

**Academic Senate Executive Committee Minutes**  
**TUESDAY, January 17, 2006, 4:00 P.M.**  
**(Approved)**

***Call to Order***

Senate Chairperson Lane Crothers called the meeting order at 4:00 p.m.

***Present:*** President Al Bowman, Marian Hampton, Nathalie op de Beeck, Farzaneh Fazel, Lane Crothers, Provost John Presley, Eileen Fowles, Dan Holland

***Absent:*** Josh Garrison, Brett Schnepper, Ross Richards, Lynsey Wright

***Approval of Executive Committee Minutes of November 28, 2005***

**Motion XXXVII-40:** Motion by Senator Fazel, seconded by Senator Hampton, to approve the Executive Committee Minutes of November 28, 2005. The minutes were unanimously approved.

***Oral Communications:***

***01.17.06.01 From Sue Atkenson: School Break Schedule Concerns (Distributed at meeting)***

**Senator Crothers:** I received this e-mail from Ms. Atkenson expressing concerns about the length of the spring and fall breaks. I don't believe that any reply is possible. The only meaningful paragraph is the last one. The truth is that we have 15 weeks of instruction that has remained unchanged.

The committee was in agreement that no response was necessary.

***Distributed Communications:***

***11.10.05.01 From Chris DeSantis: Grade Reporting - Recommendations for Revisions (Forward to Academic Affairs Committee)***

**Senator Crothers:** We have recommendations from Chris DeSantis concerning plus/minus grading, which we discussed on November 28 and agreed to discuss again today. A Marketing professor had his students do a report about plus/minus grading at ISU about a year ago, which was provided to me by Jan Shane. Actually, the majority of students in the general survey were in favor of it. I am suggesting that we forward the recommendations from Chris, as well as the student report, to the Academic Affairs Committee. Jon Rosenthal, the University Registrar, also made a couple of comments about the system—some of the complications that would arise. One question that was asked that was not in the student report was about benchmarking against our comparison institutions in Illinois. 90% of universities nationwide have plus/minus grading.

***12.15.05.01 From Steve Adams: Reinstatement and Dismissal Proposed Catalog Revisions (Forward to Academic Affairs Committee)***

**Senator Crothers:** There is an issue underlying the reinstatement and dismissal recommendations that deserves a conversation. The third sentence of Steve's introductory paragraph reads, "While it is my understanding that these revisions do not require Academic Senate approval..." It's reasonable to ask whether that is true, because, typically, the Academic Senate does have oversight of questions of academic standards. I don't find anything objectionable in the revisions that are being brought forth, but the question is whether or not this is something that the administration wishes to argue is outside of the Senate's purview.

**Provost Presley:** I might invoke the distinction between policies and procedures.

**Senator Crothers:** I have no problem with this, because I think that strengthening this, as this does, is the right choice.

**Provost Presley:** Steve could not find the origin of the current policy.

**Senator Fowles:** Does it have to originate in the Senate for the Senate to approve it?

**Senator Crothers:** The final page of the policy usually indicates the initiating body. For example, the next item on our agenda, the Administrative Withdrawal Policy, indicates that the initiating body is the Vice President for Student Affairs. So, mind you, they are coming to us for approval. So, just because Student Affairs is the initiating body, it does not follow that it is not the Senate's to approve. Historical practice has been that academic standards and admission standards are within the purview of the Senate.

**Provost Presley:** I guess my position is that these are procedures and not policy.

**President Bowman:** It seems more like housekeeping to me, but I would think that the Senate would certainly want to be informed and allowed to react to it.

**Provost Presley:** Given that these are procedures and not policy, why not send it to the committee and if they have any problem with it, speak up?

**Senator Crothers:** The difference is whether this is sent to them for comment as an advisory item versus sent to them as an item for serious markup. The instructions that they are given do matter in that context.

**Provost Presley:** I do see these as procedures, but I would like to hear their opinion.

**Senator Crothers:** We do have a third option available, which is if this committees desires, it can forward it directly to the Senate Agenda as an Advisory Item. So, do we send this to the Academic Affairs Committee and inform them that this is a request for advice from the administration, but it is procedural rather than substantive?

**Senator Hampton:** I think it should be at the committee's discretion how it should be presented to the Senate.

**Senator Crothers:** Absolutely.

The item will be forwarded to the Academic Affairs Committee with the discretion of bringing it forward as an Advisory Item or as an Information/Action Item.

**01.03.06.02** *From Paul Borg/Academic Affairs Committee: Administrative Withdrawal and Involuntary Withdrawal Policies – Revised*

**Senator Crothers:** Next we have the Administrative Withdrawal and Involuntary Withdrawal Policies, which are forwarded to us for placement on the next Senate Agenda as Information Items. I believe that when this came to the Executive Committee several years ago, both the President and Provost had issues with it. Do the President and Provost still have issues with it?

**President Bowman:** It looks exactly like what we saw two years ago.

**Senator Crothers:** Yes, it does leave this entirely within the Student Affairs area. The only issue there I would raise is that they are basically working out of Student Health Services on behavioral issues in dorms and things like that. They are not specifically exempting things that might come out of what used to be Student Resolution Services and the academic side of it.

**President Bowman:** The problem with the last policy is that in the revision, on the last page, it seemed to take the President out of the mix, but maybe that is not intentional.

**Senator Crothers:** It is clear that in the prior policy, the final decision would be made in consultation with the President. In this revised policy, the final decision now is made by the Vice President for Student Affairs and his/her designee in consultation with the Administrative Withdrawal Committee.

**President Bowman:** If they are willing to revisit that, I wouldn't have any problem approving it, but there are times when this office needs to react quickly and there isn't an opportunity to consult widely.

**Senator Crothers:** It does specifically provide such language concerning the Vice President for Student Affairs for arbitrary, interim administrative withdrawal, but it does make it clear that it is within the context of the Vice President for Student Affairs.

**Provost Presley:** My assumption was that the draft of the Classroom Disruption Policy would be linked to this in some fashion.

**Senator Crothers:** It seems obvious to me, then, that this policy is not ready to come to the Senate, that rather it needs to be sent back to the Academic Affairs Committee with those two instructions. Someone from the President's office needs to work with Paul Borg about specific language to be added to this document. Second, we need to add the specific query from the Provost about whether or not that additional language from the Classroom Disruption Policy ought to be integrated here.

**President Bowman:** I will have Jay Groves talk to Paul.

The policy was removed from the Senate Agenda for further revision by the Academic Affairs Committee. The draft of the Classroom Disruption Policy was previously forwarded to the Academic Affairs Committee for its review and has not yet come forth to the full Senate.

**01.03.06.03 From Paul Borg/Academic Affairs Committee: Baccalaureate Degree Document – Revised**

**Senator Crothers:** You have from Paul Borg and the Academic Affairs Committee the Baccalaureate Degree Document, revised. This is rather an extensive series of revisions, although they seemed to me reasonable and well thought out. Are there questions or concerns about this? Otherwise, it will go on the next Senate Agenda as an Information Item.

**Provost Presley:** I know that eventually the 124-Hour Limitation Policy will be will be integrated into this.

**Senator Crothers:** Has the 124-Hour Policy been passed?

**Ms. James:** It has been passed with the recommendation that it be appended to this document.

**Senator Crothers:** Assuming that the President has approved that policy, we have the option of removing this from the next agenda and integrating the 124-Hour Policy into it.

**President Bowman:** Yes, I have approved the 124-Hour Policy.

**Provost Presley:** I would like to see that policy integrated into the Baccalaureate Degree Document before it is placed on the agenda.

The Baccalaureate Degree Document was removed from the Senate Agenda for further revision by the Academic Affairs Committee

**01.03.06.04 From Amy Roser: Academic Calendar 2010-2011 Draft – Revised (Forward to Administrative Affairs Committee)**

The revised draft of the 2010-2011 Academic Calendar will be forwarded to the Administrative Affairs Committee.

**01.06.06.01 From John Presley, Provost: CLEP Policy Proposed Revisions (Forward to Academic Affairs Committee)**

The University Policy on CLEP examinations will be forwarded to go to the Academic Affairs Committee. Provost Presley inquired that if the policy were revised by the Senate, would take a motion to change the contact person on the final page of the policy or if that was done automatically. Senator Crothers replied that the contact persons are typically changed each year when necessary by the person responsible for editing that page. However, the Academic Affairs Committee can make that change in its review of the policy.

**01.10.06.01 From Gary McGinnis: Honorary Degree Committee – Request for the Election of Faculty and Student Representatives**

**Senator Crothers:** Gary McGinnis is requesting that representatives be elected to the Honorary Degree Committee at the Senate meeting of February 8, 2006.

***Proposed Agenda for Academic Senate Meeting of January 25, 2006:***

***Call to Order***

***Roll Call***

***Approval of Minutes of December 7, 2005***

***Chairperson's Remarks***

***Student Government Association President's Remarks***

***Administrators' Remarks***

- ***President Al Bowman***
- ***Provost John Presley***
- ***Vice President of Student Affairs Helen Mamarchev***
- ***Vice President of Finance and Planning Steve Bragg***

***Committee Reports***

- ***Academic Affairs Committee: Senator Borg***
- ***Administrative Affairs and Budget Committee: Senator Smith***
- ***Faculty Affairs Committee: Senator DeSantis***
- ***Planning and Finance Committee: Senator Burk***
- ***Rules Committee: Senator Holland***

***IBHE-FAC Report***

***Action Items:***

**09.14.05.01 University Commemorative Day Policy – Deletion (Administrative Affairs Committee)  
(Information Item on 11/09/05)**

**09.23.05.03 Creation of Policy Policy (Administrative Affairs Committee)  
(Information Item on 11/09/05)**

***Information Items:***

**01.03.06.02 Administrative Withdrawal and Involuntary Withdrawal Policies – Revised (Academic Affairs Committee)**

**01.03.06.03 Baccalaureate Degree Document – Revised (Academic Affairs Committee)**

***Communications:***

***Sense of the Senate Resolution Regarding Trustee Bergman (Senators op de Beeck and Fowles) (The resolution was presented to the Senate at its meeting of 12/7/05; also, documents regarding the Petco Petroleum incident were in Senate Packets of 11/9/05)***

***Senate Actions Approved by President Bowman on January 5, 2006***

- 10.31.05.01 COB Bylaws – Revised**  
Senate Approved on November 9, 2005
- 10.27.05.01 124-Hour Limitation for Undergraduate Degree Programs Policy**  
The Senate approved the policy, as well as the Academic Affairs Committee’s request to append the policy to the Baccalaureate Degree Document, on November 9, 2005.
- 10.24.05.01 Academic Standards Committee on Teaching Policy-Deletion**  
Senate approved policy deletion on November 9, 2005.
- 11.29.05.02 CAS Bylaws-Revised**  
Senate approved on December 7, 2005.
- 11.09.05.01 Equitable Treatment of Students Policy-Revised**  
Senate approved on December 7, 2005.
- 11.29.05.01 Library Policy-Revised**  
Senate approved on December 7, 2005.
- 11.01.05.02 University Review Committee Revisions to ASPT Document Regarding CFSC Reporting Requirements**  
Faculty Caucus approved on December 7, 2005.

*The President was also informed of items advisory to the Senate.*

**Advisory to the Senate on December 7, 2005:**

- 11.10.05.02 Employment in Excess of Full Time Appointment Policy**
- 11.10.05.03 Secondary/Outside Employment Policy**
- 11.10.05.04 Classroom Disruption Policy-Draft**
- 12.01.05.01 Sabbatical Leave Policy**

**On December 16, 2005, the Senate approved the following curricular proposals on its web-based Consent Agenda:**

**Marketing Sequences (2):**

Integrated Marketing Communication Sequence Proposal  
Professional Sales Sequence Proposal

**Music Education Minor Deletion**

Curricular proposals are available on the Senate website at: </consent.html>

***Adjournment***

**Motion XXXVII-41:** By Senator Hampton, seconded by Senator Holland, to approve the Senate Agenda of January 25, 2006.

**Senator Holland:** We have a draft of the ethics document for which we would like to get comments from the Senate before we do any significantly revisions and prior to sending it out to the university community. I don’t want to place it on the agenda as an Information Item but rather as a Communication Item for comment.

**Senator Fowles:** Senator op de Beeck and I would like to withdraw the Senate Resolution concerning Trustee

Bergman, but we do want to have a discussion with the Senate to explain why we have withdrawn it.

The withdrawal policies and the Baccalaureate Degree Document were removed from the Senate Agenda; the draft of the revised Faculty Code of Ethics was placed on the Senate Agenda as a Communication Item. The Sense of the Senate Resolution concerning Trustee Bergman was withdrawn by its authors; however, the issue will remain on the Senate Agenda as a Communication Item for discussion.

The committee further discussed items that were previously Information Items on the Senate Agenda. The University Commemorative Policy was not deleted by the Senate on November 9, 2005 as courtesy to the President. The Senate preferred to have the President in attendance when this action was taken in the event that he had any objection to the deletion of the policy. The President informed the Executive Committee that he had absolutely no reservations about the policy's deletion. The Creation of Policy Policy is pending a name change recommended by the Provost on November 9, 2005. However, no recommendation for revision of the title has come forth from the Administrative Affairs Committee. The Executive Committee agreed that the name change could occur on the floor of the Senate.

The agenda, as revised, was unanimously approved.

### *Adjournment*