

Academic Senate Executive Committee Minutes
Monday, August 18, 2008
(Approved)

Call to Order

Senator Holland called the meeting to order at 4:00 p.m.

Present: Paul Borg, Farzaneh Fazel, Dan Holland, Susan Kalter, Jacqueline Krug, Kathleen Lonbom, Ted Mason, Marielle Ruscitti, Ed Stewart, Provost Sheri Everts, President Al Bowman

Absent: Matt Spialek

Approval of Executive Committee Minutes of April 28, 2008

Motion XXXX-1: By Senator Fazel, seconded by Senator Borg, to approve the Executive Committee Minutes of April 28, 2008. The minutes were unanimously approved.

Follow Up Required:

01.24.08.01 *From Susan Kalter: Recommendation for Formation of Admissions and Retention Review Committee*

NOTE: *The Executive Committee Packets include the initial recommendation, as well as excerpts of the Executive Committee Minutes of 1/28/08, 2/11/08 and 2/25/08, which contain discussions relevant to this topic.*

Senator Kalter: It looks like the last thing that happened regarding my recommendation was that Acting Provost Murphy (and Jonathan Rosenthal, Enrollment Management and Academic Services) was looking at peer institutions to see if they had the kind of admissions committees that I was suggesting. They were also gathering a list of current committee members and looking at the possibility adding students and faculty to existing committees.

Senator Holland: We can now ask Provost Everts to follow up on this issue. The questions include ‘what would the faculty actually be doing on this kind of a committee?’, because, obviously, faculty are not going to look at 14,000 applications.

Senator Kalter: So part of the question was ‘should there be faculty and student involvement at all?’

Senator Holland: Or if we do have that involvement, at what level?

Senator Stewart: I remember from the readings that there are so many legal issues involved in admissions that it is best not to get too many people involved.

President Bowman: There is a standing committee on which faculty and student involvement would be appropriate. Many of the processes have been professionalized. I do hear what Senator Kalter is saying, that we would like to have these processes driven by the values of the campus. That is where faculty and students would come in.

Follow Up Required:

06.09.08.02 *From Academic Senate Office: Summary of Communications Re: Revisions to Student Code of Conduct*

NOTE: *The Executive Committee Packets include the summary of communications regarding the Student Code of Conduct, as well as the Executive Committee Minutes of 4/28/08, which contain discussion relevant to this topic.*

Student Body President Mason: The last time I talked to Ann Newman of Community Rights and Responsibilities, she had sent the Code to the General Counsel’s office and it took a lot longer to get it back from them than she had planned. By mid-summer, she had hoped to go through all of the revisions, but she just didn’t get it back in time. At this point, she has looked at their revisions and, as I understand it, she is creating a new committee, which will include

people from the General Counsel's office, Student Government and many others, to look at the revised Code this time around.

Senator Borg: One of the issues I raised was the inclusion of the faculty voice in this matter. With the restructuring of the Senate, there is less of a faculty voice in matters of this sort that deal with students. I would like for us to revisit that in order to get more faculty participation.

Senator Stewart: As I recall, one of the problems with the document was that things were changed and we were not sure what was changed. More importantly, we wanted to know why the changes were made. I note that in one of these documents, it says that you went to Legal Counsel and some things were changed to reflect the existing law. That makes sense, but we need to know what specifically was changed and why.

Senator Mason: I talked to Cynthia about this earlier. Ann Newman agreed to come in on the day on which the Code would be discussed. She would answer any questions and go through all of the changes that were made.

Senator Stewart: I think it would be helpful if the Executive Committee had the document in advance of it being put on the Senate's agenda.

Senator Holland: We would want to have it well in advance, because it is such a large document, in order to have time to thoroughly review it.

Senator Borg: One of the great advantages of the Executive Committee is that issues have their first round here. Therefore, we can anticipate the kinds of cross issues that may occur.

Senator Holland: This should come to the Senate fairly early in the fall.

Oral Communication:

Academic Calendar

Senator Holland: I received a communication today from Mardell Wilson of University Assessment about how the summer sessions will affect the Academic Calendar through 2011-2012. So that will just go to the Administrative Affairs Committee.

Distributed Communications

07.18.08.01 From Steve Adams, VP Student Affairs: Student Center Performing Arts Series Board Hiatus

Senator Holland: The first distributed communication is from Steve Adams concerning the Student Center Performing Arts Series Board. One of the things that the Rules Committee does is place people on the various External Committees of the Senate, one of which is the Student Center Performing Arts Series Board. We have filled the committee's vacancies, but it turns out that the committee remains on hiatus and, according to Steve, it is possible that it will never be reinstated.

President Bowman: It was first on hiatus because of the many events involving our 150th anniversary. Also, we were losing money on the performing arts series with the audience trending downward. Steve is looking into whether transitioning to a different model would be helpful.

Senator Fazel: What is the Rules Committee actually going to do with this communication?

Senator Holland: I think that it is going to the Rules Committee because that is the committee that actually fills the vacancies on the committee.

Senator Borg: It's just information until it is decided if the committee should be dissolved. If that happens, the Rules Committee would make a proposal regarding that to the Senate. Right now, we are just alerting them.

07.21.08.01 From Sally Parry, Provost's Designee for Council on General Education: (1) Council on General

Education 2007-08 Report; (2) Course Proposal Preparation Packet

Senator Holland: We have a rather lengthy report on what the Council on General Education has been doing. They have mainly been putting together the guidelines as to how to actually put together courses for consideration for the General Education Program. I would remind people that this is the year for the review of Gen Ed.

NOTE: After extensive research, it was discovered that the 2003-04 Academic Affairs Committee's *Report and Recommendations on General Education Program Review* proposed that the review of the General Education Program take place during the **2009-10** academic year.

The Council on General Education's 2007-08 Report and its Course Proposal Preparation Packet will be distributed to the Academic Affairs Committee.

07.24.08.01 From Joyce Bradshaw, CTE: Council for Teacher Education Bylaws-Revised

Senator Holland: Next, we have the Council for Teacher Education Bylaws for the Rules Committee.

Senator Kalter: I was wondering if anyone knew why the numbers had changed and if that could be forwarded to the Rules Committee. For example, on page 4 of the Bylaws, paragraph 2, they have obviously changed the numbers, but they did not say why.

Senator Holland: We can certainly request an explanation from CTE.

The revised CTE Bylaws will be distributed to the Rules Committee.

07.28.08.01 From President Bowman: Annual Announcement of Surveillance Equipment Use

President Bowman's annual notice of the possible use of surveillance equipment on campus will be distributed as a Communication Item to the Academic Senate on August 27, 2008.

08.11.08.01 From Senate Chairperson and Vice Chairperson/Student Body President: Internal Committee Membership Assignments for 2008-09

The list of the members of the Senate's Internal Committees, as assigned by the Senate Executive Committee's faculty members and the Student Government Association, will be distributed to the Internal Committees.

06.27.08.01 From Jan Murphy, Acting Provost: Academic Impact Fund Allocations - Memo and Attachments (6) [Attachments include the AIF Ten-Year Review Report (Document 04.04.08.01) and the AIF Data Dashboard (Document 04.04.08.02)]

Other Related Documents Enclosed in Packets:

(1) Faculty Caucus Minutes of 4/9/08

(2) Faculty Caucus Minutes of 4/23/08

(3) 04.18.08.02 Questions for the Provost from the Faculty Caucus/Compiled by the Administrative Affairs and Budget Committee

The AIF Ten-Year Review Report and Data Dashboard were discussed by the Faculty Caucus on 4/9/08 and 4/23/08. The questions noted above were also discussed by the Faculty Caucus on 4/23/08 with Acting Provost Jan Murphy. Provost Murphy's memo of June 27, 2008, as well as the memo's attachments and the related documents, will be distributed to the Administrative Affairs and Budget Committee for further discussion.

Faculty Caucus Elections and Confirmations for Faculty Caucus Agenda of 8/27/08:

07.17.08.01 From Council for Teacher Education: Proposed CTE Faculty Appointments for Academic Senate Faculty Caucus Confirmation (5 Vacancies, 5 Proposed Appointments)

AFEGC Faculty Representative Election (4 Vacancies, 1 Nominee)

Athletic Council Faculty Representative Election (1 Vacancy, 1 Nominee)

Council on General Education Faculty Representatives Election (3 Vacancies, 3 Nominees)

Proposed Agenda for the Academic Senate on August 27, 2008:

Academic Senate Dinner with the President

Date: Wednesday, August 27, 2008

Time: 5:00 P.M.

Location:

University Residence

1000 Gregory Street

Normal, IL

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**Academic Senate Meeting Agenda**

**Date: Wednesday, August 27, 2008**

**Time: 7:00 P.M.**

**Location: Old Main Room, Bone Student Center**

*Call to Order*

*Roll Call*

*Approval of Minutes of May 7, 2008*

*Chairperson's Remarks*

*Student Body President's Remarks*

*Administrators' Remarks*

- *President Al Bowman*
- *Provost Sheri Everts*
- *Vice President of Student Affairs Steve Adams*
- *Vice President of Finance and Planning Steve Bragg*

*Committee Reports: Reporting of Election of Internal Committee Officers*

*Academic Affairs*

*Administrative Affairs and Budget Committee*

*Faculty Affairs Committee*

*Planning and Finance Committee*

*Rules Committee*

*Communications:*

*Internal Committee Packets: Questions Regarding Tasks Pending Lists, "Powers and Responsibilities of the Committees of the Senate", Committee Functions per the Academic Senate Blue Book, etc.?*

*Adjournment*

**Motion XXXX-2:** By Senator Ruscitti, seconded by Senator Stewart, to approve the Senate Agenda of August 27, 2008. With the addition of the annual surveillance equipment usage announcement as a Communication Item, the Senate Agenda was unanimously approved.

*Discussion:*

***Marketing Department Student Dress Code***

**Senator Mason:** I had a meeting with President Bowman on Friday and we talked about the dress code. Neither of us has heard about any issues concerning that. Just prior to this meeting, I talked to Mari, who is in the Marketing Department, and she has not heard any complaints from any of the people in the classes either. So is it possible to table the dress code issue? I think it went to the Academic Affairs Committee.

**Senator Ruscitti:** Personally, I think that all of the commotion has ended. I think that students are becoming more professional and are beginning to deal with it.

**Senator Borg:** Has all of the commotion ended because they believe that the issue is being addressed or has it stopped because it is no longer an issue? If they think it is still in process, then they are going to want to hear something.

**Senator Ruscitti:** That's a good point.

**Senator Holland:** Also, since the issue has been raised, it could also be raised in other departments where it might not be taken in such a friendly manner. If we could resolve the issue of a dress code now, I think it might be a good thing.

**Senator Borg:** Is there some way in which you could discretely check with the students about this? I think that that would help us make a decision about whether this remains an issue. It might give us some direction on either to force the issue or to make some sort of final statement about it.

**Senator Fazel:** Is the dress code a student requirement or is it strongly encouraged?

**Senator Ruscitti:** It is usually worth about 5 to 10% for participation points; so if you don't dress up, you get points taken off for that.

**Senator Holland:** So that's a requirement.

**Senator Mason:** I had a meeting with Dr. Longfellow, the Chairperson of the Marketing Department, this summer. He said that he requires all of his faculty to have the dress code, but that it can't count for more than 10% of a student's grade.

**Senator Stewart:** Then it is more than "strongly encouraged"; it's a requirement.

**Senator Borg:** It could affect their ability to pass the course.

**Senator Kalter:** My understanding was that the faculty had voted for a dress code. So is Dr. Longfellow requiring faculty to enforce a code or are they doing so by choice?

**Senator Mason:** Two summers ago, the Marketing Department faculty voted for a dress a code. Since at least the majority voted for it, they are all required to have a dress code.

**Senator Holland:** I will say that I am not as opposed to it this year as I was last year, because at least students knew well in advance that this was a requirement. I think that we should really resolve it once and for all. Clearly, you can have a dress code for certain situations, if you can back it up with educational reasons.

**Senator Ruscitti:** Do you have any suggestions for me about discretely asking students?

**President Bowman:** You could check with student leaders in that area.

**Senator Holland:** Through the Marketing Association.

**Senator Borg:** You might also check with Dr. Longfellow about whether or not it has been resolved.

***Library Materials Resources Budget***

**Senator Lonbom:** Will there be any official follow-up by the Faculty Affairs Committee on the work you did on the library materials resources budget last year?

**Senator Borg:** I think that we left it as there would be some kind of informal follow-up with the Dean of Milner Library. Since I am still on that committee, I will ensure that we do follow up with Dean Elzy. I do think that it would be helpful to see how this tracks over the next three to four years.

***Adjournment***