Minutes

Faculty Affairs Committee

**October 26th, 2016**

6:00 p.m.

Dean of Students Admin Room, Bone Student Center

**Members Attending:** Mary Dyck, John Baur, Michaelene Cox, Jihad Qaddour, Hannah Picciola, Febin Chirayath, Marie Dawson

**Not Present:** Cassandra Mattoon

**Guests:** Susan Kalter

**Call to order: 6:01**

**Approval of minutes:** Minutes from 10/12/2016 were approved.

The committee reviewed the Distinguished Professor Policies or Honorary Ranking Policies for comparator institutions to gain insight on possible policy changes to ours.

* Ball State:
  + Must be current members
  + Initiated by the department
  + Recommendations are channeled through the department chairperson, college dean, the Provost, and Vice President for Academic Affairs
  + Salary based on donations
  + Can be nominated by any department, not just within the department within their tenure.
* Bowling Green:
  + Clearly Stated Number of Distinguished Professorships:
    - Distinguished Teaching Professor
    - Distinguished Arts Professor
    - Trustee Professor
    - Distinguished University Professor
    - Distinguished Research Professor
  + Refer to it as a title that is conferred to full professors
  + Nominations can originate with any faculty member or department. The nomination goes to the provost but must be endorsed by the dean.
  + Provost appoints a faculty committee to receive and review the nominations
  + Committee sends the nominations to the Provost and can also solicit information from internal and external outlets that it finds appropriate, single standard evaluation should be in the agreement with the committee.
  + Provost then looks at the nominations with the consultation of Council of Deans to consider the nominations, and then decides whether they will be sent to the President and Board of Trustees
  + Cannot follow up or generate grievances after the process is completed
  + No more than two need to made each year in each category, but not required to have one.
  + Identified in official publications, shall be accorded whatever other awards the President and Board of Trustees deem appropriate.
  + No note that the professor needs to come within the University, may be used to recruit to the University.
* Clemson University:
  + Information found from <http://www.clemson.edu/administration/provost/awards.html>

(Accessed 10/24/16)

* + Awards:
    - Ralph D. Elliott Endowed Award
      * “The purpose of this award is to recognize and honor a Clemson University faculty, staff, and/or administrator who has promoted initiatives in the field of credit or noncredit continuing education in a worthy and exemplary manner. The award will be presented by the President of Clemson University at the General Faculty Meeting in December of each year.”
    - Thomas Green Clemson Award
      * “This award was established by the Office of the Provost in 1999 to honor outstanding faculty and staff who have made significant contributions to academic life at Clemson. Nominations are confidential, and nominees should not be apprised of their nomination. Priority will be given to nominees who have not previously received Clemson University-wide awards. The award includes $5,000 to be evenly divided between the recipient and the Clemson University Libraries. Recipients of the award also receive a plaque, and their names are added to the perpetual Thomas Green Clemson Award for Excellence plaque, which is on permanent display in the lobby of the R.M. Cooper Library. The monies donated to the Libraries will be used to purchase new materials to be added to the Libraries' collection, and these purchases will include a personalized donor plate honoring the award recipient.”
    - They only listed the professors that have the University Professor designation, and did not have the actual policy available.
    - No actual policies found.
* Miami of Ohio:
  + Member of the faculty for at least eight years
  + Distinguished Professor – must be doing more of their professional activities in the future
  + Must be recommended by someone outside of the University, and recommend you to the Board of Trustees
  + People outside of the University discuss the nominations, the Board of Trustees has some say
  + Only two a year
  + Discussion: To institute external members on our review committee would rid the process of political problems. We would need to find someone who is impartial.
* UC Riverside:
  + Have not discussed yet
* UC Santa Cruz:
  + Have not discussed yet
* UNC Greenbourgh:
  + Have not discussed yet
* Wisconsin Milwaukee:
  + Distinguished professor group has clarified the Distinguished Professor
  + Not under the Provost
  + Minutes from 2004
  + No policies available
  + When you are promoted to Associate Professor, the raise is $6,000

Discussion:

Bowling Green University seems to be the only University on our list that has multiple different distinctions. Process from Bowling Green is similar to ours. The Provost consults with the deans, and then sends recommendation to the President and the Board of Trustees.

Our current process stands as the nominations come from the deans, and then the Provost creates the committee of Distinguished Professors’ and then comes back to the Provost.

Eligibility Requirements for Illinois State University:

* Distinguished Professor: Research and teaching or research and service
* University Professor: Research and teaching

Wait for new provost to come in January to get their opinion. Krejci’s main idea was to have a better procedure.

The recommendation from previous Faculty Affairs Committee was to take this problem and discuss with the faculty caucus. However, there may not be enough information to have a full debate.

Some of the ideas from the policy should be put in the letter. Changed so that instead of getting the nominations from the deans, any department may nominate. The solution was to make it come from the Provost office, rather than a sense of rising up in the department.

The Distinguished Professor letter goes out in August, more information should be included in the letter.

Get nominated in the spring, and if they are invited to apply, they are then given the items they must prepare to apply. Then these packages are given in the fall. The portfolio guidelines are decided by the committee and Provost.

Need more University Professor policy clarity. It is too vague, and not in the policy where it needs to go.

National or International needs to be clarified and made very clear. Do we need both or only one?

Need to get criteria that the Distinguished Professor’s use to vet nominees for the next meeting.

**Adjourned: 6:58**

Submitted by, Hannah Picciola