

Executive Committee Minutes

January 18, 2000

(Approved)

Chairperson Curt White called the meeting to order at 4:00 p.m.

Present: Ryan Gillespie, Fred Noyes, Khalid Razaki, Curt White, Sandra Zielinski, Al Goldfarb, Steve Whitmore, President Boschini

Excused Absences: Vanatta Ford, Barbara Kurtz, Matt Goodwin, Steve McCaw

Approval of Executive Minutes

Motion XXXI-85: by Senator Whitmore, second by Senator Razaki, to approve the December 6, 1999 Executive Committee minutes. The motion passed unanimously.

Communications (oral):

08.26.99.01A From Administrative Affairs Committee: Review of Affirmative Action Search Waiver

Administrative Affairs Committee's approved the revised Affirmative Action search waiver. A memo confirming that opinion was forwarded to the Affirmative Action Office Director, Gigi Fansler.

12.08.99.01 From Eric Thomas: Elimination of English Placement Test Proposal Forwarded by Undergraduate Studies to Academic Standards Committee, which will review it and forward an opinion to Academic Affairs Committee.

12.09.99.01 From Jeani Stark: List of Professional Development Speakers

12.14.99.01 From Macon Williams to Al Goldfarb: Institutional Review Board Concerns

12.14.99.03 From University Curricular Committee (UCC): Health Education Sequences Proposal Forwarded to Academic Affairs and Budget Committees.

01.06.00.01 From UCC: Minor in Foreign Languages in the Elementary School Proposal. Forwarded to Academic Affairs and Budget Committees.

01.06.00.02 From A. Goke-Pariola, Assistant to the President: Team Excellence Awards Committee Members Request

Request to extend membership of current members to the end of the academic year. Senator Razaki and Dr. Ken Jerich, members elected to the committee by the Senate, both have terms that will not expire until the end of the academic year.

01.13.00.01 From A. Goke Pariola: Notice that applications are being accepted for Team Excellence Awards.

01.14.00.01 From Sally Pancrazio: Announcement of Appointment

Dr. Kay Moss has been appointed as the new Associate Dean for Research and Administration in the College of Education.

01.18.00.01 From Norma Honn: President Boschini's Absences.

President Boschini will be absent from the Senate meeting of January 26, 2000 and the Executive Committee meeting of January 31, 2000.

Communications (distributed):

11.24.99.02A University Advertising Policy (Follow up to Senator Lane Crothers' letter re: business advertisements by university entities)

Senator White: It would appear that the Athletic Department is in violation of the policy for advertisement by advertising for a cell phone company. The new Campus Pipeline proposal for web site apparatus would also be in violation of university policy. However, it is not clear who created the current advertising policy or who ought to be creating policy. Certainly for this policy, a body such as the Senate ought to have a part in the advisement process.

Senator Boschini: The last time that they looked at the advertising policy was October 30, 1996. It looks like it may have been University Publications that created the policy.

Senator Noyes: That was the time that we had the problem with the copyright infringements.

Senator Goldfarb: There is no systematic way for getting feedback on campus in terms of policy decisions. I recommend that policies, which come to the President, be reviewed at least by the Executive Committee and then forwarded to the Senate. The same thing should be true with Civil Service and Administrative Professional Councils. The President would of course have final approval.

Senator White: Suggested that he discuss policy in general with the Provost at their next meeting and then come to the next Executive Committee meeting with a recommendation. We do have issues, however, that are pending. Dr. Williams (Associate Vice President of Telecommunications) is scheduled to present information on the Campus Pipeline offer at the next Senate meeting.

Senator Goldfarb: We will have to inform Dr. Williams that we will need to review the issue further before he can move forward on the Campus Pipeline proposal.

The issue will be added to the Executive Committee Agenda for January 31, 2000.

12.13.99.01 From Academic Standards Committee: Final recommendation on Equitable Treatment of Students proposal (Academic Standards Committee Minutes)

Senator White: Academic Standards made following recommendations to the proposed policy: "It is the responsibility of the student to inform the faculty in advance of scheduled absences and to arrange to make up classroom activities missed."

The instructor is obliged to recognize the right of the student to participate in extracurricular activities. It is the student's responsibility to inform the instructor before he or she misses a class. The student also has the right to make up that work.

Senator Noyes: There is a problem with students being excessive; therefore, there should be limits designated. We have courses that have certification requirements. The instructor has the right to deem what the appropriate attendance criteria are.

Senator Gillespie: The students brought this forward because they were not getting fair treatment when they had to miss classes to attend university-sponsored events. They are representatives of the university and should not be penalized because of this.

Senator Razaki: I agree that they should not lose participation points; the question is what are the boundaries.

The issue has been added to the agenda for the next Senate meeting.

12.14.99.02 From Administrative Affairs Committee: Academic Calendar 2003-2004

01.10.00.01 From College of Arts and Sciences Department Chairpersons: Dean Evaluation - Proposed Revisions to Policy

Senator White: When the dean evaluation policies were put together, they did not require the presence of department chairpersons on the Dean Evaluation Committee. So the chairs of College of Arts and Sciences are petitioning us to add a chair to that committee.

Senator Goldfarb: The current policy also does not allow for student, AP or civil service representation. There is language in the policy that allows the Provost to meet with whomever he deems necessary for dean evaluation.

Senator White: Stated that he had been on the committee that created the policy and it was the assumption that the Provost would obviously meet with the department chairpersons regarding dean evaluations.

Senator Goldfarb: Stated that this does not make it a really open process. Senator Goldfarb requested the appointment of two department chairpersons and two students to the committee in regards to the specific request from CAS. He asked that the policy be reviewed and this change made for all colleges.

Senator Razaki: The unified voice of faculty is heard through the Dean Evaluation Committee.

Senator Noyes: In the College of Education, you could outnumber faculty members very easily by bringing in department chairpersons from such places as the Laboratory Schools. The committee would then have quite a different dimension in the evaluative process. This does not mean that we cannot enhance the current policy in some fashion to represent academics.

If we don't preserve the intent of the current policy, then we can really have a big problem with what information is divulged. Additionally, the faculty members on the committee conduct a faculty survey for the evaluation; therefore, they are not representing themselves individually, but are speaking for all faculty members.

Senator Goldfarb: The only problem is that only faculty would review a dean's portfolios because the policy states that the Dean Evaluation Committee is where it would get reviewed. I would be more comfortable sharing that information with other groups.

Senator Razaki: That is a problem, but I also would not like to see the voice of the faculty diluted. Perhaps there should be another committee for department chairpersons.

Senator White: It appears that the Executive Committee is not comfortable with adding department chairpersons to the evaluation committee as requested by CAS. Senator White suggested that Senator Goldfarb forward language to change the policy for all colleges to the Administrative Affairs Committee.

Senator Goldfarb: My hope is that there would be some trust in the system.

01.11.00.01 From Gigi Fansler, Director of Diversity and Affirmative Action Office: *Plan for Diversity*

The Director of Diversity and Affirmative Action Office has asked the Executive Committee for input on the *Plan for Diversity*. She has asked that any recommendations be forwarded to her by March 20, 2000. The Executive Committee will continue its discussion on this issue at its meeting of January 31, 2000.

Proposed Agenda for Academic Senate meeting 1/26/00 at 7:00 P.M.

Information Items:

11.24.99.01 Global Politics and Cultures Sequence in Political Science Proposal (Academic Affairs and Budget Committees)

11.29.99.01 Industrial Technology Education and Training and Development Sequences - Graduate Studies Proposal (Academic Affairs and Budget Committees)

12.06.99.02 Urban Studies Minor Proposal (Academic Affairs and Budget Committees)

03.24.99.03 Equitable Treatment of Students Participating in University Sponsored Events Proposal
(Academic Affairs Committee and Student Affairs Committee)

10.13.99.01 Academic Progress Alert System Review (Academic Affairs and Student Affairs Committee)

Communications:

Campus Pipeline Software Presentation: Dr. David Williams, Associate Vice President of
Telecommunications

10.15.99.03A Selection of Service Award Recipients (Faculty Affairs Committee)

12.14.99.02 Academic Calendar (Administrative Affairs Committee)

Motion XXXI-86: To approve the agenda by Senator Whitmore, second by Senator Gillespie.

Motion XXXI-87: by Senator Razaki, second by Senator Zielinski, to adjourn. Approved unanimously.