

**Executive Committee Minutes**  
**Monday, March 15, 2004**  
**(Approved)**

**Call to Order**

Senator Lane Crothers called the meeting to order at 4:00 p.m.

**Present:** Lane Crothers, Eileen Fowles, Barry Tolchin, Josh Garrison, Susan Winchip, Hassan Mohammadi, Josh Rinker, Farzaneh Fazel

**Note:** *In the student elections held in March 2004, Josh Rinker was elected as the new Student Body President.*

**Absent:** Paul Borg, President Bowman, John Presley

**Approval of Executive Committee Minutes of February 23, 2004**

**Motion XXXV-73:** By Senator Tolchin, seconded by Senator Winchip, to approve the February 23, 2004 Executive Committee Minutes. The minutes were unanimously approved.

**Oral Communication:****02.05.04.01 From Lane Crothers/Planning and Finance Committee: Program Approval Proposal**

The Planning and Finance Committee developed a proposal for the inclusion in the approval process of new program proposals a more in depth process for the assessment of the financial implications of new programs. This item is on the Senate Agenda of March 24, 2004 as an information Item.

*From Jim Coliz: Will Forward Revisions to the Academic Planning Committee Membership to the Senate Office for the 3/24/04 Senate Agenda.*

**Distributed Communications:****02.24.04.01 From Larry Alferink: Honors Council Student Membership – Honor Students Only**

Larry Alferink, Director of the Honors Program, proposed that the student membership of the Honors Council be composed of Honors students only. Student members of the Executive Committee had no objection to the change in the Honors Council student membership. Dr. Alferink's proposal was referred to the Rules Committee for its consideration.

**02.24.04.02 From Jan Shane: Service Awards – Call for Nominations (On 3/24/04 Senate Agenda)****02.24.04.03 From Benjamin Harris: Minority Recognition Awards – Call for Nominations (On 3/24/04 Senate Agenda)****03.01.04.01 From President Bowman: Approval of Senate Actions of February 4 and February 18, 2004**

President Bowman approved the Senate actions of the meetings of February 4 and February 18, 2004. Action by the Academic Senate on February 4 was the approval of revisions to the Council for Teacher Education Bylaws. Actions by the Senate on February 18 were:

- 1) Endorsement of *Educating Illinois 2003-2010*
- 2) Approval of the University Alcohol Policy
- 3) Approval of the Consensual Relations Policy
- 4) Approval of revisions to the Faculty Code of Ethics concerning consensual relations
- 5) Approval of revisions to the Senate Bylaws, Article II
- 6) Approval on the Senate Consent Agenda of the Accountancy and Information Systems Sequence and Professional Accountancy Sequence Proposal
- 7) Approval on the Senate Consent Agenda of the deletion of the Art Therapy Sequence

**03.01.04.02 From Mary Jo Adams: Full-Time NTT Faculty Eligibility for Chair/Director and Dean Five-Year Review Committees**

Mary Jo Adams, Senate Non-Tenure Track Faculty Representative, requested that full-time NTT faculty be eligible for inclusion on the Department Chairpersons/School Director and Dean Five-Year Review Committees. Her request was forwarded to the Senate Rules Committee for its consideration.

**03.04.04.01      *From Marian Hampton/Administrative Affairs and Budget Committee: Administrator Selection (Search Committee) Policy***

The Administrative Affairs and Budget Committee revised the Administrator Selection Policy, which contains the policy and procedures for the selection of the Vice President of Student Affairs, Vice President and Provost, Vice President for Finance and Planning, Vice President for University Advancement, College Deans and Department Chairpersons/School Directors. This item is on the Senate Agenda of March 24, 2004 as an Action Item. The policy previously came before the Senate as an Information Item on February 18, 2004.

**11.16.01.12      *From Marian Hampton/Administrative Affairs and Budget Committee: Solicitation Policy***

The Solicitation Policy, a policy on the review cycle, has been reviewed by the Administrative Affairs and Budget Committee. That committee recommended no changes to the policy and the policy is on the Senate Agenda of March 24, 2004 as an Information Item.

**03.15.04.01      *From Jim Coliz: Code of Ethics Working Draft***

The Rules Committee submitted a working draft of a revision to the Faculty Code of Ethics to the Executive Committee for its consideration. A revised draft from the Rules Committee will be distributed to the members of the Senate as an Information Item for the Senate meeting of March 24, 2004.

***Proposed Agenda for Academic Senate Meeting of March 24, 2004 at 7:00 p.m. – BALLROOM – BONE STUDENT CENTER***

*Call to Order*

*Roll Call*

*Approval of Minutes of March 3, 2004*

*Chairperson's Remarks*

*Student Government Association President's Remarks*

*Administrators' Remarks*

*Committee Reports*

*Action Items:*

**12.11.03.01      *Academic Planning Committee's Structure – Blue Book Revisions - Senate Information Item 1/21/04 (Rules Committee)***

**03.05.04.01      *Administrator Selection (Search Committee) Policy – Revised Senate Information Item 2/18/04 (Administrative Affairs and Budget Committee)***

*Information Items:*

**02.05.04.01      *Program Approval Proposal (Planning and Finance Committee)***

**11.16.01.12      *Solicitation Policy – Policy on Review Cycle (Administrative Affairs and Budget Committee)***

**03.15.04.01A      *Code of Ethics Revisions (Rules Committee)***

*Communications:*

**02.24.04.02      *Service Awards – Call for Nominations***

**02.24.04.04      *Minority Recognition Awards – Call for Nominations***

***Underrepresented Groups Report Online: <http://www.diversity.ilstu.edu>***

***Adjournment***

**Motion XXXV-74:** By Senator Fowles, seconded by Senator Tolchin, for the approval of the Academic Senate Agenda of March 24, 2004.

Senator Crothers noted that the Administrative Affairs and Budget Committee did not provide for the inclusion of Department Chairpersons/School Directors on the Administrative Search Committees in the revised Administrator Selection Policy. He proposed amending the policy when it comes before the Senate. The Underrepresented Groups Report will not be distributed in hard copy to the Senate, but the above link will be provided so that individuals interested in reviewing the online report may do so.

**Senator Fowles:** Is there any change to the Underrepresented Groups Policy.

**Senator Crothers:** It is not a policy; it is a description. It is a report, which focuses on students with disabilities and includes, for example, what services are available to these students, what limitations exist and the attempts made to accommodate students with disabilities to proceed in their academic programs. This report was compiled at the direction of the IBHE, which asked for a report on this particular component.

The motion for approval of the agenda was unanimously approved.

### ***Discussion:***

#### ***Legislative Agenda***

Senator Crothers reported that he would like to speak to President Bowman about inviting Phil Adams, ISU Assistant to the President for State Relations, and perhaps Senator Bill Brady and Representatives Brady and Rutherford, to a Senate meeting, possibly the Senate meeting of March 24, to discuss pending legislation that would affect public higher education. This discussion would include the status of House Bill 4073 for a proposed Tenure Review Commission, a state committee to review tenure for public higher education faculty, as well as legislation concerning tuition and budget appropriations. The Executive Committee endorsed the invitation of the legislators to attend a Senate meeting and to accordingly revise the Senate Agenda of March 24, 2004 if these individuals were available on that date.

#### ***Assignment of Full Revision of Code of Ethics to 2004-2005 Rules Committee***

The Executive Committee discussed completely revising the Faculty Code of Ethics, which has not had any substantive revisions since 1971. Senator Crothers reported that he had spoken with the Director of the Office of Diversity and Affirmative Action about how that office may help shape the Code of Ethics according to what the law requires. The Rules Committee recommended that the Executive Committee delegate the complete review/ revision of the content of Code to the 2004-2005 Rules Committee. Next year's Rules Committee would need to solicit feedback from the campus community in order to appropriately revise the Code. The Executive Committee unanimously agreed to assign the full revision of the Code of Ethics to the 2004-2005 Rules Committee.

The current Rules Committee has revised only the structure of the Code, rewording certain language within the document and placing together related sections. This version of the Code is on the Senate Agenda of March 24, 2004 as an Information Item.

### ***Adjournment***