions and some guidelines. We are asking the Senate to adopt these as a part of the Baccalaureate Degree Document. We actually have editorial revisions of that document that we have just received, which we will bring before the Senate at a later date. The document before you is only about how you ask for exemptions for the 124-hour limit. The State of Illinois law says that a baccalaureate degree must have 120 semester hours, but I don't believe that we have had any problems concerning that law.

Senator Campbell: Is this referring to a program that would come forward in the future to ask to have an exemption or does it apply to all of those who currently have 124?

Senator Borg: We have built into this policy a renewal process, so that these things don't just get grandfathered in, nor do they continue on their own. The whole university policy review process was meant to encourage active review of the various things that we do. We tried to build that in with reference to these requests. Under guideline five, we have suggested that upon the enactment of this policy, those programs that currently require more than 124 hours formerly make a renewal request within two years. Subsequent to that, the review will occur during regular program review.

Motion XXXVII-28: By Senator Borg, seconded by Senator Alferink, to move the item to action. There was no debate and the motion was unanimously approved.

Motion XXXVII-29: By Senator Borg to approve the 124-Limitation for Undergraduate Degree Programs Policy and to append it to the appropriate place in the Baccalaureate Degree Document. There was no debate. The policy and its appendage to the Baccalaureate Degree Document were unanimously approved.

09.14.05.01 University Commemorative Day Policy – No Revisions (Administrative Affairs Committee)

Senator Borg: When was the last time a University Commemorative Day was observed?

Senator Crothers: Senator Bragg, it does say that you are the contact. Do you remember this ever being celebrated in your time at ISU?

Senator Bragg: I have been here 12 years and I have no recollection of it being observed.

Senator Borg: Is there any reason why we shouldn't eliminate this policy?

Senator Smith: None that I am aware of.

Senator Fowles: Has Founder's Day superseded this?

Senator Borg: I don't think that anyone knew this policy existed. This is one of the good reasons for going through all of the policies.

Senator Crothers: If no one on the committee objects, Senator Smith has the option to move this to an action item and we then have the option to amend it by deleting it.

Senator Smith: I can't imagine that there is anyone on the committee who would object.

Senator Borg: In fairness, does anyone have any notion of how the President might feel about this particular policy? I think it might be a courtesy to apprise him of this rather than deleting it at this time.

Senator Fowles: Even if we deleted this policy, the President would still have to approve its deletion.

Senator Kukla: Wouldn't it be better if we waited until the next meeting and apprised the President of this?

Senator Crothers: I hear enough resistance to suggest that the Administrative Affairs and Budget Committee bring this back as an action item at the next meeting.

09.23.05.03 *Creation of Policy Policy – No Revisions (Administrative Affairs Committee)*

Senator Smith: The policy did not encourage any conversation on the committee whatsoever.

Senator Crothers: Looking at the date on which this was approved, 2001, I believe it was an attempt to create things like the Memorandum of Understanding that we have with the Board of Trustees.

Senator Borg: Perhaps, more specifically, this was in reaction to actions taken by the Board of Trustees when the constitution was last revised and the Board eliminated or altered six passages that had been adopted by the Senate without asking the Senate's concurrence on them. This was a response that got the acceptance that at least we would be consulted.

Provost Presley: I would point out the policy is inappropriately titled. It is not about the creation of all policy; it is about the creation of policy affecting academic areas.

Senator Crothers: Perhaps the committee could discuss, by e-mail, changing the title and bring it back to the next Senate meeting.

The policy will come before the Senate as an action item at its next meeting.

10.24.05.01 *Academic Standards Committee on Teaching Policy – Deletion of Policy (Executive Committee)*

Senator Crothers: The Executive Committee is forwarding you the Academic Standards Committee on Teaching Policy. It is not actually a policy, so I am not sure what the appropriate title should be. The document was created in 1969 when the university was clearly undergoing some significant changes. There was apparently a major debate going on about whether graduate education was a good idea and if it would destroy undergraduate teaching at ISU. Those, I believe, were the crucial questions. The Executive Committee agreed that the mechanisms for evaluating teaching and rewarding teaching are already embedded in the ASPT guidelines. The question of graduate education has been answered. The intent of the Executive Committee is that we delete this document.

Senator Campbell: I think that this is an embarrassing policy. I wouldn't want anyone to find it.

Motion XXXVII-30: By Senator Crothers, seconded by Senator Fowles, to move the item to action with the intent of deletion. There was no debate and the motion was approved.

Motion XXXVII-31: By Senator Crothers to approve the deletion of the document. There was no debate and the motion was approved; all voted in favor of deletion with the exception of Senator Crothers, who abstained.

Communications:

10.13.05.01 *Herb Sanders Award for Outstanding Academic Advisement – Request for Nominations*

The rules and contact information for nomination were contained in the Senate packets.

10.14.05.01 *Trustee Bergman's Company - Incident: Oil Spill (From Angelo Capperella)*

10.17.05.01 *SEAC Petitioning for Removal of Trustee Bergman (From Angelo Capperella)*

Senator Crothers: You have from Angelo Capperella two documents regarding continuing issues with Trustee Bergman's ownership of certain oil wells and oil production facilities in Southern Illinois. Those may or may not come up as issues for the Senate to deal with at some later date. One of the reasons that we are not addressing it tonight is that the President is not here and it did not seem appropriate to address something involving a trustee in the President's absence.

Removed duplicate text, which was inadvertently included:

10.28.05.01 *Faculty Salary Increment Memo (Provost Presley)*

Senator Crothers: The salary incrementation memo is the standard memo we get every year regarding the pay raises associated with promotions, should someone be promoted this year.

Senator Wilkinson: This figures don't seem to have changed for a number of years.

Senator Crothers: These particular numbers have changed within approximately the last three years to five years.

Senator DeSantis: I think that they have been the same since 1999.

Senator Wilkinson: What mechanism is there for reviewing these figures and is there is any intent to raise these over time.

Provost Presley: Starting next year, I believe that they will no longer be funded from the Academic Impact Fund. The intent is to begin the process of raising these numbers because the low dollar amounts associated with promotion are a factor in compression and other kinds of inequities across campus. So, I think that that is one way of continuing to deal with issues of compression.

11.02.01.05 Pension Update (From SaveOurPensions.org)

Senator Crothers: I receive pension updates routinely from SaveOurPensions.org. I did find out at the meeting of the Council of Illinois University Senates that other universities are not receiving these updates.

Christmas Tree/Poinsettias

Senator Kukla: The Rotoract students at ISU, the junior version of the Rotary, have put together a lovely four-foot Christmas tree with an ISU Redbird theme. Please go to the Baby Fold and bid on the tree. If any group needs poinsettias for decorating for the holidays, please contact me. I am the College of Fine Arts Rotarian; we do fund-raising for college scholarships.

Theatre Production

Senator Pereira is a cast member of the theatre production, *Return from Moscow*, at Heartland Theatre. It opens this weekend.

Documents approved by the Academic Senate or the Faculty Caucus, with subsequent final approval by President Bowman on October 31, 2005:

Senate Actions August 31, 2005 – October 21, 2005

09.29.05.02A Administrator Selection and Search Committee Policy
Approved by the Academic Senate on 10/12/05

09.23.05.05 Faculty Associates Code of Ethics – Revised
Approved by the Academic Senate on 9/28/05

09.16.05.01 Revision to ASPT Document Regarding Matters of Confidentiality and Minority Reports
Approved by the Senate Faculty Caucus on 9/28/05

11.16.05.12A Solicitation Policy – Revised
Approved by the Academic Senate on 10/12/05

09.29.05.01 Administrative Selection Committee – Panel of 10 Membership – Revised
Approved by the Academic Senate on 10/12/05

10.03.05.01 Faculty Compensation Adjustment Plan
Approved by the Senate Faculty Caucus on 10/12/05

10.06.05.01 M.S. in College Student Personnel Administration
Approved by the Academic Senate on the Consent Agenda on 10/21/05.
Document on Senate website at: </consent.html>

Adjournment