

**Academic Senate Executive Committee Minutes**  
**Monday, May 1, 2006, 4:00 P.M.**  
**(Approved)**

***Call to Order***

Senator Crothers called the Executive Committee meeting to order at 4:00 p.m.

***Present:*** Lane Crothers, Farzaneh Fazel, Provost John Presley, Nathalie op de Beeck, Ross Richards, Eileen Fowles

***Absent:*** Marian Hampton, President Al Bowman, Dan Holland, Josh Garrison, Brett Schnepfer, Lynsey Wright

***Approval of Executive Committee Minutes of April 17, 2006***

As there was no quorum present, the Executive Committee minutes of April 17, 2006 were approved by the Executive Committee by e-mail on May 2, 2006.

***Oral Communications:***

***Procedure for Seating of New Senate***

**Senator Crothers:** As you know, we have been considering ways in which to make the seating of the new Senates a more formal event. The most obvious procedure would be the distribution of certificates to incoming members. Ross, as Vice Chair of the Senate, would have to do that because, at that time, the Chair of the Senate for the upcoming year will not have been elected.

**Senator Richards:** We could just have them standing at the table with their certificates in front of them and then everyone take their seats at the same time.

**Senator Fowles:** It would be better than have them parade in from outside. We should put the names of the newly seated members in every other spot and then they can get their name tags and sit where they want.

**Senator Fazel:** Why not have all of them sit next to either for the first meeting?

**Senator Crothers:** I think we are just going to ask all of the new members to wait in the front of the room, read their names and hand them their certificates.

**Ms. James:** I was thinking that we could make it more formal and have them outside of the room and then enter as they receive their certificates.

**Senator Fazel:** The outgoing members really seemed to appreciate the certificates, which they received at the last meeting. I think it was really meaningful.

***Distributed Communications:***

***Executive Committee and Senate Meeting Schedule for 2006-2007***

**Senator Crothers:** The only distributed communication we have is the 2006-07 proposed Executive Committee and Senate meeting schedule. The only thing on this that I wanted to address is that we have two scheduled Tuesday meetings. Historically, we end up with the same problem we have today of no formal quorum. Because of Cynthia's needs of prep time for getting things in the mail, I would be very happy to hold those on Wednesdays, but they would need to be around noon on Wednesday as opposed to 4:00 p.m.. Is there any way that people can work out a noon Wednesday meeting on those days?

**Senator Fazel:** I teach Mondays and Wednesdays 9:35 to 12:30.

**Ms. James:** 4:00 p.m. wouldn't really make that much difference.

**Senator Richards:** That wouldn't work for us; we have our SGA time every other Wednesday at that time, so we have to guarantee that students can come.

**Provost Presley:** Are we going to bring up the issue again about changing the Senate time?

**Senator Crothers:** The only argument I have ever had about the 7:00 hour for Senate meetings is that it makes it harder to recruit graduate students.

**Senator Fowles:** Wednesday at noon or 4:00 is fine for me.

**Senator Fazel:** I can come at 3:30 since I teach until 3:15.

**Senator Crothers:** I will ask by e-mail, since we don't have a quorum, if Wednesday at 4:00 for September 6, 2006 and January 17, 2007 is acceptable to the other members of the Executive Committee.

**ADDENDUM:** The change to the Executive Committee meeting schedule was approved by the committee by e-mail on May 2, 2006.

***Proposed Agenda for Academic Senate of Meeting of May 10, 2006:***

***Call to Order by Senate Vice Chairperson***

***Seating of New Senate***

***Roll Call***

***Approval of Minutes of April 26, 2006***

***Election of the Senate Chairperson***

***Election of the Senate Secretary***

***Election of Members of Senate Executive Committee***

***Guest Speaker: Sheahon Zenger, Athletic Director***

***Chairperson's Remarks***

***Student Government Association President's Remarks***

***Administrators' Remarks***

- ***President Al Bowman***
- ***Provost John Presley***
- ***Vice President of Student Affairs Helen Mamarchev***
- ***Vice President of Finance and Planning Steve Bragg***

***IBHE-FAC Report***

***Information Item:***

***Approval of Senate Calendar for 2006-2007***

***Communications***

***Adjournment***

As there was no quorum present, the proposed agenda for the Senate meeting of May 10, 2006 was approved by the Executive Committee by e-mail on May 2, 2006.

***Adjournment***