

## Executive Committee Minutes

August 23, 1999

(Approved)

Chairperson Curt White called the meeting to order at 4:00 p.m.

Present: Al Goldfarb, Matt Goodwin, Chris Knox, Barbara Kurtz, Steve McCaw, Fred Noyes, Khalid Razaki, Curt White, Steve Whitmore, Sandra Zielinski

Excused Absence: Vanatta Ford, President Boschini

### *Approval of Executive Minutes*

**Motion XXXI-1** – by Senator Razaki, second by Senator Whitmore, to approve the April 26, 1999 Executive Committee minutes. The motion passed unanimously.

### *Communications (oral):*

05.10.99.01 From Provost Goldfarb re: Recommendations for FY00 Salary Increments Salary increments and report on tenure and promotion will be discussed in executive session at the Senate meeting of September 1, 1999.

05.11.99.01 From Margaret Haefner: Call for Nominations for Awards (Outstanding University Teacher Award (2), Outstanding College Teacher Award, Teaching Initiative Award, Outstanding University Service Award, Outstanding College Service Award, Service Initiative Award)

05.13.99.01 From President Strand: Temporary Appointment of Chairperson of Faculty Ethics and Grievance Committee. Maribeth Lartz was appointed as interim Chairperson of the Faculty Ethics and Grievance Committee during the summer. The committee later elected Irene Brosnahan as Chairperson for the academic year 1999-2000.

05.24.99.01 From University Curriculum Committee: Deletion of Physically Handicapped Sequence (Distributed to Academic Affairs Committee for their review.)

05.25.99.01 From Provost Goldfarb: Announcement of new Associate Vice President of Undergraduate Studies – Dr. Eric Thomas of Mississippi Valley University.

05.27.99.01 From President Strand: Approval of Senate actions at Senate meetings of April 7, April 27 and May 5, 1999

06.28.99.01 From Provost Goldfarb: Council for Teacher Education Appointments. The Senate is scheduled to confirm the appointments at its first meeting of September 1, 1999. (Distributed to Rules Committee)

06.28.99.02 From Norma Stumbo: University Curriculum Committee Annual Report

07.02.99.01 From President Boschini: Open letter to the campus community.

07.06.99.01 From President Boschini: Use of Electronic Surveillance Equipment. The memo served as notice that during the fiscal year of 2000 it may be necessary to use surveillance equipment on campus "to protect life and property or to conduct law enforcement investigations."

07.08.99.01 From Sandra Little: Comment on Intellectual Property Policy (Distributed to Faculty Affairs Committee)

07.12.99.01 From Dixie Mills: Election of College of Business Teams

07.13.99.01 From Barbara Nourie: Resignation from Faculty Advisory Committee to the Illinois Board of Higher Education

07.13.99.01A From Lane Crothers: Willing to Serve on Faculty Advisory Committee to the Illinois Board of Higher Education. The Senate will hold an election for this position, as well as for an alternate, on September 1, 1999.

07.13.99.02 From Connie Barling: Request for Representative to Serve on Appropriate Use of Electronic Communications Review Committee. Senator Betsy Timmerman-Lugg and Senator John Walker have agreed to serve on this committee. Senator White encouraged Senator Knox to contact Connie Barling regarding student representation on this committee.

07.27.99.01 From Sally Pancrazio: College of Education Council Bylaws – Revised (Distributed to Rules Committee for their review.)

08.05.99.01 From James Beedie: Request for representative on the State Universities Retirement System Members Advisory Committee (SURSMAC) (Distributed to Rules Committee)

08.09.99.02 From Provost Goldfarb: Invitation to the Senate Chairperson to serve on the Committee for Distinctiveness and Excellence

08.09.99.04 From Consuella Phillips: Inviting students and faculty to participate on the Multi Ethnic Cultural and Co-Curricular Programming Advisory Committee (MECCPAC)

08.11.99.01 From Gigi Fansler: Request to meet with internal committees and Executive Committee of the Senate. Ms. Fansler is scheduled to meet with the Senate Executive Committee at its meeting of September 7, 1999.

08.13.99.01 From Norma Honn: President Boschini will be absent from the Executive Committee meeting of 8/23/99

***Communications (distributed):***

07.13.99.03 From Cynthia James: Update of Committee and Blue Book Information (Distributed to Rules Committee)

08.09.99.01 From Chris Janicak, Chair of UCC: Proposed changes to the University Curriculum Committee Guidelines. The proposed changes reflect a change in the way individual course proposals and new program proposals would be processed. (Distributed to Rules and Academic Affairs Committees)

08.09.99.03 From President Boschini: Memo regarding the Memorandum of Understanding. The committee agreed to hold a faculty caucus and a separate student caucus to discuss the issues on Wednesday, August 25, 1999. The Constitution issue will be added to the Senate agenda dependent upon the outcome of the caucuses.

08.16.99.01 From Margaret Haefner: Request for nominees to the University Assessment Committee. (Distributed to Rules Committee)

08.20.99.01 From Provost Goldfarb: Notification that the nomination process for Distinguished Professors is underway.

***Proposed Agenda for Academic Senate Meeting 09/01/99 at 7:00 P.M.***

***Action Items***

05.20.99.01 External Committee Student Elections: SCERB and SCERB Grievance Committee

06.28.99.01A Council for Teacher Education Faculty Elections

07.13.99.01A Election of Faculty Advisory Committee (FAC) Representative and alternate to the Illinois Board of Higher Education

08.23.99.01 Election of Students to Honors Council

***Information Items***

03.15.99.04 College of Business Bylaws (Rules Committee)

***Discussion:***

08.23.99.02-03 Recommendations for FY00 Salary Increments and Tenure and Promotion Report

**Motion XXXI-2:** To approve the agenda by Senator Noyes, second by Senator Zielinski. Agenda was approved unanimously.

**Discussion:**

***Upcoming Major Issues:***

**Senator White:** Reviewed a list of major issues he felt needed to be addressed by the Senate. The list included:

Faculty salary compensation plan;

Memo from the President regarding the Board's Constitution and the "Memorandum of Understanding";

Appointment of the Committee for Distinctiveness and Excellence;

President's Ad-hoc Committee on Governance;

Provost's new policy on non-tenure track faculty that will be presented soon;

New FAC representative and alternate;

Capital Campaign;

Procedures for election to external committees;

Variance dollars (Academic Impact Fund).

***Capital Campaign***

The Executive Committee discussed the upcoming Capital Campaign. The goal of the campaign is to dramatically expand the potential of the current Foundation endowment to support the activities of the University.

**Senator White:** Stated that he had talked about the campaign with both Dr. Susan Kern and President Boschini. They both indicated a strong desire to discuss the campaign with the Senate. Senator White suggested that they should first address the Senate in a very informal setting. The Senate could then later respond to some of the ideas they had put forth and let them know what the Senate would like to accomplish through the campaign. He suggested a joint faculty-student caucus at which the President and Dr. Kern would come to speak about the campaign.

Senator White stated that the campaign could not be successful without the support of the faculty and the students. If the University cannot demonstrate this, it will be very difficult for them to garner some of the donations that they are hoping for.

**Senator Goldfarb:** There has been a major turnaround, especially this last year with the gift from State Farm. This last year has shown what we can do if we come together as a community.

**Senator Noyes:** The University also has a responsibility to support activities in the community. He further stated that the monies from the Foundation should not be used for things that are the responsibility of the State to provide. He added that the University has to reestablish trust among the faculty.

**Senator White:** The real initiation of the campaign probably will not occur for another year, but the preparatory work is going on right now. We have a really nice opportunity for beginning a conversation and making sure that this works out in a way that we anticipate.

**Senator McCaw:** When contributions are made, it is imperative that the donors know specifically what the funds will be used for.

**Senator Goldfarb:** This is a year of trying to match donors with their interest. He reminded everyone that when you make a donation to the Foundation, you can always very clearly mark where you want the money to go.

**Senator White:** Has discussed with the President and Dr. Kern the suggestion of having the Senate take a leadership role in the campaign, assuming that we can come to an understanding that we are happy with. This could mean that we start with faculty and students of the Senate giving and use this as a way of showing the community that the campaign has the endorsement of the Senate. Senator White added that we would need to have some really frank conversations before we get to that point, but that he was really excited about the possibilities.

#### ***External Committee Appointments:***

The Executive Committee briefly discussed external committee appointments.

**Senator White:** Stated that he saw some problems in the way that we appoint committees and what we expect back from them. He has talked to Senator Reid who was on the committee restructuring committee last year to find out what progress that they had made and how they see this issue is involved with the governance issue.

#### ***Academic Impact Fund:***

**Senator White:** Briefly talked about the Academic Impact Fund. The Provost will again bring this before us this year and we will have an opportunity to talk about ways it has succeeded and what we want to do in the future.

**Senator Goldfarb:** Stated that his goal was to establish budget priorities that we are all in agreement with in order to make the Plan operate well. The document created by the original committee is so vague that there are no real priorities established.

#### ***Faculty Salary, Tenure and Promotion:***

**Senator Goldfarb:** Stated that he realized that faculty wanted more information in terms of salary processes and was, therefore, providing more information than has ever been provided before. He distributed reports summarizing faculty salary, tenure and promotion. The reports showed the number of tenures and promotions approved and detailed the

amount of dollars and percentages distributed through ASPT and administrative adjustments and through the faculty compensation plan. What occurred with the compensation plan is primarily what had been predicted. Over 76% of the dollars were distributed between full professors and associate professors. 70% of all faculty received some dollars from the faculty salary compensation plan.

The documents described the entire salary process. Senator Goldfarb stated that he would like to see a plan that would incorporate an *annual* review of University employee salaries.

**Senator McCaw:** Asked that more information be given about tenure and promotions. Specifically, he wanted to know at what levels faculty members were denied tenure or promotion.

**Senator Goldfarb:** Stated that he could not give specific names but could let him know in terms of colleges and departments.

***Parking Issue:***

**Senator Noyes:** Discussed a parking issue. He asked if the cars that would be towed away were the ones without reserved parking stickers. For example, if you go to a conference and you want to leave your car in your space for some length of time, will your car be towed?

**Senator Goldfarb:** You are never supposed to park for more than 24 hours. Cars without reserved stickers may park in reserved spaces after 5:00 p.m. However, those cars will be towed if they remain in the reserved space beyond 6:00 a.m.

**Motion XXX-3** – by Senator Zielinski, second by Senator Razaki, to adjourn. Motion passed unanimously on a standing vote.