

**Executive Committee Minutes**  
**Tuesday, September 7, 2004**  
**(Approved)**

***Call to Order***

Senator Lane Crothers called the meeting to order at 4:00 p.m.

***Present:*** Paul Borg, Lane Crothers, Richard Boser, Nathalie op de Beeck, Marian Hampton, Josh Rinker, Brian Blair, Craig Kauzlarich, Farzaneh Fazel, Provost Presley, President Bowman

***Absent:*** Dusty Evernden

***Approval of Executive Committee Minutes of August 23, 2004***

**Motion XXXVI-5:** By Senator Borg, seconded by Senator Kauzlarich, to approve the Executive Committee Minutes of August 23, 2004. The minutes were unanimously approved.

***Distributed Communications:***

***08.20.04.01 From Sandy Groves: Recommendation to Exempt Graduate Certifications from Completion of Program Proposal Financial Implications Form (To Planning and Finance Committee)***

Dr. Sandy Groves, Director of Graduate Studies, has asked the Senate to exempt non-degree graduate certification programs from the requirement of the completion of the Program Proposal Financial Implications Form. The form, which ensures that financial resources are available for a new program, was developed by the Senate Planning and Finance Committee and approved by the Academic Senate on March 24, 2004. The recommendation will be referred to the Planning and Finance Committee for consideration.

***08.30.04.01 From Chairperson Crothers: Powers and Responsibilities of the Committees of the Academic Senate***

**Senator Crothers:** The memo to the Internal Committees of the Senate concerning their powers and responsibilities was motivated by the many questions I receive from internal committee chairs about what the internal committees are allowed to do. There seems to be a wide disconnect between what I perceive as the authority of the Senate and the perceived authority from the individuals on the Senate. Because of that, I would like this memo to be endorsed by the Executive Committee and forwarded to the internal committee members.

**Senator Fazel:** I think that this is a good idea because we did have many questions on our committee last year. This basically says that we are advisory, but we would want a reasonable explanation as to why our recommendations are not accepted.

**Senator Borg:** I concur; I think that this is a good reminder of the way things have evolved. We all know that this is the way in which the administration has chosen to work with us and we all appreciate that. My question for the administrators is that is this overstating the case, in your opinions?

**President Bowman:** No, not at all. There is still some disbelief that we conduct ourselves in this way.

**Senator Crothers:** There is a casual wording that I do want to draw your attention to in the Responsibilities Section, the first bullet on the last page. "Full, fair and serious consideration of the realistic issues and concerns associated with particular policies or programs" are among the responsibilities of the internal committees. The important word there is "realistic".

**Provost Presley:** I think that you need this memo to the Senate because many of the committee chairs are actually quite timid when they don't need to be. Not only is this the way I see myself working with them, but also I think that they need to feel emboldened by the list of authorities. I think that you should boldface timeliness and also, having staffed the internal committees issues by expertise from my office, I hope that committees will invite the individual from administration with the expertise on a particular issue to the first meeting at which the new topic is taken up. On more than one occasion, the first meeting about an issue has lacked context.

**Senator Crothers:** I agree; I think that that is where we might want to add stronger language regarding communication.

**Senator Borg:** If the administrators would endorse this document when it comes up for discussion at the Senate meeting, it would be very helpful.

The Executive Committee endorsed the memo concerning the powers and responsibilities of the Internal Committees of the Senate. President Bowman and Provost Presley agreed to express their support for the document at the upcoming Senate meeting.

**09.01.04.01 From Stephen Bragg, VP of Finance and Planning: Social Security Number Task Force Report (To Administrative Affairs and Budget Committee)**

The Executive Committee received a comprehensive report from Steve Bragg, Vice President of Finance and Planning, concerning the use of social securities numbers on campus compiled by the Social Security Number Task Force. The Task Force proposes to implement a plan to replace social security numbers with another form of University identification numbers. The report will be forwarded to the Administrative Affairs Committee.

**09.01.04.02 From Board of Trustees: Invitation to Presidential Inaugural Ceremony**

The University community received an invitation to the presidential inauguration ceremony. Dr. Al Bowman will be formally installed as Illinois State University's 17<sup>th</sup> president on Friday, October 8, 2004; the ceremony will take place in Braden Auditorium at 2:00 p.m.

**Proposed Agenda for Academic Senate Meeting of September 15, 2004**  
**Call to Order**

**Roll Call**

**Approval of Minutes of September 1, 2004**

**Chairperson's Remarks**

**Student Government Association President's Remarks**

**Administrators' Remarks**

**Committee Reports**

**IBHE-FAC Report (Professor Curt White, IBHE-FAC Representative)**

**Communications:**

**08.30.04.01 Powers and Responsibilities of the Committees of the Academic Senate (Senator Crothers)**

**09.01.04.02 Invitation to Presidential Inaugural Ceremony**

**Adjournment**

**Motion XXXVI-6:** By Senator Rinker, seconded by Senator Borg, to approve the proposed Senate Agenda of September 15, 2004. Senator op de Beeck requested that the Patriot Act Sense of the Senate Resolution be added to the Senate Agenda. Robert Bradley of the Politics and Government Department will make a presentation regarding the act to the Senate and the Senate will have the opportunity to vote on the resolution on September 15<sup>th</sup>. The Executive Committee unanimously approved the agenda, as revised.

**Discussion:**

**05.07.01.01 SGA Resolution: Reorganization of Senate External Committees (To Rules Committee)**

The Student Government Association submitted a resolution to the Executive Committee supporting the reorganization of several Senate External Committees by the Office of Student Life and the formation of the University Programming Board. Though the resolution endorses the new model, it does not speak to the reorganization of Senate External Committees without Senate consultation. As the Rules Committee was previously assigned the task of investigating the situation, the resolution will be forwarded to that committee for its consideration of that part of its charge. Jan Paterson, Office of Student Affairs, was assigned by the Provost as the administrative designee in this discussion.

**Adjournment**

