

**Academic Senate Executive Committee Minutes**  
**Monday, November 27, 2006, 4:00 P.M.**  
**(Approved)**

***Call to Order***

Chairperson Lane Crothers called the meeting to order at 4:00 p.m.

***Present:*** Lane Crothers, Larry Alferink, Paul Borg, Farzaneh Fazel, Laurel Halfar, David Horstein, Provost John Presley, Ross Richards, Phillip Rodriguez, Peter Smith, Jacob Ward, President Al Bowman.

***Absent:*** Nathalie op de Beeck

***Approval of Executive Committee Minutes of October 30, 2006***

**Motion XXXVIII-21:** By Senator Rodriguez, seconded by Senator Borg, to approve the Senate Executive Committee Minutes of October 30, 2006. The minutes were unanimously approved.

***Distributed Communications:***

**10.09.06.01** *From Provost Presley: Selection of Distinguished Professors  
(Previously distributed to Executive Committee 10/16/06 – Faculty Caucus Executive Session Item  
12/6/06)*

**Senator Crothers:** You have a memo regarding the selection of Distinguished Professors asking us to set up a caucus on this item. Technically, the memo asks for a meeting of the “Senate”. Does anyone have an objection to holding it in the caucus? Since there are no objections, we will have an executive session of the Faculty Caucus.

**Senator Borg:** Perhaps we should forward that to the Rules Committee to have that changed.

**Senator Crothers:** That is not a bad idea that, from here on, it refers to the Faculty Caucus.

**Ms. James:** I will check the language in the policy.

**11.08.06.01** *From Provost Presley: Salary Adjustments for Promotion and Rank (Senate Faculty Caucus Item  
12/6/06)*

**Senator Crothers:** Next, we have the memo regarding the salary adjustments for promotion. The numbers have not changed much for a number of years now. The promotion from assistant to associate professor will bring \$2,250 per year minimum increase and associate to professor will bring a \$3,000 per year minimum increase.

**11.11.06.01** *From Steve Adams, Vice President for Student Affairs: Campus Dining Plan for 2007-08 Draft  
(Senate Advisory Item 12/6/06)*

**Senator Crothers:** I did want to discuss with you whether or not we should discuss the revised Campus Dining Plan with the Senate as a Communication Item and ask Steve Adams to make a formal presentation about it. We could just provide in the packets as information for the Senate.

**Ms. James:** There may be questions about it, so perhaps it should be an Advisory Item.

**Senator Crothers:** It looks fine, but I am not sure procedurally if there was much faculty or staff involvement.

**Senator Richards:** The students will have seen it and have been able to ask questions several times by the time we get to this meeting.

**President Bowman:** We took the faculty complaints of the original plan into consideration. The original plan did not have a carryout option.

**Senator Alferink:** I think having that context as part of his comments would be most helpful. I am not sure what the problems were.

**Senator Crothers:** It had to do with the not permitting carryout, but offering “all you can eat” or only pre-made sandwiches for carryout. It also had to do with the planning process in which only a narrow constituency was consulted.

**11.12.06.01** *From Mike Plantholt/University Review Committee: ASPT Policies for CFSC Reporting Requirements-Revised (Senate Faculty Caucus Item 12/6/06)*

**Senator Crothers:** We have a memo from Mike Plantholt, Chairperson of URC. The real question is whether or not the proposed changes are editorial or substantive. I also have a question about the language. In the newly proposed text, it reads, “...by department, the number of non-reappointed tenure-track members....” You want the one-year reporting numbers, correct?

**Provost Presley:** That is correct.

**Senator Crothers:** So, inserting language such as, “the reporting year of non-reappointed” would be acceptable, because otherwise it could be collective, cumulative? You might take that to the committee prior to the Senate meeting.

**Provost Presley:** I will do that.

**Senator Crothers:** The question remains, is this editorial or substantive? It is an additional, though not large, burden of work on departments and schools.

**Provost Presley:** Some colleges do it now, but others don't. They have found it helpful, so they would like for everyone to do it.

**Senator Crothers:** On those grounds, we will bring it before the Caucus for discussion.

**11.14.06.01** *From Ross Richards, Student Body President: University Writing Exam Resolution (Distribute to Academic Affairs Committee)*

**Senator Crothers:** We next have a memo from Ross Richards about the University Writing Exam. As I understand you, you are just asking that this be referred to the Academic Affairs Committee to let them work with the University Writing Board until they get something done.

**Senator Borg:** Among the functions of the Academic Standards Committee (per the Blue Book), include “Conducting studies and making appropriate recommendations on any matter related to academic standards for undergraduate and graduate students...Such matters would include, but are not limited, to grading and proficiency”

**Senator Crothers:** We had a conversation about the Academic Standards Committee and at that time, I remember you saying that there was not much point in the committee remaining within the system because the Academic Affairs Division could largely absorb what that committee provided.

**Senator Borg:** Yes, but we have been getting a number of these things. We are in the middle of dealing with plus and minus grading. We are in the middle of looking at the concerns of minority students in admission and enrollment. Now we have the Student Resolution regarding the University Writing Exam. We are not set up to do a thorough job on any of these things. I suggest that we need to get the Academic Standards Committee going again.

**Senator Crothers:** Well, the Senate has ruled about deleting that committee.

**Ms. James:** No, that has not happened; also there is no faculty representation in Enrollment Management.

**Senator Crothers:** Basically, since Steve Adams took over at Enrollment Management, that committee has been

inactive. We did not even elect anyone to it for several years.

**Senator Borg:** Well, it is still on the books and now we have at least three things with which it could be dealing.

**Ms. James:** We did refer it to the Rules Committee to decide on its status.

**Senator Richards:** In any case, I would like to get this on the Academic Affairs Committees agenda at this time. Whether you do something with it personally, that is your own choice. We do have students on that committee willing to work on this issue.

**Senator Crothers:** In any case, you would need to work with Bob Broad.

**Senator Alferink:** If you have strong opinions about keeping the Academic Standards Committee, please let the Rules Committee know quickly, because we have already had the discussion.

**Senator Crothers:** Another point is that we are out of bodies to serve on committees. I am not sure why Steve Adams did not use the committee. Perhaps there were no issues that came through for which it needed to be used. It might be useful to invite Mr. Adams to Rules and find out.

**Senator Borg:** I spoke to a former member, a colleague of mine, about it and she was unable to give a clear answer as to why it has not been utilized.

**Senator Crothers:** I also spoke to Steve Friedberg, who is retired; he was the last person that I was aware of who served as chair.

**President Bowman:** He was favor of it?

**Senator Borg:** He was in favor of it but he heard the objections and the proposal was to allow people to do what they wanted to, which was not helpful.

**Senator Crothers:** Ok, at least in the short term, the resolution concerning the Writing Exam is referred to the Academic Affairs Committee. The committee has been getting things done, but when Gen Ed comes up, it will have a huge backlog of these types of things again. Another consideration might be an Academic Affairs ad hoc committee.

**NOTE:** Jan Neulieb was the previous Chairperson of the University Writing Exam Board. Bob Broad, who has been appointed as the Director of Writing by the English Department, is the current Chairperson of that Board.

### ***Student Senator Membership***

David Horstein will take Laurel Halfar's position as a member of the Senate Executive Committee. Laurel will be studying abroad in Italy during the spring semester.

### ***Proposed Agenda for Academic Senate of Meeting of December 6, 2006:***

***Call to Order***

***Roll Call***

***Approval of Minutes of November 8, 2006***

***Chairperson's Remarks***

***Student Body President's Remarks***

***Administrators' Remarks***

- *President Al Bowman*
- *Provost John Presley*
- *Vice President of Student Affairs Steve Adams*
- *Vice President of Finance and Planning Steve Bragg*

*Committee Reports*

- *Academic Affairs Committee Chairperson, Senator Borg*
- *Administrative Affairs and Budget Committee Chairperson, Senator Kalter*
- *Faculty Affairs Committee Chairperson, Senator Preston*
- *Planning and Finance Committee Chairperson, Senator Parette*
- *Rules Committee Chairperson, Senator Holland*

*Advisory Item:*

*11.11.06.01 Campus Dining Plan for 2007-08 Draft (Steve Adams, Vice President for Student Affairs)*

*Communications:*

*Adjournment*

**Motion XXXVIII-22:** By Senator Rodriguez, seconded by Senator Richards, to approve the proposed Senate Agenda of December 6, 2006.

**Senator Richards:** As we have the Faculty Advisory Council Representative for the IBHE come in to speak to us, I was hoping we might have a student representative come in to address the Senate. There is a December 2<sup>nd</sup> Student Advisory Committee meeting.

**Senator Crothers:** We can certainly add that to the agenda.

The agenda, with the addition of the IBHE-SAC Report, was approved unanimously.

*Adjournment*