

**ILLINOIS STATE UNIVERSITY
UNDERGRADUATE PROGRAMS
REQUEST FOR NEW PROGRAM APPROVAL**

Purpose: Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A “program” can be either a degree, a sequence as part of a degree or a certificate.

Complete the following information:

Department: School of Theatre Date: February 17, 2006

Proposed New Program: BA/BS Theatre: Dance Education Sequence

Person Completing Form: Laurie Merriman Contact #: 438-2850 or (309)838-4136 (cell)

Complete Table I to show student enrollment projections for the program.

**Table I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	1st Year (July – June)	2nd Year	3rd Year	4th Year	5th Year
Number of Program Majors (Fall headcount)	5	8	10	10	10
Annual Full-Time-Equivalent Majors	5	8	10	10	10
Annual Credit Hours in EXISTING Courses ¹	185	296	370	370	370
Annual Credit Hours in NEW Courses ¹	50	80	100	100	100
Annual Number of degrees Awarded	0	0	0	5	8

¹Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

Note: New sequence in Dance Education will replace current Dance Option in the Performance Sequence.

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

**Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	1st Year (July – June)	2nd Year	3rd Year	4th Year	5th Year
FTE Staff ¹ (FTE)	3.5	3.5	3.5	3.5	3.5
Personnel Services (\$)	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Equipment and Instructional Needs (\$)	0	0	0	0	0
Library (\$)	0	0	0	0	0
Other Support Services ² (\$)	0	0	0	\$1,200*	\$1,200*

*New funds from School of Theatre budget.
2 T/TT
.5 Adjunct

¹Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

²Other dollars directly assigned to the program. Do not include allocated support services.

Budget narrative listing projected sources of program funding (including sources of reallocated funds).

A careful study of need of faculty and resources has been projected in anticipation of this request. The current programs in dance operate with two tenured or tenure-line dance accompanist. This is sufficient for the new program in Dance Education. The personnel services amount above of \$4,000 is an average of those expenses currently being paid out to support the dance accompanist. The "other support services" amount above of \$1,200 is based upon a projection of new monies necessary after the 3rd year to support travel for student teaching supervision.

Routing and action summary:

1. _____ Date Approved
Department/School Curriculum Committee Chair
2. _____ Date Approved
Department Chairperson/School Director
3. _____ Date Approved
College Dean
4. _____ Date Approved
Provost/Provost Representative
5. _____ Date Approved
College Curriculum Committee Chairperson
6. _____ Date Approved
Teacher Education Council Chair
7. _____ Date Approved
University Curriculum Committee Chairperson

Once approved, include this form with the curricular proposal for the new program.