

**ILLINOIS STATE UNIVERSITY
REQUEST FOR NEW PROGRAM APPROVAL
Financial Implication Form**

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Family and Consumer Sciences

Contact person: Dr. Ani Yazedjian

Date: April 21, 2014

Proposed new program: B.A.B.S. in Family and Consumer Sciences – General Sequence

Note: the addition of a new general sequence to the current B.A.B.S.. in Family and Consumer Sciences

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first-and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

TABLE 1

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	5	5-10
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	5	5-10

Approved 4/21/14

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Notes for Table 1:

This is a proposal to add a new General Sequence to the current B.A.B.S. in Family and Consumer Sciences. The B.A.B.S. in Family and Consumer Sciences is an established degree which currently has sequences in a variety of discipline areas including FCS Teacher Education, Human and Development and Family Resources, Interior and Environmental Design, Food, Nutrition and Dietetics, and Apparel Merchandising and Design. A package of curricular revisions will change all sequences to degree programs except for the FCS Teacher Education program which will remain a sequence within the current B.A.B.S. in Family and Consumer Sciences. This proposal will add a second sequence (General Sequence) to that Degree program.

Students in the general family and consumer sciences sequence will receive a broad education which prepares them for generalist careers in a variety of settings that enhance the lives of individuals, their families and communities. It is anticipated that very few students will choose this sequence at the start of their academic career. More likely, students will transfer into this sequence from other family and consumer sciences degree programs at Illinois State. These students may be unable to complete their more specialized FCS degree program for a variety of reasons and yet will benefit from graduating from the FCS Department. Therefore, an enrollment of approximately 5-10 students is estimated. Since most students will transfer from other FCS majors it will have little impact on total enrollment in the Department.

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. **Is the unit's (College, Department, School) current operating budget adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? [Table 2 – Section 1]**

Yes. It is anticipated that very few students will enter this sequence and an enrollment of approximately 5-10 students is estimated. Since most students will transfer from other majors in the FCS Department, it will have little impact on total enrollment in the Department. Therefore, current facility and staffing plans (faculty and advisement) are adequate to support the addition of this new sequence.

- b. Will current faculty be adequate to provide instruction for the new program? If "yes", please explain. Will additional faculty need to be hired? If additional hires will be made, please elaborate. [Table 2 – Section 2]

Yes. No additional courses will be added for this degree sequence. The few students who choose this major can be accommodated in current courses. Therefore, faculty are adequate.

- c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. [Table 2 – Section 2]

Yes. The current level of staffing is adequate for this change. A full-time advisor handles all FCS advisement and will do so for students in this new general sequence.

- d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). [Table 2 – Section 3]

The FCS program has access to smart classrooms for teaching in Turner Hall, as well as a number of laboratories in Turner including the Apparel Laboratory, Interior Design Studios, the Foods Laboratory (soon to be the Culinary Arts Laboratory), the Lois Jett Costume Collection and the Illinois State University Child Care Laboratory. All faculty have offices in Turner Hall.

- e. Are library resources adequate to support the program when fully implemented? Please elaborate.

The addition of this general sequence does not change the focus of the various Family and Consumer Sciences programs, so current library resources are adequate. The library liaison to the Department of Family and Consumer Sciences consults with appropriate faculty when new resources are available or cuts need to be made to library holdings that affect this discipline.

- f. Are there any additional costs not addressed in items a. – d.? If "yes" please explain. [Table 2 – Section 4]

No additional costs. If all program changes (sequences to degree programs) and the addition of the general sequence are approved, the Department web site will be modified to reflect these changes. However, since the Department name is not changing, there will be no need for changes to print materials such as business cards or letterhead.

- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

No funds used to support this program are temporary.

- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

NA

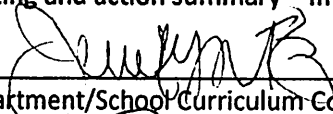
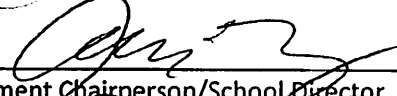
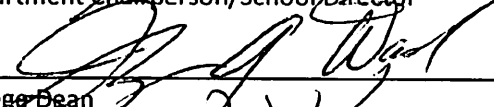


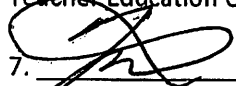
Table 2: RESOURCES REQUIREMENTS (for general sequence only)

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)**
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$ 573	\$ 630
Section 2: Personnel			
Faculty	FTE	# .25	# .25
Faculty	\$	\$ 12,954	\$ 14,249
Other Personnel Costs – All Staff excluding Faculty	\$	\$ 1,897	\$ 2,087
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$	\$	\$
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$15,424	\$ 16,966

**represents a 10% adjustment for inflation

Routing and action summary – in sequential order:

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|----|-------------------------------------------------------------------------------------|---------------|
| 1. |  | 6-2-14 |
| | Department/School Curriculum Committee Chair | Date Approved |
| 2. |  | 6-2-14 |
| | Department Chairperson/School Director | Date Approved |
| 3. |  | 8/11/2014 |
| | College Dean | Date Approved |
| 4. |  | 8/23/2014 |
| | Provost | Date Approved |
| 5. |  | 8/29/2014 |
| | College Curriculum Committee Chairperson | Date Approved |
| 6. | _____ | _____ |
| | Teacher Education Council Chair | Date Approved |
| 7. |  | 11/4/14 |
| | University Curriculum Committee Chairperson
(Mark Temple) | Date Approved |

Once approved, include this form with the curricular proposal for the new program.