**Academic Affairs Committee Minutes 4/8/15**

Members Present: Michaelene Cox, E. Paula Crowley, Isaac Dallas, Paul Denhardt, Jackie Johnson, Patrick Kelly, and John Rosenthal.

Chairperson E. Paula Crowley called the meeting to order at 6:04 p.m.

Approval of the minutes from 3/11/15 - Isaac Dallas moved and 2nd - Michaelene Cox. Minutes approved unanimously.

1.  Edtpa a.       Worried about people knowing about this requirement in Fall 2015 in departments across the ISU campus.

2. Library Committee

a.       Will have a representative come speak with us next meeting

3.      Non- traditional Constituents

a.       Policy not ready to go yet, needs to be rewritten – complete overhaul needed.

b.      This item will be carried over into the fall

4.      Course Management Software

a.       Carried over to next fall

b.      Working with CTLT

5.      Verification of Student Identity Policy

a.       Same as it has always been

b.      Time to be reviewed, five years old

c.       No real changes need to be made, ready to go forward

6.      Classroom Disruption Policy 4.1.17

a.       Few minor corrections, grammatical changes

b.      Emergency suspension section- change to *in which*

c.       Student or *other individual*

d.      Will be resubmitted to Executive committee

7.      University Library Policy

a.       Grammatical errors corrected

b.      If you receive a Milner card you can check out books

c.       Concerns about the wording of surrounding citizens

8.    Policy on Computer Ownership:

a.       Correcting typos

b.      Recommend a lab top, not required

c.       Software standards may change with improving technology

d.      Remove “fall semester of 2005 …”

e.       Many options for getting a computer are available.

9.      Monday/Wednesday Data:

a.       No overwhelming wishing for change

b.      Reworking several sentences

c.       Will be recirculated to Exec Committee

10. Sale of Instructional materials:

a.       Can go forward

b.      Contract was written to incorporate the policy we were given

Adjournment: Dr. Crowley thanked all members of the Committee for their good work this year.

Call to Adjourn - Steve Croker and seconded by Jackie Johnson. Motion passed unanimously.