

**Executive Committee Minutes**  
**Monday, April 8, 2002**  
**4:00 P.M.**  
**(Approved)**

Chairperson Curt White called the meeting to order at 4:00 p.m.

Present: Mark Albrecht, Ryan Sass, Curt White, Jack Howard, Marian Hampton, Lane Crothers, Susan Winchip, Eileen Fowles

**Excused Absences:** Vic Boschini, Carolyn Bathauer, Al Goldfarb

**Unexcused Absence:** la'Rufus Mitchell

**Guest:** Betty Chapman

**Approval of Executive Committee Minutes of 03/25/02**

**Motion XXXIII-120:** By Senator Howard, second by Senator Crothers, to approve the March 25, 2002 Executive Committee minutes. The minutes were unanimously approved.

**Oral Communications:**

- 04.05.02.02 From PRIDE Executive Board: Invitation to documentary film "Our House".
- 04.05.02.03 From SGA: Student Health Concerns Committee (See Discussion Section)
- 04.05.02.04 From Jan Bremner: Take Our Daughters to Work Day
- 04.05.02.05 From School of Social Work: Women's Capabilities Initiative
- 04.05.02.07 From President Boschini: Invitation to General Meeting

**Communications (distributed):**

- 02.08.02.02 From Paul Borg, Academic Affairs Committee: Comments on Distance Education Report (previously distributed)
- 02.08.02.02A From Al Goldfarb: Distance Education Report-Revised (To Academic Affairs Committee) (See Discussion Section)
- 03.04.02.01A From Paul Borg: Repetition of Course Requirements Policy (i.e. Benefit of Better Grade Policy)
- 03.29.02.01 From Gary McGinnis: Graduate School Bylaws Proposed Revisions (To Rules Committee)
- 04.05.02.01 From Brent Paterson: Administrators' Proposed Policy on Freedom of Expression (To Administrative Affairs Committee)
- 04.05.02.02 From Mike Schermer: Response to Student Elections Concerns (Distributed by E-Mail)
- 04.05.02.06 From CAST: Schedule of Events for Science and Technology Week

**Proposed Agenda for Academic Senate Meeting 04/17/02 at 7:00 P.M.**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Remarks**

**Committee Reports**

**IBHE-FAC Report (Senator Crothers)**

**Action Items:**

**04.01.02.01** *Integrity in Research and Scholarly Activities Policy Proposal (Rules Committee and Faculty Affairs Committee)*

**01.29.02.02** *Student Code of Conduct-Revised (SGA and Academic Affairs Committee)*

**01.29.02.02A** *Recommendations from Academic Affairs Committee*

*Election of Student Members to Provost Search Committee (SGA)*

**Information Items:**

**03.04.02.01A** *Repetition of Course Requirements Policy (i.e. Benefit of Better Grade Policy)*

**Advisory Items:**

*Academic Plan (Betty Chapman)*

*NTT Report (Faculty Affairs Committee)*

**Communications:**

*NCAA Report (Jude Boyer)*

*Sense of the Senate Resolution*

*Adjournment*

**FACULTY CAUCUS**

*Academic Freedom Committee, Panel of 10 and Faculty Ethics and Grievance Committee Elections*

*Other External Committee Elections*

*Adjournment*

**Motion XXXIII-121:** By Senator Crothers, second by Senator Fowles, to approve the agenda.

**Senator Crothers:** I wonder if it is appropriate at this time to add a faculty caucus because I will be giving up the IBHE-FAC position. I want to do May and June, but I will not continue beyond that. Do we want to wait until the new Senate is seated? I know of one person who has indicated an interest in the position.

**Senator White:** I don't think it is appropriate to take that vote out of the hands of the next Senate, so we should wait until the new Senate is seated.

**Senator Crothers:** Would the students have any objections to the faculty electing the new IBHE-FAC representative in the faculty caucus?

**Senator Sass:** I would prefer that the entire Senate vote on it. If the students feel any differently, I will let you know. I will talk to Carolyn tonight.

**Senator Crothers:** Is this one of the times that we should set time limits for the discussion of agenda items?

**Senator White:** I don't think of any of the discussions will be lengthy. How are SGA and the Academic Affairs Committee doing in the coordinating of the issues concerning the Student Code of Conduct?

**Senator Albrecht:** On Friday, myself, Scott Kording, Rick Olshak and Paul Borg discussed every item on document that came from the Academic Affairs Committee, so that is all ready to go. For the most part, everything looks good. There was debate about sections E & F, which involve placing disciplinary actions on the transcripts. We are removing

those sections so that we can hopefully get the Code approved. We did not want the document to not be approved just because of that one issue. I think that is an issue that may be need to be reviewed by a committee at another time.

**Senator Fowles:** What about the Senate's oversight of the document?

**Senator White:** That is what I spoke about at the last Senate meeting and Rick said he did not have a problem with that. I said that it should say explicitly in the Revision Section of the document that the Senate has oversight of the Student Code of Conduct.

**Senator Albrecht:** There was something added, but I am not sure of the wording.

**Senator White:** Well, as long as we are in agreement that the Senate should have review of that document, just as we are exercising now, there is no a problem.

**Senator Fowles:** Much of the Student Code has to do with faculty issues, too, and that is why it has to come to the Senate.

**Senator Crothers:** I would like to add a Sense of the Senate Resolution to the upcoming agenda. It states, "The Academic Senate of Illinois State University thanks Senator Curtis White for his many years on this Senate and for his distinguished service as its chairperson from 1999-2002."

The Sense of the Senate Resolution was added to the agenda and the agenda was unanimously approved.

### *Discussion*

*08.29.00.01 Student Health Concerns Committee (To Student Affairs Committee)*

*10.31.00.01 Student Health Concerns Committee (Referral to SGA from Student Affairs Committee)*

**Senator White:** The Student Health Concerns Committee is something in which this body had some input. The issue arose regarding forming such a committee because of the resistance to the availability of condoms in dorms.

**Senator Albrecht:** This was one of the Student Affairs Committee's tasks going into the transition to the Student Government Association. I passed it on to the SGA Rules and Recognitions Committee. We didn't understand that that was the issue.

**Senator White:** I had a number of conversations regarding this and we could not gain an understanding of why there was resistance to making condoms available in the dormitories. Therefore, someone suggested that it would be good to have a general Student Health Concerns Committee that could respond to any issue of this kind that might come up.

**Senator Crothers:** We discussed this a year ago in the Student Affairs Committee of the Senate. The question was whether we should create a subcommittee to focus on this. The answer was no, because we don't have the personnel to do that, so we referred it to the Student Government Association.

**Senator Albrecht:** The SGA did not see the need for it now because there is a Student Health Advisory Committee.

**Senator White:** Does it function?

**Senator Albrecht:** Yes, it has been around for quite awhile.

**Senator White:** The original reason for forming the committee has gotten lost in the shuffle. It is alright with me if the Student Health Advisory Board serves in place of a Student Health Concerns Committee. I am not even sure that we knew that that committee existed when this issue came about. Does anyone know if condoms are now available in the dorms? It seems to me to be a significant health issue.

**Senator Albrecht:** We can look into that.

**Senator White:** It appears that bureaucracy is getting in the way of student health. I don't mind if we drop the formation of the committee, but I would prefer that we investigate this further.

**Senator Albrecht:** The Association of Residence Halls could discuss this with the RA's.

**Senator White:** I am still a little concerned because this issue was originally brought up by a staff person within the student area, who was extremely frustrated by the resistance to the idea. However, this is SGA's task; the Senate is happy to help you with this issue if you want to pursue it.

**02.08.02.02A Distance Education Report-Revised**

**Senator White:** The revisions to the Distance Education Report from the Provost are probably based upon the Academic Affairs Committee's suggestions. When we had that conversation, I asked that the next time that we looked at this report that it be accompanied by a philosophy statement.

**Senator Hampton:** Are the background and guiding principles in the revised report intended to be the philosophy statement? I don't feel that it covers that. I think that there are several things that are not addressed, such as are there things that cannot and should be taught through distance education.

**Senator White:** The revised document should go to Academic Affairs and they can discuss those issues.

**Senator Howard:** What do you want Academic Affairs to do with this specifically?

**Senator White:** We want to be deeply involved in any question about philosophy for providing distance education. I have heard that departments on campus have already created distance education courses and did so in the absence of a philosophy statement. There is also the intention of offering a Gen Ed distance education course internally in that all of the students in the course will be in residence on the campus. To me the idea of a distance education course being part of Gen Ed is contradictory to the philosophy of Gen Ed.

**Senator Crothers:** What the State means by distance education, at least in the IBHE, is education for place-bound individuals, such as people whose work schedules make it difficult to accommodate a traditional campus schedule.

**Senator White:** I think that the Senate would be well advised to push for its involvement in the formal approval of these policies. We changed the course approval process when we changed the program approval process. One of the recommendations that we saw in the original document was that the University Curriculum Committee could oversee course development. I don't think that the UCC does that any longer. If we want UCC to look at distance education courses to make sure that they conform to policy and philosophy, we are going to have to say so. I think the Senate wants some control over this one as opposed to a purely advisory relationship in whatever document is going to be formulated and I think that there should be formal documents so that we know that we are committed to a set of principles.

**Ms. James:** UCC recently sent a memo to the Executive Committee, which was forwarded to the Academic Affairs Committee, indicating that it was time to review the UCC program approval process as we are nearing the end of the two-year trial period for that process, which was approved in the spring of 2000. Therefore, this might be a good time for Academic Affairs to consider asking UCC to include in its procedures the review of distance education courses.

**Dr. Chapman:** Do you want to make the department go through the curricular process for course approval again if they are simply offering a distance education course for a course that has already been approved? I do think that this needs to be taken up by the Senate in a meaningful way. As Academic Affairs looks at this issue, they should also diligently study the issue of the assessment of such courses.

**List Serve Policy:**

**12.04.01.01 Request to Review Policy (In Exec Packets of 2/6/02)**

**12.04.01.01A Request to Review Policy (In Exec Packets of 2/6/02)**

**Senator White:** We did actually discuss the list serve issue at the Provost Advisory Council (PAC) meeting and I

think that PAC is taking a direction that we will like. I explained that we were frustrated with the problems caused by the current policy. Administrators will always be free to send group e-mails to those employed in positions at lower levels. If you want to send e-mails to those in positions above your own, then you must get permission. This presented a bit of a gray area for the Senate, but in my mind, that means that unless we are sending an e-mail to the Provost or the President, we can send it on down.

**Dr. Chapman:** I cannot understand why the Senate would not want to make a list serve of all faculty eligible to vote in Senate elections, including other individuals that you want to inform, and push its e-mails out through a list serve of which people could opt off.

**Senator White:** There are some things that we don't want to make it possible for people to opt out of. I don't foresee us using this very often. If you have, for example, a general faculty meeting, you don't want people to opt off this list.

**Dr. Chapman:** Wouldn't it be nice if the Senate were able to provide Senate agendas and minutes to everybody who should have a reason to be interested in them?

**Senator Crothers:** We have a Civil Service representative, an AP representative, faculty, staff and students. We represent the entire University community, so I am not sure that there is a meaningful difference.

**Senator White:** Can you send e-mails to all of the students?

**Senator Fowles:** When we were trying to solicit information for the commentary on the President, we ran into a problem initially last year because we had to go through all of the approvals to get that information out. That is one of the times that we wanted to get to the whole community.

**Senator Albrecht:** I think that SGA can send out a message to all students only once a semester. Dr. Mamarchev has control of that. We ran into a problem when we wanted to inform the students about both the rec center referendum and the peace rally on the quad last fall.

**Senator White:** I don't know why it is such a problem that you are limited to sending an e-mail only once a year.

**Senator Sass:** Some students might consider it unwanted mail.

**Senator White:** Well, we are perceptibly closer to solving this problem.

**Senator Howard:** I want to be clear on this issue. My department chair can send an e-mail to all the members of my department, but I cannot send out e-mails to my colleagues en mass. Are you saying that I cannot create my own list?

**Senator Crothers:** I think this concerns access to the general list serve.

**Senator White:** The general list serve mailing applies to deans as well. The ambiguity there is exactly how do you locate the Senate in that hierarchy. I think that we would only have to get permission to send e-mails on the list serves if we were sending them to the Provost and President.

**Senator Crothers:** What makes the Provost different from the other Vice Presidents?

### *Adjournment*

**Motion XXXIII-122:** To adjourn. The motion was approved by standing vote.