

## Executive Committee Minutes

December 6, 1999

(Approved)

Chairperson Curt White called the meeting to order at 4:00 p.m.

Present: Chris Knox, Barbara Kurtz, Fred Noyes, Khalid Razaki, Curt White, Matt Goodwin, Sandra Zielinski, Steve McCaw, Vanatta Ford, Al Goldfarb, Steve Whitmore

Excused Absence: President Boschini

Guest: Senator Lane Crothers

### *Approval of Executive Minutes*

**Motion XXXI-70:** by Senator Whitmore, second by Senator Knox, to approve the November 15, 1999 Executive Committee minutes. The motion passed unanimously.

### *Communications (oral):*

11.24.99.01 From Larry Alferink, Graduate Curriculum Committee: Proposal for Political Science Sequence in Global Politics and Cultures (To Academic Affairs and Budget Committees)

11.24.99.03 From UCC: Proposed revisions to Elementary Education Program (To Academic Affairs and Budget Committees)

11.29.99.01 From Larry Alferink, Graduate Curriculum Committee: Proposal for sequences in Industrial Technology Education and Training and Development (To Academic Affairs and Budget Committees)

12.06.99.02 From UCC: Urban Minor Proposal (To Academic Affairs and Budget Committees)

### *Communications (distributed):*

10.22.99.01A From Jamal Nassar: Correction to Proposal to Eliminate Constitution Test (To Academic Affairs Committee, Academic Standards Committee and Council on General Education)

11.16.99.01 From S.J. Chang: Entertainment Complaint (To Student Affairs Committee)

Senator Ford: The committee had a meeting on this issue and will forward a memo to the Executive Committee. The committee decided that there should be better screening for the concerts.

11.22.99.01 From Macon Williams: Resignation from Senate (To Rules Committee Chairperson and CAS)

11.24.99.02 From Lane Crothers: Academic Programs and Business Sponsors

Senator White: A solicitation has been in the name of the Athletic Department which was distributed campus-wide made on behalf of a private cellular phone company.

Senator Goldfarb: There is another issue related to this. Professor David Williams, Associate Vice President of Telecommunications, met with a company called Campus Pipeline that allows front-end access to the web and creates web materials. It allows faculty members to create syllabi on the web and student information systems to be down loaded. This company is willing to give the University their software product for free, which costs about \$200,000, if on three of the pages (not faculty syllabi pages are materials that faculty create) but on three of the entrance pages, we include a small advertising box for

Pipeline. Professor Williams would like to talk to the Senate about faculty and student perceptions in relationship to this.

Senator White: Professor Williams understands that the Pipeline proposal could be unacceptable, but he also has a desire to come up with something that makes computing work better.

Senator Knox: Asked about the policy for advertising in student residence halls.

Senator Goldfarb: Stated that he was unsure of what the policy was, but that those are bond revenue buildings, which are not state-funded. The Pipeline system offers services for classes and allows faculty to immediately set up interaction with their classes. It includes a template for putting syllabi on the web and would offer immediate access to mainframe information.

Senator Goodwin: It appears that there is a separate link on the pages that would link you to the catalog of all of the company's products.

Senator Goldfarb: There would be such a link in certain areas.

Senator White: Suggested adding this to a Senate agenda and asking Professor Thomas to present it to the Senate for debate and perhaps a Senate resolution.

The Executive Committee agreed to review the University's policy on advertisement and for Professor Williams to make a presentation on Pipeline's proposal.

12.02.99.01 From Betty Chapman: FY2001 University Academic Plan/Priority Statement and Priority Actions. Dr. Chapman has requested that any recommendations for changes or corrections to the Plan/Priority Statement be sent to her by December 28, 1999.

12.06.99.01 From President Boschini: Facilities Naming Committee

Senator White: President Boschini would like for the Facilities Naming Committee to become a standing committee rather than an occasional committee in view of the Comprehensive Campaign that will be going on, in that this committee may have a lot of business.

***Proposed Agenda for Academic Senate Meeting 12/15/99 at 7:00 P.M.***

**Action Items:**

08.09.99.01 University Curriculum Committee Proposal - Revised (Academic Affairs and Rules Committees)

12.08.99.02 University Curriculum Committee Faculty Election

***Information Items:***

10.27.99.01 Political Science Sequence in Public Service Proposal (Academic Affairs and Budget Committees)

10.27.99.02 Political Science Sequence in Applied Community Development (Academic Affairs and Budget Committees)

11.09.99.02 Economics Sequence in Applied Community and Economic Development (Academic Affairs and Budget Committees)

11.24.99.03 Elementary Education Program Revisions (Academic Affairs and Budget Committees)

***Executive Session: Distinguished Professor Selection***

***ADDENDUM: Action Item: Proposed change to Senate Calendar***

**Motion XXXI-71:** To approve the agenda by Senator Whitmore, second by Senator Goodwin.

***Discussion:***

***Protocol for Executive Committee Review of Academic Program Proposals***

**Senator White:** We were asked to form a protocol for the Executive Committee's review of academic proposals in concurrence with the revisions made by the Academic Affairs and Budget Committees to the University Curriculum Committee's guidelines proposal. When we get a proposal from UCC, it could go immediately to the Senate web site and all members of the Senate would be sent an email letting them know that a proposal had been placed on the web site under a "Consent Agenda". Requests for review of proposals would be sent to the Executive Committee within ten working days and the Executive Committee would make a recommendation about whether or not to send the proposal on to Academic Affairs. We also would propose a Sense of the Senate Resolution requesting Academic Affairs and Student Affairs Committees to form a committee to make sure that colleges and departments include students on their curricular committees. There is a two-year review time stipulated in the revisions to UCC's proposal. If the new process is not efficient, we can reconsider it at that time.

The Executive Committee agreed to this protocol.

***Senate Calendar***

**Senator White:** If the Governance Task Force report is forwarded by the President to the Senate after he receives it on March 1, we will have at most two Senate meetings to review the report before the seating of the new Senate. It has to go to the Rules Committee first, it then has to be information and action items. This is at least a two-month process. If we move the New Senate Orientation to the last meeting of the year and make the first meeting of the new Senate in September, we may be able to finalize these governance issues this year. If not, we will lose all of the familiarity that we have gained within the current Senate, especially among student Senators.

**Senator Whitmore:** Agreed and stated that it had taken him at least two or three meetings to even remotely understand what was going on.

**Senator White:** I have looked at the bylaws and I don't see anything in that constricts our options in terms of the calendar.

**Senator Knox:** There might be a problem since SGA elections are correlated to the Senate elections.

**Senator White:** You can still have the elections in March, but the seating would be later. We would encourage the newly elected members to observe the Senate meetings in March and April.

**Senator Whitmore:** The new SGA President's term's starts in April, so it may be a problem with the past President continuing on the Senate after April 1.

**Senator Goldfarb:** Things do get lost in the shuffle with the current changeover schedule. It takes awhile to get the new committees started and to get oriented. I am very supportive of the change.

**Senator Ford:** It is a good idea, but the SGA and the Student Trustee positions would be affected. The Student Trustee position does not change until July.

**Senator Knox:** With my position being paid also, it too would be affected by the change. Senator Knox stated that he would look into the Vice Chairperson issue further and report to the Rules Committee at its next meeting.

The Executive Committee added a proposed calendar change recommendation to the Senate agenda as an information

item for its meeting of December 15, 1999.

### ***Distance Learning and Assessment***

**Senator White:** One of the main reasons that I think changing the way in which programs are approved is a good idea is that it frees the Senate to look at policy issues that are bigger and more important to academic life. There are two issues that are currently being discussed that we have no role in at this point. One is distance learning and the other is assessment. They both have powerful implications for academic life and the future of what it means to be involved in higher education. The Senate ought to be more integrally a part of these discussions at a much earlier point. There should be a more systematic way in which the Senate is a vital and integral player in the development and discussion of policy, not a group that pushes paper around after all of the pieces have settled.

**Senator Goldfarb:** We did ask for nominees early on for participation on the University Assessment Committee, but the Senate was so overwhelmed with its paperwork that it was impossible to find nominees. I am in total agreement that it makes it hard to integrate the Senate in discussion because of amount of paperwork with which the Senate is involved.

**ADDENDUM:** The Senate did have a member volunteer for this committee in September of 1999: Senator Mary Campbell.

**Senator White:** The next question is how do we go about building a structure that gets members of the Senate or the appropriate internal committees involved in these central administrative committees as soon as possible.

**Senator Kurtz:** On some of these committees, we could have a Senate liaison to report back to the Senate.

**Senator White:** Asked the Executive Committee to think about these issues and that if they had suggestions, they could send their ideas to him by email.

**Motion XXXI-72:** by Senator Razaki, second by Senator Zielinski, to adjourn. Approved unanimously.