

**GRADUATE**  
**NEW/REVISED/DELETED GRADUATE PROGRAMS COVER SHEET**  
(Degree Programs, Sequences, Graduate-Level Certificates)  
Graduate Curriculum Committee  
2007-08

Deadlines for receipt by Graduate Curriculum Committee:

Revised Degree Program, Sequence, Graduate Certificates: October 1, 2007, for inclusion in 2008-09 catalog.

New Sequence, New Graduate Certificate: September 14, 2007, for inclusion in 2008-09 catalog.

New Degree Program: February 8, 2008, for inclusion in 2009-10 catalog.

DEPARTMENT/SCHOOL Department of Health Sciences DATE March 4, 2008  
TITLE OF DEGREE, SEQUENCE, OR CERTIFICATE Master of Science in Environmental Health and Safety

**Proposed Action:** (Refer to Part I, Section C of *GCC Proposal Guidelines and Procedures*.)

- \_\_\_\_\_ New\* (Check one):  
\_\_\_\_\_ Degree Program\*\* (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Sequence (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Post-Master's Graduate Certificate (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Post-Baccalaureate Graduate Certificate (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Graduate Certificate
- \_\_\_\_\_ Change in requirements for: (Check one.)  
\_\_\_\_\_ Degree Program \_\_\_\_\_ Sequence \_\_\_\_\_ Certificate
- \_\_\_\_\_ Other program revisions
- X  Deletion of: (Check one.)  
 X  Degree Program (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Sequence (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Post-Master's Graduate Certificate (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Post-Baccalaureate Graduate Certificate (goes beyond Graduate Curriculum Committee)  
\_\_\_\_\_ Graduate Certificate

\*Attach approved *Request for New Program Approval: Reporting of Financial Implications* form (available at [www.academicssenate.ilstu.edu/documents.html](http://www.academicssenate.ilstu.edu/documents.html)).

\*\*Obtain the New Program Request (NEPR) format from the Office of the Provost.

**Summary of proposed action.** For all proposals, provide current title and current catalog copy. Provide new title and new catalog copy for new programs, and for revised programs if catalog copy/title is altered. For revised programs, provide a summary of the changes. (Refer to New/Revised/Deleted Programs checklist in *GCC Guidelines and Procedures*.)

Disestablishment and deletion of the Master of Science in Environmental Health and Safety as of May 15, 2009.

**Routing and action summary:**

- |  |   |
|--|---|
| 1. _____<br>Dept./School Curriculum Committee Chair      Date Approved | 4. _____<br>College Dean      Date Approved   |
| 2. _____<br>Department Chair/School Director      Date Approved        | 5. _____<br>Teacher Education Council Chair      Date Approved<br>(28 copies to Dean of College of Education) |
| 3. _____<br>College Curriculum Committee Chair      Date Approved      | 6. _____<br>Graduate School      Date Approved  |

Submit 10 copies of proposal to the Graduate Curriculum Committee. In addition, for new and deleted degree programs, sequences, and Post-Baccalaureate and Post-Master's certificates, submit an electronic version (MS Word format). These proposals are routed by GCC to the Academic Senate. The Senate requires electronic submission of all materials for posting to the Senate Web site.

**Illinois State University  
Department of Health Sciences  
Deleted Program**

**Program Title:** Master of Science in Environmental Health and Safety

**CIPS Classification:** 51.2202

**Anticipated Date of Implementation:** No one will be readmitted after July 1, 2008. The program should be deleted as of May 15, 2009.

**Proposed Rationale:**

In May, 2002, Illinois State University was granted permission to suspend the Master of Science in Environmental Health and Safety beginning Fall, 2002 (see attachment 1). Enrolled students have been given multiple opportunities to complete the degree program but no new admissions were allowed.

The program was suspended due to the loss of 2 FTE in the Department of Health Sciences in 2001, followed by budget recissions in which operations funds for the Master's degree were given back. In a May, 2005 update report (see attachment 2), Associate Provost Jan Murphy requested an extension of program suspension until May, 2007.

No new resources are available and the Department of Health Sciences' faculty in consultation with Interim Dean Jeff Wood and Associate Provost Jan Murphy request deletion of this program.

**Arrangements to be made for program faculty and students:**

As the two FTE were removed in 2001 and the original suspension occurred in 2002, there is no effect on program faculty.

There have been multiple attempts to assist students to complete their requirements and graduate. Of the total 32 that had enrolled during the two years that enrollment was open, all but seven completed their degree. Dr. Marilyn Morrow, Chairperson, met with Graduate Director Kimberly Nance during February 2008 and agreed upon the following course of action. One student received the University notice of probation and failed to respond. As a result, he will receive a letter of termination. The remaining six students will receive a registered letter by March 15, 2008 that they must reapply for admission to the Master's in Environmental Health and Safety by July 1, 2008 for fall 2008 or they will no longer be accepted as the degree program is closed. The Graduate Coordinator will work with readmitted students with transfer courses, appropriate electives in other departments/schools or independent studies. Progress toward completion of the degree must be documented in fall 2008 and/or spring 2009 or students will be terminated from the Master's degree in Environmental Health and Safety program.

**Anticipated Impact on Other Campus Programs:**

None. Although our students may have taken a course out of the Department, it was a rare occurrence and there have been no requests since 2002.

**Anticipated Budgeting Effect:**

None. Removal of two FTE and other designated funds occurred between 2001 and 2002. There have been no funds or personnel time provided for the Master of Science in Environmental Health and Safety since spring, 2005 when the last course was offered.

**Catalog Copy to be Deleted:**

*The Department of Health Sciences offers a Master of Science in Environmental Health and Safety. This program currently is not accepting applications.*

**Admissions Requirements**

*Admission to the Program requires that students meet all University Graduate School requirements. This includes an undergraduate grade point average (GPA) of at least 2.6 (on a 4.0 scale) based on the last 60 hours of undergraduate course work and submission of Graduate Record Examination (GRE) test scores. Students may be denied admission as a degree student if the combined verbal and quantitative GRE scores are below 1000. Applicants must also have completed a baccalaureate degree in a science or technical area (e.g. environmental health, occupational safety, industrial hygiene, chemistry, biology, physics, mathematics, industrial technology, engineering, or a related field). Students must have completed, at a minimum, the following college-level courses with a grade of C or better:*

*3 credit hours of college general chemistry*

*3 credit hours of college physics*

*3 credit hours of college algebra*

*Admission will be competitive and additional selection criteria will be used. All students seeking an advanced degree should have an advisor to aid them in developing a plan of study. Students who do not hold an undergraduate degree in Environmental Health or Safety may need to complete deficiency work determined by the graduate coordinator.*

**Academic Advisement**

*Students seeking a master's degree in Environmental Health and Safety (EH&S) should meet with the graduate coordinator of the department prior to admission to the graduate program. Deficiencies, if any, will be determined and a graduate advisor assigned. The student and advisor will plan the graduate program and submit the Plan of Study required by the Graduate School for the graduate coordinator's and chairperson's approval after the student completes 12 semester hours. All courses, including transfer courses, must be listed on the Plan of Study.*

**Program Requirements**

*There are two degree options available: (a) 32-hours program, including a thesis (4-6 hours); or (b) 39-hour program of approved course work. Students in both options must take 12 hours of required core courses including HSC 420, 421, 445 and 497; plus 6 hours of Departmental electives selected from HSC 322, 347, 349, 350, 352, 357, 362, 370, 372, 378, 380, 381, 382, 383, 384, 385, 400, 452, 453, 456, 459, 461, 470, 471, and 492. Additional elective courses are selected by students in consultation with the advisor. Students must complete a minimum of 25 hours of approved course work, exclusive of HSC 450 and 499.*

*Students selecting HSC 499 (option "a," above) are required to complete a minimum of 15 hours of 400-level course work excluding the master's thesis. Approval from the EH&S graduate coordinator is required to register for HSC 499. Students should confer with their advisor prior to registration in this course. Students not selecting HSC 499 (option "b," above) are required to complete a minimum of 18 hours of 400-level course work.*

**Added Catalog Copy:**

*Graduate degrees are not granted in the Department of Health Sciences, but coursework is available as supplemental study or electives.*

ILLINOIS STATE  
UNIVERSITY



COLLEGE OF APPLIED  
SCIENCE AND TECHNOLOGY  
*Department of Health Sciences*

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TO: Dean J. Robert Rossman  
College of Applied Science and Technology

FROM: Marilyn J. Morrow  
Department of Health Sciences

DATE: April 25, 2002

RE: Suspension of Admissions to Master's in Environmental Health and Safety

The Department of Health Sciences is requesting to suspend admissions to the Master's in Environmental Health and Safety beginning Fall, 2002. We are providing the following rationale to support this request.

1. Fiscal constraints at Illinois State University require that limited faculty and operational resources be shifted to the highest-priority programs (our five undergraduate degree programs).
2. The graduate program in EH&S is a very new program, accepting students for only two years. This minimizes the organizational disruption resulting from suspension. It also means that resources intended to support the future growth of this program can be diverted to other programs.
3. In contrast to undergraduate programs, the relatively short period required for Master's degree completion (approximately two years) means that current Master's students can complete their degree requirements with minimal impact on Department resources.

As fiscal conditions at Illinois State University improve in the coming years, we will continue to assess our ability to reinstate enrollment in the EH&S graduate program. A report to the Illinois Board of Higher Education will be provided within the next three years summarizing our progress toward program reinstatement.

ILLINOIS STATE  
UNIVERSITY



Vice President  
Provost of the University

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May 9, 2005

Dr. Gary Alexander  
Deputy Director, Academic Affairs  
Illinois Board of Higher Education  
4 West Old Capitol Plaza, Room 500  
Springfield, Illinois 62701-1287

Dear Dr. Alexander:

In May 2002 Illinois State University was granted permission to suspend the M.S. in Environmental Health and Safety beginning fall 2002. Enrolled students were provided appropriate course offerings to complete the degree program but no new admissions were made.

The program was suspended because of the State of Illinois' fiscal constraints for higher education and, because it was a relatively new program, it could be suspended with minimal disruption until sufficient resources became available. The IBHE asked Illinois State to provide a status report of the program in May 2005.

At this time Illinois State is requesting permission to continue program suspension until May 2007. During the short time it was in place, the program attracted over 30 students. All but eight of these students have graduated. The Department of Health Sciences continues to receive inquiries about the availability of the program. It is evident that student demand would support the program.

The College of Applied Science will be reviewing this graduate program in the context of all its graduate programming. If the fiscal situation permits, the Department of Health Sciences will advocate for the return of additional faculty lines needed to reinstate the program. Significant opportunities for federal research funding may also provide the funds necessary to support this program.

Thank you for consideration of Illinois State University's request to extend the timeline for suspension of the M.S. in Environmental Health and Safety. An extension to May 2007 will permit the University to continue its evaluation of the program's viability.

Sincerely,

Jan M. Shane  
Associate Provost

cc: Al Bowman, President  
Marilyn Morrow, Chair  
John Presley, Provost  
Robert Rossman, Dean