

Executive Committee Minutes
Monday, January 14, 2002
(Approved)

Chairperson Curt White called the meeting to order at 4:00 p.m.

Present: Mark Albrecht, Carolyn Bathauer, Vic Boschini, Lane Crothers, Eileen Fowles, Al Goldfarb, Scott Kording, Ziggy Kowalski, Jack Howard, Curt White, Susan Winchip.

Unexcused Absence: la'Rufus Mitchell

Approval of Executive Committee Minutes of 12/03/01

Motion XXXIII-69: By Senator Winchip, second by Senator Albrecht, to approve the December 3, 2001 Executive Committee meeting minutes. The minutes were unanimously approved.

Communications (oral):

- 12.03.01.01 From Marabeth Clapp: Request for Nominees for Team Excellence Awards (Applications Available in Senate Office)
- 12.07.01.02 From Helen Mamarchev: Installation of Security Cameras in Brewster's Lounge
- 01.07.02.01 From Jill Call: President Boschini's Absences from Executive Committee Meetings
- 01.08.02.01 From Gary McGinnis: Request for Senate/SGA Election of Three Honorary Degree Committee Members (Request also sent to SGA)

Communications (distributed):

- 12.04.01.01 From Jim Reid: Request to Review List Serve Policy
- 12.04.01.01A From Cynthia James: As Above
- 12.05.91.01 From Sharon Standard: Cost of Microphones for Senate Meetings

Proposed Agenda for Academic Senate Meeting of 01/23/02 at 7:00 P.M.

Call to Order

Roll Call

Approval of Minutes

Remarks

Committee Reports

Action Item:

01.26.01.02A *Revisions to Milner Bylaws (Rules Committee)*

Advisory Items:

11.18.01.01 *Employment Policies:*

06.08.01.12A *Employment in Excess of Full-Time Assignment Policy (Faculty Affairs Committee)*

06.08.01.13 *Secondary/Outside Employment Policy (Faculty Affairs Committee)*

Communications:

11.16.01.01 *Music Business Sequence Approved by Senate on Consent Agenda 12/14/01*

Adjournment

FACULTY CAUCUS

Approval of Minutes

Election of Faculty Executive Committee Member

*Election of Senate Faculty Campus Communications Committee Member
(For Spring 2002)*

Adjournment

Motion XXXIII-70: By Senator Kowalski, second by Senator Crothers, to approve the Senate agenda. The agenda was unanimously approved.

Discussion

List Serve Policy:

12.04.01.02 *Request to Review List Serve Policy*

12.04.01.01A *As Above*

Senator Crothers: I am not sure I understood the problem with the list serve policy. Are they being denied access?

Senator Goldfarb: The problem is that the non-tenure track faculty list serve does not exist. We don't have a non-tenure track faculty list serve, so we will need to send an e-mail out to *all* faculty asking non-tenure track faculty to sign up for an NTT list serve. We try to avoid mass mailings as much as possible. I think the policy is worth reviewing because this is becoming more and more of an issue, but we need to state what the problems really are.

Cynthia James: I have also had a problem distributing Senate information on the list serves.

Senator Goldfarb: Those of us who have done mass e-mails receive huge responses back from people who feel that their territory has been violated because of receiving unwanted mail. Do we just want to open it up for mass e-mailing? How do you make those kinds of decisions? Some people reserve mass e-mails for emergencies so that when people get such an e-mail, they will realize that it has significance.

Ms. James: I have written a summary of some of the problems that I have run into. I will distribute that now.

Senator White: It would be appropriate to refer this to a committee, but we need to know why and with what expectations. This is a policy that really is appropriate for the Provost's office. If you are looking for feedback on this policy, we would send it to the Rules Committee.

Senator Goldfarb: Lets start this way. I will give this to Dave Williams and ask him to give a response. Then the Executive Committee can review the issue at the next meeting and then decide where to refer it.

12.05.91.02 *Cost of Microphones for Senate Meetings*

Senator White: I do not think that anyone questions that the Senate meetings require microphones now and that they have been very useful in the orderly conducting of University business. Any budget that the Senate has is, I suppose, in the Provost's office.

Senator Goldfarb: I think we always work with the Senate and collaborate on the budget. I think that the Senate office received a copy of this letter about the cost of the microphones so that you would know that Sharon Stanford had sent it to the Bone Student Center to find out if the charges could be waived.

Senator White: I will assume then that between the President and the Provost, this will be worked out.

Search Committee for Dean of College of Arts and Sciences:

11.14.01.01 Request to Add Members to CAS Dean Search Committee

12.07.01.01 Request for Additional Faculty Members on CAS Dean Search Committee

Senator White: I think it is desirable for us to want to put representatives from AP, civil service and non-tenure track faculty on the search committees, but I think the College of Arts and Sciences has a legitimate argument about the issue of a faculty voting majority on a search committee for an academic position. We are going to have to reconsider the permission granted to the Provost to add the AP, civil service and non-tenure track faculty representatives, although, I do think that there is room for compromise. I think that a compromise is to allow these individuals to remain on the committee, but rescind their voting status. I really don't think it is desirable to add another layer of confusion to this issue by electing additional tenure/probationary-tenure faculty to the committee to give faculty a voting majority.

Senator Goldfarb: So, your recommendation would be that the college would have some sort of election in which they would chose **non-voting** AP, civil service and NTT representatives?

Senator White: Yes.

Senator Crothers: I assume that the Provost will present to us soon revisions to the search committee policies because if we desire to include these members in future searches, those policies must be revised.

Senator Goldfarb: We should have a draft in approximately two weeks.

Senator Crothers: I think it would be totally inappropriate to remove these people from the committees. It seems that a **non-voting** membership on this committee is an appropriate compromise.

Senator White: I think that everyone was acting in good faith, but we did violate the current policy.

Senator Winchip: What is the composition of the committee right now?

Senator Goldfarb: The official committee, as the policy states, has been composed and has placed an advertisement for the position of dean. We do need to revise the policies so that there will be adequate representation. The current policies suggest that that all colleges are equal in size and, therefore, the size of the search committees are the same. This does not provide adequate representation of all constituencies within larger colleges.

Senator White: So, is this another chore for the Rules Committee?

Senator Goldfarb: Yes, they will get it soon.

Ms. James: How will the AP, civil service and NTT members be elected?

Senator Goldfarb: The manner in which the representatives are *elected* is not proscribed to any college by administration. The college councils and college election committees are responsible for this process, but that is not very clear in the current policy.

Senator White: We now need a motion to reopen the matter for reconsideration. We need a two-thirds majority to reopen the issue.

Motion XXXIII-71: By Senator Fowles, second by Senator Crothers, to reopen Executive Committee Motion XXXIII-59. The motion to reopen the issue was unanimously approved.

Amendment to Motion XXXIII-59: by Senator Fowles, second by Senator Crothers, that civil service, administrative professional and non-tenure track faculty be **non-voting**, ex-officio members of the CAS Dean Search Committee. The motion was unanimously approved.

University Family Campaign

Senator White: At the next Executive Committee meeting, Pat Grogg will address the committee about our leadership role in the University Family Campaign. There will then be a presentation to the Senate, which is tentatively scheduled for February 20.

Appointment of Student Senator to Internal Committee

Motion XXXIII-72: By Senator Kowalski, second by Senator Albrecht, to appoint Senator David Stokes to the Rules Committee. The motion was unanimously approved.

Adjournment

Motion XXXIII-73: To adjourn. The motion was unanimously approved by standing vote.