

REVISIONS APPROVED BY SENATE CHAIRPERSON 8/20/04.

ILLINOIS STATE UNIVERSITY
UNDERGRADUATE PROGRAMS
REQUEST FOR NEW PROGRAM APPROVAL

Purpose: Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A "program" can be either a degree, a sequence as part of a degree or a certificate.

Complete the following information:

Department: MARKETING

Date: November 7, 2005

Proposed New Program: Integrated Marketing Communication Sequence

Person Completing Form: Timothy A. Longfellow, Chairperson Contact #: 438-7262

Complete Table I to show student enrollment projections for the program.

Table I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM

	1st Year (July - June)	2nd Year	3rd Year	4th Year	5th Year
Number of Program Majors (Fall headcount)	75	150	200	200	200
Annual Full-Time-Equivalent Majors	70	120	150	150	150
Annual Credit Hours in EXISTING Courses ₁	1399	1471	1549	1549	1549
Annual Credit Hours in NEW Courses ₁	288	432	550	550	555
Annual Number of degrees Awarded	10	40	60	60	60

₁Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM

	1 st Year (July - June)	2 nd Year	3 rd Year	4 th Year	5 th Year
FTE Staff ¹ (FTE)	4.5	4.5	4.5	4.5	4.5
Personnel Services (\$)	0	0	0	0	0
Equipment and Instructional Needs (\$)	0	800	0	800	0
Library (\$)	0	0	0	0	0
Other Support Services ² (\$)	\$13,500	\$13,900	\$14,322	\$14,751	\$15,194

¹Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

²Other dollars directly assigned to the program. Do not include allocated support services.

Budget narrative listing projected sources of program funding (including sources of reallocated funds). We do not anticipate need for another faculty member in the IMC area. We have replaced/added faculty over the past five years to be able to meet the need generated by the new sequence. Equipment expenses are related to software updates specific to IMC. No additional library needs are anticipated based upon the new sequence. The support services expenditures are current graduate assistants assigned to the IMC faculty. These figures reflect the current level of GA support. We have assumed a 3% increase in salary each year for the GA's. We do not anticipate the need for additional GA's to support the IMC sequence.

Routing and action summary:

1. _____
 Department/School Curriculum Committee Chair _____
 Date Approved
2. _____
 Department Chairperson/School Director _____
 Date Approved
3. _____
 College Dean _____
 Date Approved
4. _____
 Provost/Provost Representative Date _____
 Approved
5. _____
 College Curriculum Committee Chairperson _____
 Date Approved
6. _____
 Teacher Education Council Chair _____
 Date Approved
7. _____
 University Curriculum Committee Chairperson _____
 Date Approved

Once approved, include this form with the curricular proposal for the new program.