**Planning and Finance Committee Minutes**

**September 9, 2015**

***Introductions***

Committee members introduced themselves and state their positions at the university.

***Meeting Contents***

 **Budget Unpredictability:** Dr. Winger mentioned that the current budget environment is

beyond the control of committee members, and it was suggested that the committee

proceed uninhibited.

 **Salary Gaps:** Dr. Winger raised the possibility that addressing the salary gaps between

our faculty and those of our sister institutions be made a possible priority for the

committee’s IPR this year.

 **Institutional Priorities Report Purpose:** In order that all committee members

understand the purpose of the IPR and the process that it goes through, it was briefly

explained that the Planning and Finance Committee drafts the outlining what the

committee believes to be appropriate University priorities. The report is then sent to the

administration to be reviewed. After the document is reviewed, the administration

comments on the various priorities outlined and inquiries made in the report. The

committee usually receives this feedback around November. Additionally, the

committee is able to request elaboration from the administration regarding any feedback

that is apparently contradictory or ambiguous. The course that the reports from previous

years have taken allows us to direct the next report more carefully.

 **Allotted Discussion Time:** It was noted that the committee will allot time to discuss the

administration’s feedback on the previous year’s report before we begin drafting this

year’s document.

 **Presentation Selection Process:** A portion of the meeting was dedicated to selecting the

parties the committee will hear presentations from during the fall semester. The

committee already has meetings scheduled with:

**University Budget**

**Academic Affairs**

The following departments or divisions were selected by vote to appear before the

committee:

**IT/AT**

**Enrollment Management**

**Student Affairs/Fees**

**University Advancement**

The majority rejected the proposal by Dr. Winger to look into the finances of the Athletic

Department.

***Adjournment***