

**Executive Committee Minutes  
Monday, October 27, 2003  
(Approved)**

***Call to Order***

Senator Lane Crothers called the meeting to order at 4:00 p.m.

***Present:*** Lane Crothers, Eileen Fowles, John Presley, Ryan Meister, Barry Tolchin, Jim Reid, President Bowman, Hassan Mohammadi, Josh Garrison, Susan Winchip, Paul Borg, Josh Rinker

***Approval of Executive Committee Minutes of October 13, 2003***

**Motion XXXV-26:** By Senator Meister, seconded by Senator Winchip, to approve the October 13, 2003 Executive Committee Minutes. The minutes were unanimously approved.

***Distributed Communications:******10.13.03.01 From Provost Presley: Request for Student Representation on CFA Dean Search Committee (To SGA President)***

The Senate will elect two student representatives from the College of Fine Arts to the CFA Dean Search Committee on November 5, 2003.

***10.16.03.03 From Amy Mersinger, Office of Enrollment Management: Academic Calendar Draft for 2008-2009 (To Administrative Affairs and Budget Committee)***

The draft Academic Calendar for 2008-2009 will be forwarded to the Administrative Affairs and Budget Committee for its approval. This item will come before the Senate as an Advisory Item after the committee's review.

***10.21.03.01 From Teresa Palmer, URC: ASPT Post-Tenure Review Appeals Process Draft***

The Senate Faculty Caucus will discuss the ASPT Post-Tenure Review Appeals Process, drafted by the University Review Committee, on November 5, 2003.

***10.22.03.01 From Provost Presley: Salary Adjustments for Promotion in Rank***

Salary adjustments for promotion in rank will be an Advisory Item to the Senate on November 5, 2003.

***10.24.03.01 From Amy Mersinger, Office of Enrollment Management: Guidelines for Approval of the Academic Calendar (To Administrative Affairs and Budget Committee)***

The Senate approved procedures for the approval of the Academic Calendar in 1996. Amy Mersinger, Office of Enrollment Management, questioned whether she was following the appropriate distribution process for the calendar. As there have been no complaints regarding the current practice for the approval of the Academic Calendar, the Executive Committee recommended that we continue to follow the procedures for the distribution and approval of the calendar and send the guidelines, approved in 1996, to the Administrative Affairs and Budget Committee to bring them into compliance with actual experience. Senator Borg stated that the language in the guidelines referring to the Assistant Vice President of Instruction should be revised. Provost Presley noted that the Assistant Vice President of Enrollment Management and Academic Services would act in that capacity.

***Proposed Agenda for Academic Senate Meeting of November 5, 2003 at 7:00 p.m.******Call to Order******Roll Call******Approval of Minutes of October 22, 2003******Chairperson's Remarks******Student Government Association President's Remarks******Administrators' Remarks******Committee Reports***

**Action Items:**

**College of Fine Arts Dean Search Committee Student Representatives Election (SGA President)**

**10.02.03.01A Repetition of Course Requirements Policy Revisions (Academic Affairs Committee)**

**10.16.03.01A College of Arts and Sciences Bylaws Revisions (Rules Committee)**

**10.16.03.02A Senate Bylaws Revisions (Rules Committee)**

**Information Item:**

**10.01.03.02 Food Industry Science Sequence Proposal (Academic Affairs Committee)**

**Advisory Item:**

**10.22.03.01 Salary Adjustments for Promotion in Rank (Provost Presley)**

**Communications**

**Adjournment**

**Motion XXXV-27:** By Senator Tolchin, seconded by Senator Meister, to approve the Academic Senate Agenda of November 5, 2003. The motion was unanimously approved.

**Discussion:**

**Budget Information**

**Senator Fowles:** Is there any more information on the budget?

**Senator Crothers:** The only thing that I know is that one of the deans has said that, given the size of the projected rescissions, there might be faculty hiring freezes next year.

**President Bowman:** There has been no discussion of faculty hiring freezes.

**Provost Presley:** When we begin speculating whether there will be a rescission and how big the rescission will be, we should not be surprised that there is further speculation in the units.

**Military Status Update**

**Senator Crothers:** Reported that former Senator Jack Howard's return date from his military deployment is projected to be sometime in June. Additionally, one of Senator Crothers' former students contacted him from Kuwait and reported that her mission was complete; unfortunately, her unit will be retrained as a "force protection unit" and transported to Iraq.

**Adjournment**