

Executive Committee Minutes
Monday, September 29, 2003
(Approved)

Call to Order

Senator Lane Crothers called the meeting to order at 4:00 p.m.

Present: Lane Crothers, Eileen Fowles, John Presley, Ryan Meister, Barry Tolchin, Jim Reid, Josh Rinker, President Bowman, Hassan Mohammadi, Josh Garrison, Susan Winchip, Paul Borg

Guests: Chris Horvath, David Barone

Approval of Executive Committee Minutes of September 15, 2003

Motion XXXV-11: By Senator Tolchin, seconded by Senator Rinker, to approve the September 15, 2003 Executive Committee Minutes. The minutes were unanimously approved.

Distributed Communications:**11.22.02.01 Randomized Student Identification Numbers (Administrative Affairs and Budget Committee Requests Placement on Senate Agenda)**

The Student Government Association (SGA) submitted a resolution in 2002 endorsing the use of randomized student identification numbers in place of student social security numbers for certain purposes. This resolution was forwarded to the Administrative Affairs and Budget Committee in November 2002. Soon after, Steve Bragg of Planning and Finance informed the committee that he proposed to form a task force to identify under what circumstances social security numbers are used and disseminated. At this time, the 2003-2004 Administrative Affairs Committee is requesting placement of the SGA resolution on the upcoming Senate Agenda. However, the Executive Committee concluded that the Administrative Affairs and Budget Committee must develop a policy on the appropriate usage of randomized identification numbers, in conjunction with the task force formed by Dr. Bragg, before bringing this issue to the Senate.

09.11.03.01 From Gary McGinnis: Honorary Degree Committee Election – Request for Members

Dr. Gary McGinnis, Associate Vice President of Research, Graduate and International Studies, requested the election by the Academic Senate of one faculty and one student representative for the Honorary Degree Committee. The election for a faculty representative and the ratification of the student representative, elected by the SGA, is on the Senate Agenda of October 8, 2003.

09.15.03.01 From John Presley: Summative Evaluation Schedule for Administrators (FYI To Administrative Affairs and Budget Committee)

The Summative Evaluation Schedule for Administrators was distributed to the Executive Committee. Senator Borg noted that there was no evaluation indicated for the Director of the School of Art. The evaluation schedule will be amended to correct this omission.

09.18.03.01 From John Presley: CAS Dean Search Committee – Request for Student Members (To Student Government Association President)

The election of student representatives for the College of Arts and Sciences Dean Search Committee will be conducted by the Senate on October 8, 2003.

09.19.03.01 From Pat O'Rourke: Unionization Memo

The Executive Committee reviewed the memo from Professor Pat O'Rourke inquiring about unionization activities. Senator Reid noted that a card campaign concerning unionization, referenced in the memo, had not begun. Senator Crothers stated that the Senate has no opinion on unionization. He agreed to reply to Professor O'Rourke that the Executive Committee is unaware of any such card campaign activity and that the Senate, as a body, takes no position on unionization, though individual Senate members are at liberty to do so.

09.25.03.01 From Elizabeth Chapman, Joe Trefzger, University Curriculum Committee: Recommended Revisions to the UCC Policies and Procedures Guidelines (To Academic Affairs and Rules Committees)

With the disestablishment of the Undergraduate Studies Office, the University Curriculum Committee has revised language that refers to this office in its policies and procedures. The guidelines will be submitted to the Academic Affairs and Rules Committees, the internal committees of the Senate charged with the UCC Guidelines review.

09.25.03.02 From Joe Armstrong, Academic Affairs Committee: Repetition of Course Requirements Revisions
Currently, if a course is originally taken at ISU and then later repeated, credit will only be granted if the repetition of the course occurs at ISU, rather than another college or university. The Academic Affairs Committee, which is currently reviewing this policy, asked the Executive Committee if revisions to the requirements should be examined by the Academic Standards Committee before submission to the full Senate. The Executive Committee agreed that the Academic Affairs Committee should make that decision. If the committee chooses to send the revisions to Academic Standards, the committee should set a specific date by which Academic Standards would complete its review.

Proposed Agenda for Academic Senate Meeting of October 8, 2003 at 7:00 p.m.

Call to Order

Roll Call

Approval of Minutes of September 24, 2003

Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

IBHE-FAC Report (Senator Jerich)

Action Items:

Honorary Degree Committee Election – Faculty Representative (Rules Committee)

Honorary Degree Committee - Ratification of SGA Election of Student Representative (SGA President)

CAS Dean Search Committee Election – Student Representatives (2) (SGA President)

Information Items:

11.22.02.01 Randomized Student Identification Numbers (Administrative Affairs and Budget Committee)

11.16.01.11 Religious Observances Policy - Policy on Review Cycle (Administrative Affairs and Budget Committee)

11.16.01.05 Display of Flags on Campus Policy – Policy on Review Cycle (Administrative Affairs and Budget Committee)

Communications:

09.26.03.01 Priorities of the University Senate Resolution (Planning and Finance Committee)

Program Proposals – Approved by the Senate on the Consent Agenda 9/24/03

09.09.03.02 Biomechanics Sequence in Kinesiology and Recreation

Budget Session

Adjournment

Motion XXXV-12: By Senator Borg, seconded by Senator Meister, to approve the proposed Senate Agenda for October 8, 2003. The Randomized Student Identification Numbers SGA Resolution was removed from the agenda. The IBHE-FAC Report was removed from the agenda as well. If there are important points that the FAC representative feels need emphasizing, those could be offered during Communications. The reports will continue to be forwarded to the members of the Senate and posted on the Senate web site. The Planning and Finance Committee submitted an item for the Senate Agenda concerning the provision of recommendations on priorities to the Planning and Finance Committee of the Senate. Senator Crothers clarified that the Planning

and Finance Committee would be an additional source that would receive these recommendations and that the College Councils would, of course, continue to report their priorities to the College Deans. The item will be placed on the Senate Agenda as an Information Item rather than a Senate Resolution.

The agenda, as revised, was unanimously approved.

Discussion:

Faculty Leave

The College of Education has reported that one of its faculty senators will be on medical leave for the fall semester. As COE is comfortable with not having this additional representation during the fall, the Executive Committee agreed that the election of a replacement was not necessary at this time. If needed, the committee will revisit the issue in January 2004.

Assessment Council

Senator Crothers: Provost Presley, do you intend for the new University Assessment Council to maintain its position as an external committee of the Academic Senate? The current one reports to us formally.

Provost Presley: I was told that it does not.

Senator Crothers: It was my impression that it does or if you want it to, obviously, it needs to come through us for approval through the Rules Committee.

Provost Presley: Then I don't want it to. I would like for them to start advising about assessment now.

Senator Crothers: If it is just a reorganization, then that is fully within your purview. I will follow up on whether it is a Senate committee.

Search Committee Composition – CAS Dean Search (Chris Horvath)

Chris Horvath, Chairperson of the CAS College Council, and David Barone, Senate Representative for the Chairs Council, attended the Executive Committee meeting to discuss the eligibility of department chairs to be elected to administrative search committees. The current policy reads that elected members of dean search committees must hold no administrative appointment. Senator Reid noted that department chairpersons retain their faculty status, though they technically have administrative positions. He stated that he would like to see them be able to run as faculty. One distinction, noted by Dr. Barone, is that chairs are not on AP contracts, but are on 12-month faculty contracts. The other main difference is that they are not evaluated in the ASPT process the same in way in which deans are evaluated. Given the inconsistencies in the Administrative Search Committee Policy, the ISU Constitution and other policies, such as the APST Policy, concerning the status of departmental chairpersons, the following motion was proposed:

Motion XXXV-13: By Senator Borg, seconded by Senator Fowles: Department Chairpersons are eligible to be elected to administrative search committees formed during the current academic year. The inconsistencies in the policies regarding the eligibility of Department Chairpersons as elected representatives on administrative search committees will be addressed by the Academic Senate Administrative Affairs and Budget Committee in its revisions to the Administrative Selection Committee Policy, a policy that is currently under review by that committee.

The motion was unanimously approved. Senator Crothers will forward a letter containing the above motion to Professor Horvath, Dr. Barone, Provost Presley and to the Administrative Affairs and Budget Committee.

Adjournment